The Port Orford–Langlois School Board met in regular session on August 17, 2026, at 5:00 p.m. The meeting was held in person at the Pacific High School Library, located at 45525 Highway 101, Sixes, Oregon 97476, with simultaneous participation available via Zoom.

Board members present in person were Board Chair Judy Miles, Vice Chair Korinn Hockett, members Carol Hacherl, Bob Brown, and Angel Ashdown.

Staff members present in person were Superintendent Aaron Miller, Business Manager Tara Garratt, Board Secretary and Administrative Assistant Kari Senn, IT Tech Director Rusty Raymond, and Pacific High School Principal Bonita Stout.

Driftwood Elementary Principal Lisa Wendel was not present.

1.0 Call to Order - Board Chair Judy Miles called the meeting to order on August 17, 2026, at 5:00 PM.

- 1.1 Pledge of Allegiance - Board Chair Judy Miles called the meeting to order and promptly led the Pledge of Allegiance.
- 1.2 Staff and Visitors - Board Chair Judy Miles welcomed all staff and visitors.
- 1.3 Speaker Sign-Up – Board Chair Judy Miles invited anyone wanting to sign up for public input to please do so at this time with the Administrative Assistant or by chat on ZOOM.

2.0 Agenda Changes – Board Chair Judy Miles asked if there were any agenda changes to tonight's board meeting, in which Mr. Miller stated the following changes:

Under New Business, Item 4, revise the proposal title to read **"Proposal to Reduce Credit Requirements"** instead of **"Proposal to Reduce Foreign Language Credit,"** as the Board had already approved the reduction of the foreign language credit requirement at a prior meeting. The proposal was intended to eliminate the credit requirement for a class that was not offered and to align the district's graduation requirements with Oregon credit requirements, reducing the total graduation requirement from 26 credits to 24 credits. This change also aligns the district's graduation requirements with those of neighboring districts.

Policy **GCDA/GDDA** was removed from the agenda under First Readings to allow the Superintendent additional time for review. The policy will be placed on the September Board meeting agenda.

Mr. Miller noted that he had received an email regarding **Senate Bills 1538 and 1594** and provided the Board with proposed policies from OSBA, including **KNA, KNA-AR (1), and KNA-AR (2)**. The law is scheduled to take effect on September 30, 2026. The Board was asked to vote on whether to include the three proposed policies in the First Reading process along with the other 111 policies currently being reviewed and considered for approval.

Carol Hacherl moved to approve the agenda changes, and Angel Ashdown seconded the motion. There was no further discussion. The motion passed unanimously.

3.0 Consent Agenda

3.1 Approve Minutes July 20, 2026 Regular Board Meeting

3.2 Approve Hire of Richard Epperely

The Board reviewed the meeting minutes from July 20, 2026, as well as the offer letter for Richard Epperley's hire for the Social Studies position at Pacific High School.

Carol Hacherl moved to approve the Consent Agenda, and Angel Ashdown seconded the motion. Board Chair Judy Miles asked if there were any further questions or discussion. Bob Brown asked whether POLSD was fully staffed and had no current hiring needs, as noted in the Superintendent's Report. Mr. Miller confirmed that the district was fully staffed and had no current hiring needs. The motion passed unanimously.

4.0 Public Input

Board Chair Judy Miles read Policy BDDH aloud. She then asked IT Tech Director Rusty Raymond whether anyone had signed up to speak via Zoom. Mr. Raymond stated that no one had signed up. Board Chair Miles then invited the community member who had signed up to speak with the Administrative Assistant prior to the start of the meeting, Ronald Kraynik. Community member spoke about the KidWin Project and partnering with the district and working with students to work on an invention for heart conditions. He is eager to touch base with Mr. Jones, who is still on summer break till August 24th.

4.1 Educational Spotlight -NONE

5.0 Reports - Chair

5.1 Superintendent – Aaron Miller

Mr. Miller presented his Board Report and provided updates to the Board. He noted that all questions, concerns, and support needs related to Synergy will now be directed to IT Director Rusty Raymond. Mr. Raymond will work directly with the company to ensure the district is properly configured and able to utilize the Student Information System (SIS) efficiently and accurately.

Mr. Miller also reminded Board members that he is available to meet individually with each member and encouraged them to schedule a meeting or contact him by email to foster open communication, strengthen their working relationships, and ensure continued support of POLSD.

