

## EXTENDED TRIP REQUEST FORM

*Send one copy of this form with related material to the Superintendent at least 90 days prior to the intended departure from Morris.*

Title of Proposed Field Trip National FFA Convention

Name of School Morris Area

Name and School of Person in Charge Hannah Obawa

Number of Students 7

Group Taking Trip FFA

Number of Supervisors 1 (From Morris)

Dates of Trip 10/19 - 10/23

Approximate Cost of Trip \$700.00

**Please attach a statement relative to: (items one through eight)**

1. The purpose and educational value of the trip including relationship to learner outcomes. (Give rationale and details of the trip.)
2. Background preparation (in class, etc.)
3. Manner of selecting participants.
4. Itinerary: (include details on destination, lodging, and proposed activities.)
  - ✓ Destination
  - ✓ Dates of Trip
  - ✓ Method of Travel to Destination
  - ✓ Type of Accommodations
  - ✓ Proposed Daily Activities
  - ✓ Transportation at Destination
5. Supervision to be provided. (A licensed staff member will be in charge of the trip. Additional adults will accompany the trip as agreed upon by the principal and teacher. The teacher and principal shall agree on the number of chaperones needed. This determination shall take into account student age and the nature of the site and length of the trip.)
6. Explain source of funds and student involvement in raising funds and costs per student.
  - ◆ How will funds be used to support students with financial needs?

See attached

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7. What will the impact of this trip be on other teachers and students not participating?

8. How will the trip be evaluated?

Request Submitted By: Tammy Socha/Hannah Obowra

Activities Director's Recommendation ☒ Approved ☐ Not approved

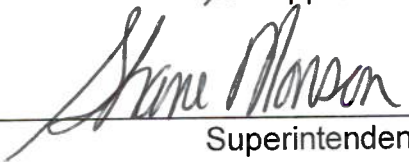
Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

 9/15/26  
Activities Director's Signature Date

☒ Approved ☐ Not Approved

 9/16/26  
Superintendent Date

☐ Approved ☐ Not Approved

\_\_\_\_\_  
School Board Chair Date

# CHAPERONE AGREEMENT FORM

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Name \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

## ***Background information***

Experience working with students \_\_\_\_\_

\_\_\_\_\_

Special skills (WSI, First Aid, CPR, etc.) \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a misdemeanor or felony? ☐ Yes ☐ NO

If yes, please explain \_\_\_\_\_

I certify that all the information I have provided on this form is true and complete to the best of my knowledge.

I agree that the students are my responsibility 24 hours per day.

I agree that the students for whom I am responsible are part of the whole group and I will promote the concept of total group cooperation.

I agree that the students will not be left without a chaperone.

I agree that the chaperones will meet as a group to discuss behavioral incidents and any other problems which may affect the success of this experience.

I agree that I will not undertake any personal excursions while I am a chaperone for the Morris Public Schools.

I agree that I will maximize learning experiences for the students.

I agree that I will follow specific procedures of the Morris Public Schools in handling problems due to illness, discipline or any other emergency while I am a chaperone.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Morris Area FFA  
National FFA Convention Extended Trip Request Questions  
To be held in Indianapolis, Indiana

1. Students will have the opportunity to participate in the following events: Career Success Tours, Student Workshops, General Sessions with keynote speakers, and watch the Career Development and Leadership Development Finalists compete. We would like to take these students, as it is a great networking experience and inspires them to get further involved as a leader and member of the FFA.
2. This is an opportunity for FFA members who are in good standing academically and with the FFA Chapter.
3. Students choose to go but must be approved by advisors based on chapter involvement and good standing both academically and with the chapter. Priority is given to upperclassmen/senior officers. At this time, we have 7 students signed up to attend National Convention.
4. We will be taking the Region bus, organized by Wes Anderson (retired Hancock Ag Teacher). When a more detailed itinerary is released, we will share it if requested. We can provide last year's itinerary if requested as well.
5. Hannah Obowa; along with many other area Ag Teachers that are riding the region bus together.
6. Morris FFA Chapter is covering up to \$350 of the fee, and this money will be pulled from students' fundraising efforts.
7. Students will be absent from school for 4 days (10/20/26 - 10/23/26)
8. N/A