MINUTES
Capitan Board of Education
Regular Board Meeting
August 17, 2026

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00 pm.

I. Introduction

A. Call to Order/ Roll Call – Mr. Greer, Board President, called the session to order at 6:00 pm. Roll Call was taken**.**

1) **Ascertain a Quorum** – Mr. Greer ascertained that there was a quorum with the following members present:

Zeke Greer	**President**
Dennis Rich	**Vice President**
Wes Hacker	**Secretary**
Absent	
Cynthia Black	**Member**
Brett McInnes	**Member**

Staff attending the meeting in person included Heather Gutierrez—Superintendent, Jamie Shepperd – Chief Financial Officer, Caitlin Whitley--Administrative Assistant, Tyson Rush – Secondary Principal, Briana Gibson – Elementary Principal, Vicki Beets – Director of Student Services.

Guests attending in person included Shane Shepperd

Guests and Staff are given the option to view all meetings virtually on the District Facebook and YouTube channel.

B. Pledge of Allegiance – Mr. Greer led the pledge to the United States Flag and the official salute to the New Mexico Flag.

C. Prayer – Mr. Greer offered a prayer over the meeting.

D. Approval of Agenda – Ability to float items within the agenda (Action)
A motion to approve the agenda with the ability to float items within the agenda as presented, was offered by Mr. Rich seconded by Mr. Hacker. The motion passed with a 3-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes

E. Approval of Minutes from the July 20, 2026 Regular Board Meeting and July 20, 2026 Work Session (Action)
A motion to approve the July 20, 2026, Regular Board meeting minutes and July 20,2026 Work Session, as presented was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 3-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes

II. Presentations/Recognitions

None

III. Finance

A. Discussion and Possible Action on the following items:

1) *Cash Balance Report
2) *MTD Expenditures in Check Voucher Report
3) *Payroll Fund Totals
4) *Budget Adjustment Requests
5) *Utility Comparison
6) * Large Donations
7) * Approval of Consent Agenda Items (Action)

Mrs. Shepperd presented the items from the consent agenda. A motion to approve the consent agenda as presented was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 3-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

None

V. Board Items

A. Old Business

1. None

B. New Business

1. Discussion and possible approval of payment to New Mexico Finance Authority in the amount of $700,000 (Discussion/Action)

After discussion by the board and CFO, a motion to approve the payment to New Mexico Finance Authority in the amount of $700,000, as presented was offered by Mr. Rich, seconded by Mr. Hacker, and passed with a 3-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes

2) Discussion of facilities master plan projects and priorities for 2026-2030. (Discussion Only)

The board discussed the master project plans and priorities for 2026-2030. The board asked that a Master Plan Project subcommittee meet to further discuss. No action was taken at this time.

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

None

VII. Superintendents Report – Mrs. Gutierrez

A. Personnel Update

1) New Hires:
- Director of Operations - Shane Shepperd
- Transportation Supervisor - Jenny DeSalvo

2) Vacancies (2026-2027)
- Custodian
- IEP Specialist
- Bus Drivers
- HS Secretary

B. Upcoming Events

1) **8/21 Laguna Acoma Football @ home**
2) **8/22 Cross Country @ Ft. Stanton**
3) **8/22 MS Volleyball @ Ruidoso**
4) **9/7 Labor Day (District Closed)**
5) **9/16-18 NMASBO Fall Conference**

VIII. New Agenda Items for Next Meeting – Board Members

IX. Adjournment – President Greer

A motion to adjourn at 6:40 pm was made by Mr. Hacker, and seconded by Mr. Rich. The motion passed with a 3-0 voice vote as follows:

Mr. Greer - Yes   Mr. Rich – Yes   Mr. Hacker – Yes

APPROVED:

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President, Zeke Greer   **Secretary, Wes Hacker**