



Activity Purpose Summary

Albert Lea Area Schools 241

Date: 8/25/26 Name of Activity: Publications

Purpose of Activity: Project-based courses that design and publish the school publications -

Athlanasa, Tiger Beat, Tiger Vision, Tiger Yearbook, Cub Yearbook, Imag, and Active.
Grade(s) of students who will benefit from Activity: 8-12

Student activities are in nature by the students and for the students. The Advisor role is limited to advising only. The students should be making the decision regarding the allocation of the funds.

I, Erin Brackey (advisor) have read and understand the attached rules and policies. I acknowledge my responsibilities for assuring proper procedures are followed.

Erin Brackey
Advisor's Name (printed)

Erin Brackey
Advisor's Signature

8/25/26
Date

Principal's name (printed)

Principal's Signature

Date

Upon termination of the above named activity, any unobligated funds that remain in the account will be transferred to: Special Projects Code, excess funds not

Erin Brackey
Advisor's Name (printed)

Erin Brackey
Advisor's Signature

8/27/26
Date

Lola Hanson
Student Rep's name (printed)

Lola Hanson
Student Rep's Signature

8/27/26
Date

Principal's name (printed)

Principal's Signature

Date



Meeting Minutes and Budget

Albert Lea Area Schools 241

Date: 8/25/26 Name of Activity: Publications

Advisor: Erin Brackey and Angie Zoller Barker

Members Present: _____

Members Absent: _____

Budget (revenues should equal expenditures)

Revenues (add up total)
Ad Sales $\approx$ 10,000 8,000
Baby Ads $\approx$ 2,000
Total: 10,000

Expenditures (add up total)
Contest / Conventions $\approx$ 5,000
Student Supplies $\approx$ 4,000
Tech Upgrades $\approx$ 1,000
Total: 10,000

No contact shall be made or authorized, required payments under the contract must be made by the district following normal district processes. Student activity accounts cannot advertise, solicit and award bids. Proceeds of the revenue from vending contracts must not be deposited in any student activity account.

Approval of the budget

Yes _____ No _____

Other items discussed:

Minutes Approved (print): Erin Brackey Advisor Lola Hanson Student Rep

Minutes Approved (sign): Erin Brackey Advisor Lola Hanson Student Rep



Anticipated Fundraisers

Albert Lea Area Schools 241

Date: 8/25/26 Name of Activity: Publications

Description of Fundraiser	Purpose of Fundraiser	Approximate Date(s)	Sales Tax? (Yes or No)	Contract involved? (Yes or No)
Baby Ads	Fund Nat. & State conv., Y&J camp, misc. training,	Sept - Nov	No	Yes
Business Ad Sales	tech upgrades, program needs, Quill & Scroll membership	Summer / Fall Aug / Sept	No	Yes
Coffee Shoppe	Award submissions	April / May	No	No