

**Draft September 2026**

## **Menahga Public Schools**

District Curriculum Review and Renewal Process



### **Purpose**

The District Curriculum Review and Renewal Process establishes a systematic method for evaluating, updating, and improving curriculum across all content areas. This ensures that all instructional programs remain current with state standards, grounded in evidence-based practices, and responsive to the diverse needs of all learners.

### **Goals**

Maintain full alignment with state academic standards and district strategic priorities. Provide equitable access to rigorous and culturally responsive curriculum. Ensure decisions are informed by data, research, and teacher expertise. Promote a culture of continuous improvement and instructional excellence.

### **Guiding Principles**

- Alignment: Curriculum and assessments align with state standards and district learning outcomes.
- Collaboration: Teachers, administrators, and community members contribute to the review process.
- Evidence-Based Decision Making: Curriculum decisions are guided by research, data, and best practices.
- Transparency: The process includes clear communication and documentation at every stage.
- Continuous Improvement: Curriculum is regularly updated to reflect new standards, resources, and innovations in education.

## Curriculum Review Cycle

| Phase                                                | Description                                                                                  | Key Activities                                                                                                                                                                                                                 | Timeline |
|------------------------------------------------------|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>1. Needs Assessment &amp; Data Review</b>         | Identify current strengths and gaps in student learning and instructional practice.          | <ul style="list-style-type: none"> <li>-Review student achievement data (state, district, classroom)</li> <li>- Collect teacher and stakeholder Feedback</li> <li>- Audit current curriculum alignment to standards</li> </ul> | Year 1   |
| <b>2. Research &amp; Exploration</b>                 | Examine best practices and potential instructional resources.                                | <ul style="list-style-type: none"> <li>- Review current educational Research</li> <li>- Identify effective instructional models</li> <li>- Evaluate available curricular programs</li> </ul>                                   | Year 1–2 |
| <b>3. Curriculum Design &amp; Selection</b>          | Develop or select curriculum materials that best meet student and district needs.            | <ul style="list-style-type: none"> <li>- Convene curriculum review Committee</li> <li>- Pilot programs or Materials</li> <li>- Conduct rubric-based Evaluations</li> <li>- Select recommended resources</li> </ul>             | Year 2   |
| <b>4. Implementation &amp; Professional Learning</b> | Roll out the new or revised curriculum with professional development and support structures. | <ul style="list-style-type: none"> <li>- Develop implementation plan</li> <li>-Provide teacher training and Coaching</li> <li>- Communicate with stakeholders</li> </ul>                                                       | Year 3   |
| <b>5. Monitoring &amp; Evaluation</b>                | Evaluate effectiveness of curriculum and implementation fidelity.                            | <ul style="list-style-type: none"> <li>- Collect data on student learning Outcomes</li> <li>- Conduct teacher and administrator feedback surveys</li> <li>-Adjust and refine as needed</li> </ul>                              | Year 4–5 |
| <b>6. Continuous Improvement</b>                     | Maintain, update, and adjust curriculum prior to the next review cycle.                      | <ul style="list-style-type: none"> <li>- Ongoing PD and support</li> <li>-Address emerging standards or instructional needs</li> </ul>                                                                                         | Year 6   |

## **Curriculum Review Committee**

Composition:

- Classroom teachers (representing all grade bands)
- Instructional coaches and specialists
- Building administrators
- District Teaching & Learning staff
- Special education and multilingual learner representatives
- Family, community members, or board members

Responsibilities:

- Analyze student learning data and curriculum alignment
- Research instructional models and materials
- Pilot and evaluate programs using district rubrics
- Recommend revisions or adoptions
- Provide feedback during implementation

## **Evaluation Rubric Criteria**

Each resource or program is evaluated on:

- Standards Alignment – Meets all state and district expectations.
- Instructional Design – Promotes critical thinking, engagement, and real-world connections.
- Assessment Integration – Includes tools for monitoring student progress.
- Teacher Support – Provides strong instructional guidance and materials.
- Feasibility – Fits district infrastructure, technology, and budget.

## **Communication & Approval Process**

1. Committee Reporting: Committees provide updates and summaries to the Teaching & Learning Department.
2. Stakeholder Communication: Findings and recommendations are shared with staff, families, and the community.
3. Board Approval: Final curriculum adoption recommendations are presented to the School Board for approval by the Spring of year of purchase.
4. Documentation: All review activities, data, and decisions are archived for accountability and reference.

## **Sample Curriculum Review Calendar**

Year 1 –Social Studies

Year 2 – Mathematics

Year 3 –English Language Arts, Literacy Intervention

Year 4 – Science /Physical Education/Health

Year 5 – Arts/Music

Year 6 – Cycle Restarts

## **Implementation Support**

After adoption, the district provides:

- Professional Development: Training on curriculum content, instructional practices, and assessment use.
- Instructional Coaching: Ongoing support for classroom implementation.
- Progress Monitoring: Regular data reviews to ensure fidelity and impact.
- Adjustments: Curriculum and resources revised as needed based on evaluation data.

## **Continuous Improvement**

Even outside the formal review year, ongoing reflection and refinement occur through:

- PLCs and data team analysis
- Teacher and student feedback
- New research and state updates
- Annual curriculum updates by Teaching & Learning staff.