# Board of Trustees
# Agenda Item Information Form

CLEAR CREEK INDEPENDENT SCHOOL DISTRICT

Date Submitted: September 14, 2026

**Meeting Type**
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop

Meeting Date: September 28, 2026

| Agenda Placement | Code | Agenda Placement | Code |
|---|---|---|---|
| ☐ Public Hearing | PH | ☐ Administrative Report | AR |
| ☐ Executive Session | ES | ☒ Consent Agenda | CA |
| ☐ Recognition | R | ☐ Action Item | AI |
| ☐ Program Spotlight | PS | ☐ Information/Discussion | ID |
| ☐ Community Input | CI | | |

**District Strategies (Check all that apply):**
- ☒ Students and staff will thrive in a secure environment, build connections and community, and become resilient leaders.
- ☐ Each student will engage in world-class learning experiences that foster curiosity, develop talents, guide exploration, and fuel achievement.
- ☐ We will cultivate innovation through strategic collaboration and responsive organizational stewardship.

**Subject:**
Consider Approval of Increase in Authorization of Prior Year Expenditures with ILA/Choice Partners Vendor Petroleum Traders Corporation

**Background:**
Petroleum Traders Corporation provides diesel and gasoline fuel for Transportation operations. They are available through ILA/Choice Partners purchasing cooperative, of which we are a member. To date, $1,299,999 of the Board approved amount of $1,200,000 has been encumbered with this vendor. On August 28, a 7,382-gallon diesel fuel order was placed for the Central Support Facility, and the fuel was delivered on August 31st. The dollar amount of this order ($32,509) exceeded the available contract value by $20,289. Prior to the order, Transportation Department staff reviewed their purchase order tracking system and believed sufficient funds were available; however, the data they reviewed was incorrect. Therefore, we estimate additional approved expenditures in the amount of $125,000.00 are needed to allow the Transportation Department to pay invoices for fuel delivered on or before August 31, 2026. The 2026-27 authorization of expenditures with this vendor was approved at last month's board meeting in the amount of $1,400,000.

**Fiscal Impact Statement**

**Cost:** $125,000.00
- ☒ Recurring
- ☐ One-Time

**Funding Source:**
- ☒ General Fund
- ☐ Grant Fund
- ☐ Other Funds (specify)

Fiscal Year: 2025 / 2026
Amendment Required: N/A

☐ Bond Funds (program year): N/A

**Superintendent's Recommendation:**
It is the recommendation of the Superintendent that the Board of Trustees approve the increase in prior year value with ILA/Choice Partners vendor Petroleum Traders Corporation by an additional $125,000 for a total prior year estimated annual expenditure of $1,325,000.00.

**Department Submitting Form:** Purchasing

**Cabinet Member's Approval:** Alice Benzaia