Mr. Miller reported that he has been working with Skydra Scholey-Tilley, Director of the South Coast Regional Learning Hub, to identify a potential facility to house early childhood learning programs, such as Head Start, preschool, and kindergarten.

Mr. Miller shared that the district recently had an opportunity to secure a fully funded facility, including associated building costs and first-year operating expenses. Unfortunately, the district was selected as the second-choice applicant and did not receive the funding. Mr. Miller stated that he and Ms. Scholey-Tilley are continuing to pursue additional grant opportunities to support the district's long-term goal of establishing a dedicated early childhood learning center within POLSD.

Mr. Miller reported that the Summer Meal Program was successful, although participation was lower than in previous years. He noted that the decrease in participation may indicate a reduced need for the program within the community.

Mr. Miller also provided an update on the district's application to provide free breakfast and lunch to all students. Tara Garratt explained that eligibility for the program is based on the number of students who qualify for SNAP, TANF, and OHP benefits. If approved, the district would receive four years of funding for the free meal program. The district would have the opportunity to reapply annually to extend the program and maintain eligibility for an additional four-year period, as needed.

5.2 Transportation/Maintenance – Chad Berry

The Board reviewed the transportation and maintenance report and had no further questions.

5.3 Technology Report – Rusty Raymond

The Board reviewed the technology report. Bob Brown raised concerns regarding the "missing teacher laptops." Mr. Miller clarified that some teachers chose to keep their assigned laptops over the summer and, as a result, their devices were not available for the scheduled summer maintenance and updates. Rusty Raymond further explained that he is working to develop an improved inventory and tracking system, along with a check-in/check-out process for both student and staff technology.

Carol Hacherl requested an update on Synergy. Mr. Raymond explained that the district's Student Information System (SIS) was implemented approximately two years ago with limited training. While the system included some initial setup, additional configuration is needed to better meet the specific needs of POLSD. Mr. Raymond will work with Synergy to make the necessary adjustments and plans to meet with building secretaries and teachers to identify what is working well and what areas need improvement.

Bob Brown asked what system the state uses for reporting and interfacing. Mr. Miller explained that Synergy is the largest student information system used in the region and is capable of exporting and uploading reports to and from the Oregon Department of Education (ODE). This functionality should help ensure accurate and efficient reporting for the district once set up accurately.

Korinn Hockett asked for clarification regarding "Clever Badges." Rusty Raymond explained that Clever Badges are used for elementary school students and consist of a QR code that allows them to log in to their student accounts without having to remember a password. This also reduces the need for password resets and eliminates the need for teachers to maintain lists of student passwords. Korinn Hockett commented that she thought this was a great idea and an age-appropriate solution for younger students.

5.4 Financial Report – Tara Garratt

The Board reviewed the financial report. Mrs. Garratt shared that the revenues reflected on the general ledger were printed after the reconciliation was completed. She also presented a bar graph showing the estimated 2026–27 ending fund balance by month, providing the Board with a visual representation of the district's projected monthly inflows and outflows.

Tara Garratt shared that the district is planning to have the Intouch credit card system operational in September. This system will provide families with the option to pay for district-related expenses by credit card.

Meal-Time Update:
The Meal-Time program is currently being enhanced and configured to better meet the district's needs. The updated system will provide meal menus, nutritional information, allergy notifications and alerts, and tools to help ensure USDA compliance. It will also include recipe and recipe-conversion capabilities. The system is still being fully implemented.

Staff will also have the option to use the system to charge meals for lunches. All POLSD students currently receive breakfast and lunch at no cost. The Meal-Time system will also integrate with the district's Synergy SIS, allowing parents to access meal menus and nutritional information.

5.5 Principal's Report – Bonita Stout

Bonita Stout reviewed her board report and shared that student registration is up and running smoothly. She noted that the master schedule is finalized and confirmed that PHS is fully staffed for the start of the new school year.

Mrs. Stout explained that the Friday schedule will be divided into two rotations this year: Friday A will include periods 1–4, and Friday B will include periods 5–7. The remaining time will be dedicated to class meetings, clubs, and other student activities.

She reported that sports registration is going well and that fall sports have had a strong turnout. The student and athletic handbooks have both been updated and are ready for the start of the school year.

Mrs. Stout also shared that FFA recently participated in the County Fair and will be attending the upcoming State Fair. Throughout the summer, volleyball and basketball open gyms have been available to POLSD students.

