

Staff Development Notes

Wednesday, September 16th 2026

Members Present: B. Fischer, J. Dietz, L. Lee, R. Aulie, A. Larsen, B. Zender, K. Lonergan, W. Gindorff, S. Buhlmann, R. Lablanc, A. Herfindahl, M. Gindorff, C. Lipski.

Grounding Principles:

1. Listen to understand and see different viewpoints, not to reply.
2. Be positive in your intentions and assume others are doing the same.
3. Remember our guiding objectives:
 - a. To be the most effective instructors
 - b. Foster and promote professional growth
 - c. Curriculum-driven instruction and principal-identified needs.
 - d. Relicensure requirements
4. Good enough is the enemy of greatness!

Topics of Discussion:

1. Welcome: Mike Gindorff
2. ElevatePD 2025-2026
 - a. Proposal due dates below.
For new applications and exit presentations. Meetings are one week later.
 - i. Tuesday, September 22nd (Meeting: September 29th)
 - ii. Tuesday, November 24th (Meeting: December 1st)
 - iii. Tuesday, February 9th (Meeting: February 16th)
 - iv. Tuesday, April 20th (Meeting: April 27th)
3. Relicensure Information: Proposed Schedule
 - a. PBIS/MTSS: **2026 ✓**
 - b. Mental Health: **2028**
 - c. Suicide Prevention: **2028**
 - d. **Cultural Responsiveness: 2027 (Temporary: Infinitec)**
**Will this fit into an Early Dismissal? Last time it was a full day.*
**Is there a minimum requirement of hours/length? (Doesn't seem to be).*
 - i. Model of sustainability
 - ii. <https://mn.gov/pelsb/current-educators/trainings/cct/>
 - iii. <https://mnpdcatalog.org/catalog/cultural-competency-training/>
 - iv. <https://mnteacherrelicensure.org/>
 - e. ELL Instruction: **2027**
 - f. Accommodating, modifying, and adapting materials: **(Temporary: Infinitec)**
**Someone from the Paul Bunyan Co-Op?*
 - g. Reading: **(Temporary: Infinitec)**
 - h. Infinitec: Jessica Dietz or Mike Gindorff

*Do we have any Early Dismissals free to cover these topics?

*Wendy and Sue are checking on these above items.

4. Mentoring Program updates: Jessica and Wendy

a. Feedback

*A survey will be sent out to new staff soon.

*Add a question: Why did you come to C-I?

*Induction went well this year.

5. Technology Needs: New committee is forming with James and Nicole as the teacher representatives.

- a. Sammie Skoog and Christie Elliot would be interested in joining as well. A calendar invite should be extended to them.

6. Curriculum Cycles:

- a. Curriculum Review Cycle:  C-I Curriculum Cycle

7. Wellness Committee Update: Sue Buhlmann

*Ask Tiffany Hallin to help us out with this?

*We have a report that needs to be filled in this year for the state. Let Rick know who will take on this committee.

*Marcy, Bryan, and Clayton should be included as well.

8. Read Act Training: Jenna Esse

a. Capti Training:

- i. October 28th Early Dismissal: ELA team, including Title staff and ELA teachers in grades 4–12.

- ii. Need three more sessions

1. Early dismissals are February 24th, March 17th, April 14th.

*These sessions are one hour long.

*Paras will have to do something. Sourcewell may be creating a smaller/reduced version of the training for paras.

9. New Business:

a. Executive Functioning: Curriculum Day during fall workshops 2027

i. Plan a Parent Night

1. Invite other districts/parents?

*Barry will reach out to Cindy again and see if we can schedule this for next year.

*Proposal/recommendation to start before Labor Day again this next school year. (2027-2028)

b. Teacher Evaluation Tool: Rick or Principals

*Marzano; Big four things from the long list. Board approved. Principals will create a roll-out timeframe for each building. (Years 1 and 2 will be different from the Year 3 evaluation).

*Walkthrough tool has been developed as well. (Draft after Homecoming).

c. Early Dismissal planning:

- i. February 24th

- ii. March 17th
- iii. April 14th
 - *Capti training will be a big part of this.
 - *Lynn could do accommodating, adapting, modifying, etc. (Checking on this).
 - *Need more Infinite Campus training? (Teachers who are comfortable with the system could work with others who need more individual assistance: Josh Corbett).
 - *Infinite Campus: A video for parents on how to set notifications/preferences, etc. (Should be forthcoming).
 - *Create a process for staff who want to share/teach an area of expertise to other staff.
 - *Bring back the breakout sessions/choices for early dismissal days? (Choose trainings/topics that you need the most and/or are most applicable).
 - *But a lot of the focus will be on Capti training... will this be best for everyone?

d. Other items:

e. Requests:

- i. Dietz: WLN at Sourcewell (\$211.88) and WBL at Sourcewell (\$241.88)
 - *Approved the two items listed above.
 - New Requests:
 - *Functional Morphology: (Connects to the READ Act) [Virtual] (Conversation about what is paid for: School day vs. outside of school day; required vs. not required).
 - *STEM Network
 - *Get Your Teach On (Classroom management) (Need some more info/clarification about the details).
 - *ISTE Conference
 - *Revisited the conversation about the rotation/schedule for larger conferences: Used to be based on curriculum cycle, but delays with state standards and the READ Act changed the schedule. Also consideration for subs/coverage.

10. Staff Development Committee

- a.  Staff Development Committee 26-27
 - i. Staff Development Library: [NEW FORM](#)
 - ii. Updated form:  CROSBY-IRONTON STAFF DEVELOPMENT REQUEST FORM

11. Budget for 2026-2027: This will officially start in February 2027.

- a. This year:  26-27 Staff Development Budget

12. Para staff development support

- a. Mentoring program for paras
 - i. Christie Elliot, Carol Yeager, and Michelle Hage have completed the work on this for all noncertified employees and handed it off to the DO.
 - *Will be a part of new employee on-boarding. (Mentoring portion still needs to be developed).

13. Schedule for opening days workshops 27-28: 2026-2027 Staff Training

- a. HS: Barry Fischer

- b. Mentoring: Jessica and Wendy
 - i. Two days for CRES teachers switching grades
- c. CRES:
- d. Entrance Conferences
- e. Opening Days: TBD
 - i. Bloodborne Pathogens:
 - ii. Right to Know:
 - iii. ElevatePD: Jody Rakow
 - iv. Back to School:
 - v. New Policies
 - vi. Infinite Campus
 - vii. Executive Functioning: Postponed to 2027

*Proposal for School Board: Goal = Ten non-student days, eliminate early dismissals, moving to full-day professional development.

*Start to consider 2027-2028 vision and create a backward plan so we can identify what we need and how we could use these days/time.

*Staff Development Committee will be the driver of this idea.

*Contractually: Prioritize these days; not optional. Not a good day to schedule appointments, take time off, etc..

*Will help with sustainability of initiatives, utilizing/optimizing data (Fastbridge) via discussion, etc..

*What would hourly staff do on these days?

14. Next meeting: Oct 21, 2026 at 3:45 PM

*Move to Wednesday, October 28th (Meet after the Early Dismissal).