

School Sanctioned Trips Approval Form - Hastings ISD 200**●Policy #610**

For any trip traveling outside of the country, the Permission and Liability Waiver-School Sponsored Trip to Foreign Country form must be completed by each participating student and submitted to the District Office

Department/Staff Coordinating	Mark Cernohous & Jeremy Reuter (8th Grade)					
Fund 10 or Fund 11 Account Name	R 11 130 211 000 050 556					
Purpose of Trip	To provide 8th grade students an opportunity for an overnight, outdoor education and team building experience.					
Destination	Eagle Bluff Environmental Learning Center					
Type(s) of Transportation	Minnesota Coaches					
Dates	Depart:	Date 11/16/26 11/18/26	Time 8:30am	Return:	Date 11/18/26 11/20/26	Time 2:30pm
Cost per Student	\$ 140-160		Attach copy of payment schedule if trip fees to be setup and collected on District Online Payment System			
? Student drops out after paying	Department decision due to cost already incurred					
? Payment was fundraised \$'s	Required to stay in activity account because \$ was earned as tax-exempt					
# Students Participating	303 8th Grade students (85% participation estimate 258)					
# Chaperones Needed	13 Staff Chaperones per half (plus Nurse)					
All chaperone fees are the responsibility of the chaperone (not including activity affiliated staff members)						
How are you ensuring equitable access for students of need?	Families will have the ability to request financial aid (full or partial scholarships). This year we will also have the Butter Braid fundraiser that will help lower the cost for each family.					
Are there any additional pre-trips or other unique arrangements?	No.					
It is the advisor's responsibility to communicate how funding for pre-trips is incorporated into trip fees						
P-Card/Other Expenses	\$ N/A		Purpose			
All itemized receipts must be obtained and submitted at the end of the trip						
Principal Approved	Signature 			Date 9/10/2026		
Superintendent Reviewed	Signature 			Date 9/17/26		
Board Reviewed	Signature			Date		