The Associated Student Body (ASB) met with their advisor, Hilary Johnson, to plan activities for the first day of school for middle school students and begin planning events and activities for the upcoming school year. The focus will be on enhancing school spirit for the upcoming school year.

5.6 Principal's Report – Lisa Wendel

Lisa Wendel was not present for her Principal's Report; however, the Board reviewed the report. Korinn Hockett asked what "Restorative Justice" meant. Mr. Miller stated that he would ask Lisa Wendel to follow up with additional information, but explained to the Board that Restorative Justice involves addressing a behavior concern through a restorative consequence or conversation intended to repair the situation, restore relationships, and return things to their original state as much as possible. He noted that this process helps improve communication and teaches individuals how to restore relationships.

6.0 New Business

6.1 Superintendent Goals – Aaron Miller reviewed his goals with the Board and invited feedback and input from Board members. He reiterated his willingness to meet individually with Board members to discuss any additional questions, concerns, or suggestions. Carol Hacherl recommended revising the language within the goals to more clearly reflect that the identified actions are intended to be implemented and are currently in progress. Mr. Miller requested that any and all revisions requested be sent to him via email.

6.2 October School Board Work Session – The board discussed setting a date for their October work session. Angel Ashdown suggested October 26, 2026, from 5:00 – 7:00 PM at the Pacific High School Library. This will allow Fall Assessments to be scheduled and completed. Bob Brown motioned to approve the date and time, Angel Ashdown seconded, the motion passed unanimously.

6.3 OSBA Election Nominations -Board Chair Judy Miles discussed the opportunity for any of our Board Members to run for a position in which there was no interest.

6.4 ~~Proposal to Reduce Foreign Language Credit Requirement.~~ The Board previously approved reducing the foreign language requirement for POLSD. The proposed change would incorporate the reduced foreign language requirement and one elective credit, aligning POLSD's graduation requirements more closely with those of surrounding districts and Oregon requirements.

Board members expressed some concern about whether reducing the total credit requirement could affect the district's expectations for academic rigor and its ability to provide students with challenging educational opportunities. After discussion, the Board acknowledged the district’s current staffing limitations, including the lack of a teacher available to offer a foreign language course.

Mr. Miller explained that, while the district remains committed to maintaining high expectations and providing students with meaningful academic opportunities, it must also work within its current staffing and resource limitations and consider the surrounding district’s requirements. The district intends to continue exploring options for students who are interested in studying a foreign language, including the possibility of offering an online foreign language course.

The Board discussed the importance of continuing to provide students with opportunities that extend beyond minimum graduation requirements. Bob Brown noted that foreign language education provides benefits beyond classroom instruction, including helping students develop a broader understanding of the world and different cultures.

Following discussion and deliberation regarding available avenues for providing foreign language opportunities, Judy Miles called for a motion to approve the reduction in total graduation credit requirements from 26 to 24 credits. Carol Hacherl made the motion, and Angel Ashdown seconded.

The motion was approved by majority vote. Judy Miles, Carol Hacherl, and Angel Ashdown voted in favor. Bob Brown and Korinn Hockett voted against.

7.0 Old Business

8.0 Reoccuring Business

- 8.1 Board Recognition (Thank you cards) - The Board took time to sign all of their thank you cards that they had requested to send during the July Board Meeting to all Summer Learning helpers.

9.0 First Readings

- 9.1 DD Funding Proposals and Applications
- 9.2 DGA Authorized Signatures
- 9.3 GAB Job Descriptions
- 9.4 GB General Personnel Policies (Version 1) (DELETE)
- 9.5 GB General Personnel Policies (Version 2) (Proposed)
- 9.6 GBA Equal Employment Opportunity
- 9.7 GBA-AR Veterans' Preference
- 9.8 GBC Staff Ethics (Version 1) (DELETE)
- 9.9 GBC Staff Ethics (Version 1) (Proposed)
- 9.10 GBD Board-Staff Communications
- 9.11 GBDA Mother Friendly Workplace
- 9.12 GBE Staff Health and Safety (Proposed)
- 9.13 GBEA Workplace Harassment
- 9.14 GBEA-AR Workplace Harassment Reporting and Procedure
- 9.15 GBEB Communicable Diseases in Schools

