

MORRIS AREA SCHOOL DISTRICT POLICY #908

ADOPTED – OCTOBER 19, 2009
REVISED – NOV. 2013, DEC. 2016, MAR. 2020*
REVIEWED – JUNE 2023

#908 VOLUNTEER POLICY

I. PURPOSE

It is the policy of the Board of Education to promote and encourage volunteers in our school district in order to expand and enhance parental and community involvement with the schools while maintaining an adequate level of safety and security in District #2769.

II. DEFINITION

Volunteers are defined as any non-paid person who may be approved by the district school board or its designee. School volunteers may include, but are not limited to, parents, senior citizens, students, community members, and others who assist a teacher or other school staff.

III. GENERAL STATEMENT OF POLICY

- A. The school district requires that all volunteers who have student contact submit to a criminal history background check. Volunteerism may be conditioned upon a determination by the school district that an applicant's criminal history does not preclude the applicant from volunteering with the school district.
- B. Adherence to this policy by the school district shall in no way limit the school district's right to require additional information, or to use procedures currently in place or other procedures to gain additional background information concerning volunteers.

IV. PROCEDURES

- A. An individual who wishes to become a volunteer is required to sign a criminal history consent form, which provides permission for the school district to conduct a criminal history background check. They may be required to provide a money order or check payable to the school district, at the election of the school district, in an amount equal to the actual cost of the background check.
- B. In this event, the results of the criminal history background check must be received and on file at the district office, prior to that individual having student contact with a school employee.
- C. All volunteers must check in and out before proceeding to their volunteer site and must wear an identifying nametag provided by the school.
- D. Copies of this policy shall be available in the school district offices and will be distributed to applicants upon request.
- E. Volunteer Guidelines will be available in school district offices and will be distributed to each volunteer.