



Activity Purpose Summary

Albert Lea Area Schools 241

Date: 8/25 Name of Activity: AL Horticulture

Purpose of Activity: Fund plant science class
activities

Grade(s) of students who will benefit from Activity: 10-12

Student activities are in nature by the students and for the students. The Advisor role is limited to advising only. The students should be making the decision regarding the allocation of the funds.

I, Krystal Viktorov (advisor) have read and understand the attached rules and policies. I acknowledge my responsibilities for assuring proper procedures are followed.

Krystal Viktorov Krystal Viktorov 8/25
Advisor's Name (printed) Advisor's Signature Date

Principal's name (printed) Principal's Signature Date

Upon termination of the above named activity, any unobligated funds that remain in the account will be transferred to: FFA

Krystal Viktorov Krystal Viktorov 8/25
Advisor's Name (printed) Advisor's Signature Date

Kennedy Behnke [Signature] 8/25
Student Rep's name (printed) Student Rep's Signature Date

Principal's name (printed) Principal's Signature Date



Meeting Minutes and Budget

Albert Lea Area Schools 241

Date: 8/25 Name of Activity: Ar Horticulture

Advisor: Krystal Wiktor

Members Present: Plant Science Class

Members Absent: _____

Budget (revenues should equal expenditures)

Revenues (add up total)
<u>\$2000</u>
<u>- Plant Sale</u>
<u>- Candy Bouquets</u>
Total: _____

Expenditures (add up total)
<u>\$2000</u>
<u>- Plants</u>
<u>- Candy</u>
Total: _____

No contact shall be made or authorized, required payments under the contract must be made by the district following normal district processes. Student activity accounts cannot advertise, solicit and award bids. Proceeds of the revenue from vending contracts must not be deposited in any student activity account.

Approval of the budget

Yes X No _____

Other items discussed:

Minutes Approved (print):

Krystal Wiktor
Advisor

Student Rep

Minutes Approved (sign):

Krystal Wiktor
Advisor

Student Rep



Anticipated Fundraisers

Albert Lea Area Schools 241

Date: 8/25 Name of Activity: Ar Horticulture

Description of Fundraiser	Purpose of Fundraiser	Approximate Date(s)	Sales Tax? (Yes or No)	Contract involved? (Yes or No)
Carnations	Raise Funds	Feb	NO	NO
Plants greenhouse	Teach Business	March - May	no	NO