9.16 GBEB-AR Procedures for Dealing with Staff Diagnosed as Having HIV, AIDS, or HBV (Version 1) (DELETE)
9.17 GBEBA Staff - HIV, AIDS, and HBV (DELETE)
9.18 GBEBD/JHCCD Staff/Students - Rumor Control - HIV, AIDS, and HBV (DELETE)
9.19 GBEBE/JHCCE/KBCAA News/Media - HIV, AIDS or HBV (DELETE)
9.20 GBEC Drug-Free Workplace (Version 1) (DELETE)
9.21 GBEC Drug-Free Workplace (Version 2) (Proposed)
9.22 GBEDA Drug and Alcohol Testing - Transportation Personnel (Version 1) (DELETE)
9.23 GBG Staff Participation in Political Activities
9.24 GBH/JECAC Staff/Student/Parent Relations
9.25 GBHA Parental/Family/Relationship (DELETE)
9.26 GBK/JFCG/KGC Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems (Version 1) (DELETE)
9.27 GBK/KGC Prohibited Use, Distribution, or Sale of Tobacco Products and Inhalant Delivery Systems (Version 2) (Proposed)
9.28 GBL Personnel Records
9.29 GBLA Disclosure of Information (DELETE)
9.30 GBM Staff Complaints
9.31 GBMA Whistleblower
9.32 GBN/JBA Sexual Harassment
9.33 GBN/JBA-AR Federal Law (Title IX) Sexual Harassment Complaint Procedure (Proposed)
9.34 GBN/JBA-AR(1) (DELETE)
9.35 GBNA Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying -Staff
9.36 GBNA-AR Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying Reporting Procedures - Staff
9.37 GBNAA/JFCFA Cyberbullying (DELETE)
9.38 GBNAA/JHFF Suspected Sexual Conduct with Students and Reporting Requirements
9.39 GBNAA/JHFF-AR Suspected Sexual Conduct Report Procedures and Forms
9.40 GBNAB/JHFE Suspected Abuse of a Child Reporting Requirements
9.41 GBNAB/JHFE-AR(1) Reporting of Suspected Abuse of a Child
9.42 GC Licensed Staff Positions
9.43 GCAB Personal Electronic Devices and Social Media - Staff**
9.44 GCBD/GDBD Sick Leave - Personal Illness and Injury Leave
9.45 GCBDA/GDBDA Family Medical Leave (Version 1) (DELETE)
9.46 GCBDA/GDBDA Family Leave (Version 2)

9.47 GCBDA/GDBDA-AR(1) Oregon Family Medical Leave (OFLA) (Version 1) (DELETE)
9.48 GCBDA/GDBDA-AR(1) Family and Medical Leave (Version 2) (Proposed)
9.49 GCBDA/GDBDA-AR(2) Employee Request for OFLA Leave (Version 1) (DELETE)
9.50 GCBDA/GDBDA-AR(2) Request for Family and Medical Leave (Version 2) (Proposed)
9.51 GCBDA/GDBDA-AR(3)(A) Certification of Health Care Provider (Proposed)
9.52 GCBDA/GDBDA-AR(3)(B) Certification of Health Care Provider (Proposed)
9.53 GCBDA/GDBDA-AR(3)(C) Military Family Leave (Proposed)
9.54 GCBDA/GDBDA-AR(3)(D) Military Family Leave
9.55 GCBDA/GDBDA-AR(3) Sample Letter to Employee - OFLA Leave (DELETE)
9.56 GCBDA/GDBDA-AR(4) FMLA/OFLA Eligibility Notice to Employee
9.57 GCBDA/GDBDA-AR(5) Medical Certification Form (DELETE)
9.58 GCBDA/GDBDA-AR(5) Sample Designation Letter to Employee - FMLA/OFLA Leave (Proposed)
9.59 GCBDA/GDBDA-AR(6) Designation Notice - FLMA/OFLA (Proposed)
9.60 GCBDA/GDBDA-AR(7) Fitness-for-Duty Certification (Proposed)
9.61 GCBDB/GDBDB Early Return to Work (Proposed)
9.62 GCBDC/GDBDC Domestic Violence, Harassment, Sexual Assault, Bias, or Stalking Leave (Safe Leave)
9.63 GCBDD/GDBDD Sick Time (Version 1) (DELETE)
9.64 GCBDD/GDBDD Sick Time (Version 2) (Proposed)
9.65 GCBDF/GDBDF Paid Family and Medical Leave Insurance
9.66 GSBDF/GDBDF-AR Paid Family and Medical Leave Insurance (PFMLI) (Proposed)
9.67 GCBE/GDBE Vacations and Holidays (DELETE)
9.68 GCC Recruitment of Licensed Staff
9.69 GCDA/GDDA Criminal Records Checks and Fingerprinting (Version 1) (DELETE)
9.70 GCDA/GDDA Criminal Records Checks and Fingerprinting (Version 2) (Proposed)
9.71 GCDA/GDDA-AR Criminal Records Checks and Fingerprinting (DELETE)
9.72 GCEA Substitute Teachers (DELETE)
9.73 GCKB Professional Staff Meetings (DELETE)
9.74 GCL-AR Staff Development - Licensed
9.75 GCL/GDL Staff Development
9.76 GCN/GDN Evaluation of Staff
9.77 GCPB/GDPB Resignation of Staff
9.78 GCPC/GDPC Retirement of Staff

