



memo

To: The Board of Education and Dr. Patrick Broncato, Superintendent
From: Curt Saindon, Assistant Superintendent/CSBO
Date: September 18, 2026
Subject: Recommendation to Approve Wight/AMSCO (Architect/Engineer) and International Contractors (Construction Manager) Professional Service Contracts for 2027

As was discussed with the Board in August, with the approval of our capital projects list for 2027 (part of our Capital Improvement Plan - Phase III work), we now need to approve A&E and CM professional service contracts to begin developing design drawings, scope of work documents, bid specs and bid documents for next summer's work, as well as soliciting bids from various contractors and subcontractors this fall, so that we can bring recommendations to the Board for said work in December/January. Wight/AMSCO and ICI have been our Architects/Engineers and Construction Managers for well over a decade and have provided quality service and very good pricing during that time. We estimate that the work they will be involved with is budgeted to cost about \$1.1M, and all other work is either being handled in-house by us (no bids and/or construction management is required) or is being considered through Performance Services Inc. as part of our Guaranteed Energy Savings Contract with PSI (ie, the Battery Energy Storage Systems currently under consideration).

We estimated Wight/AMSCO's fee to be 9% of projected/budgeted construction costs (or about \$99,000) and ICI's fee to be 3% of projected/budgeted construction costs (or about \$33,000). Final professional service fees will be based on actual, approved pricing from the recommended contractors as part of the bid process (assuming the bids are Board approved...if they are not approved for some reason, we would pay for their time to prepare the bids, let the bids, evaluate the results and prepare the recommendations only), so if bids come in below budget we will pay a little bit less, and if they come in over budget we will pay a little bit more. I checked with other DuPage County and Suburban school districts and these fee percentages are very much in line with the range for Architects/Engineers (7% - 10%, based on the size and complexity of the projects) and Construction Managers (2% - 5%, based on the size and complexity of the projects). These professional service fees do not include some fixed costs for manpower (including site supervision) and administrative overhead costs, insurance costs, permit costs, testing costs, and other miscellaneous "soft costs" that are part of the construction process. As always, if you have any questions, please don't hesitate to let me know. Thank you.



WOODRIDGE
SCHOOL DISTRICT 68

memo

RECOMMENDATION

It is the recommendation of the Administration that the Board approve the attached professional service contracts/proposals from Wight & Company of Darien, IL and International Contractors of Oak Brook, IL for fees of 9% and 3% of estimated construction costs, respectively, with final fees based on recommended and approved general contractor and subcontractor pricing. These percentages do not include various soft costs including staffing and site supervision, administrative overhead, reimbursable expenses, insurance costs, permit costs, testing costs, inspection costs and other miscellaneous expenses. With Board approval, we would budget and pay for all related costs out of the Capital Projects Fund as part of our Summer 2027 Capital Improvement Plan work, and begin planning and bid development activities immediately.