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BOARD AGENDA ITEM

ITEM NO: 5.2

BOARD MEETING DATE: Tuesday, September 22, 2026

NEW BUSINESS ITEM: Consideration of Policy and Regulation, GBEF, GBEF-R, *Staff Use of Digital Communications and Electronic Devices* (first reading)

SUBMITTED BY: Sheryl Castro, Executive Director of Curriculum and Assessment

PRESENTED BY: Sheryl Castro, Executive Director of Curriculum and Assessment

Presented for your consideration are new Policy GBEF and Regulation GBEF-R, *Use of Portable Wireless Communications and Devices*. These documents were developed as part of the revision of Policy IJNDB and Regulation IJNDB-R, which now focus exclusively on student use of technology. Provisions related to employee use have been removed from IJNDB-R and are addressed in the new regulation, creating a separate framework for employee use of digital communications and electronic devices.

Policy GBEF establishes broad expectations for employees regarding the professional and responsible use of digital communications and electronic devices. More specific guidelines and procedures are addressed in Regulation GBEF-R.

Regulation GBEF-R combines applicable employee technology provisions previously contained in Regulation IJNDB-R with guidance related specifically to staff use of digital communications and electronic devices. The regulation establishes expectations for acceptable use of District technology resources, personal electronic devices, communication with students and parents/legal guardians, social media, web publishing, and professional conduct in digital environments.

Key provisions in the new regulation establish:

- Expectations for the safe and appropriate use of District Electronic Information Services and personal electronic devices.
- The *Professional, Accessible, and Transparent (PAT) Test* as a framework for employee electronic communications.
- District-approved methods for communicating with students and parents/legal guardians, including restrictions on the use of unapproved third-party communication applications.
- Expectations for employees' use of school-related and personal social media, including maintaining appropriate professional boundaries with students.
- Requirements for District-affiliated social media accounts.

Together, Policy GBEF and Regulation GBEF-R provide clear expectations for employee use of technology and digital communications, while maintaining a distinct separation between employee and student technology use.

RECOMMENDED MOTION: I move that the governing board approve new Policy and Regulation, GBEF, GBEF-R, *Staff Use of Digital Communications and Electronic Devices*, as presented.