9.79 GCPC/GDPC-AR Reemployment of PERS-Retired Staff (DELETE)
9.80 GCPD Discipline and Dismissal of Licensed Staff
9.81 GCPD-AR Discipline and Dismissal of Licensed Staff
9.82 GCQA/GDQA Nonschool Employment
9.83 GCQB/GCQBA Research, Copyright and Patents
9.84 GD Classified Staff/Classified Staff Positions
9.85 GDA Instructional Assistants
9.86 GDC Recruitment of Classified Staff
9.87 GDEA Substitute Classified Employees (DELETE)
9.88 GDN Evaluation - Classified and Confidential Staff (DELETE)
9.89 IGDA Student Organizations (Version 1) (DELETE)
9.90 IGDA Student Organizations (Version 2) (Proposed)
9.91 IKAC High School Classes/Courses for Eighth Graders
9.92 IKF Graduation Requirements (Version 1) (Delete)
9.93 IKF Graduation Requirements (Version 2)
9.94 IKF-AR Graduation Requirements (DELETE)
9.95 CB Superintendent
9.96 CBA Qualifications and Duties of the Superintendent
9.97 CBB/CBC Recruitment and Appointment of the Superintendent
9.98 CBC Superintendent's Contract
9.99 CBE Superintendent's Continuing Professional Development (DELETE)
9.100 CBF Superintendent's Consulting Activities (DELETE)
9.101 CBG Evaluation of the Superintendent
9.102 CC Administrative Organization (DELETE)
9.103 CCB Line and Staff Relations
9.104 CCG Evaluation of Administrators
9.105 CG Special Programs Administration (DELETE)
9.106 CG-AR Special Programs Administration (DELETE)
9.107 CHCA Approval of Handbooks and Directives
9.108 CI Temporary Administrative Arrangements
9.109 CM Compliance and Reporting on Standards (Proposed)
9.110 CPA Layoff/Recall - Administrative Personnel
9.111 CPA-AR Layoff/Recall - Administrative Personnel

The Board reviewed the 111 policies presented for First Reading, including the proposed policies KNA, KNA-AR(1), and KNA-AR(2). The Board discussed language within the policies regarding the district designee. Aaron Miller clarified that he would serve as the primary designee, with building principals serving as alternate designees, if necessary. He also stated that the district would take the necessary steps to ensure appropriate training and protocols are established for staff.

The Board also discussed updating the applicable policies to reflect the revised graduation requirement of 24 credits rather than 26 credits. Carol Hacherl asked about the brackets included in the policy language, and Mr. Miller clarified that the brackets should remain in place.

Mr. Miller further explained that if an incident involving Immigration and Customs Enforcement were to occur on district property, the district would immediately contact and seek guidance from legal counsel. He also noted that any necessary requirements and procedures would be incorporated into staff and student handbooks.

Judy Miles requested a motion to approve all policies presented for First Reading, including the agenda changes incorporated into the First Reading items. Bob Brown seconded the motion. The motion passed unanimously.

10.0 Second Readings -NONE
11.0 Board Comments/Reports – Chair
12.0 Correspondence -NONE
13.0 Future Agenda Items
13.1 GCDAA First Reading will be added to September's list of first readings.
14.0 Executive Session -NONE

Judy Miles asked whether Board members had any additional items or input for discussion. There were no additional matters brought forward. Judy Miles then called for a motion to adjourn. Bob Brown made the motion, and Korinn Hockett seconded. The motion passed unanimously. The meeting was adjourned at 6:53 p.m.

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Board Chair Signature Superintendent Signature