



st.croixprep

Quarterly School Administrator Report

General Information

Administrator Name: Andrew Sachariason

School/Division: Prep Upper School

Date: September 22, 2026

Current Full Time Student Enrollment						
Shared Time Students				1	1	1
Grade 9			103			
Grade 10				108		
Grade 11					70	
Grade 12						69
PSEO Students						
Grade 10: PSEO			0	0	0	0
Grade 11 PSEO					18	
Grade 12 PSEO						29
Waitlist			0	0	0	0
Extended Offers						
Accepted - paperwork issued						
TOTAL			103	107	91	99

Section 1: SWOT Analysis

Strengths/Celebrations

New Teacher Training Preparation

Back to School Week with all staff

Freshman Orientation, Senior Breakfast/Senior Sunrise, Homecoming Planning Student Council, Buddy Day #1, Marathon Planning and Incentives,

US News and World Report outcomes

Onboarding new families and students

Organizing New Student 1-1 meetings

Student schedules and adjustments (using student vue as primary source)

New School Hours working great

Teacher Grants - A few of the upper school projects that asked for teacher grants were awarded by the Prep Foundation. This is awesome and greatly appreciated.

Weaknesses/Challenges

PSEO - current Prep students are enrolled in both part time and full time.

Parking and Buses seem to be working out better over the last 5 weeks.

There has been an adjustment for upper school students with the earlier bell schedule

140 student applications came into the Upper School between last January and this August. Out of those applications, we enrolled 38 students. Many of these applications involved individual meetings along with tours, shadow days, and scheduling consultations.

Opportunities

Check in system is working better in the main offices

Homecoming week is working itself out, good student energy.

Parking passes are out, Rita Thorson is working hard on this.

Classes are up and running for our new teachers, lots of check-ins to make sure things are going well. As we make adjustments with new cohorts of students.

New staff have jumped in and working well

Threats

Parking is a challenge

Onboarding new students successfully

Section 2: Addressing Weaknesses and Threats

We continue to problem solve with one another on issues of logistics. How we move people in and around the building. Morning drop off and afternoon pickup have been an ongoing focus area and getting the supervision to those places in a way that impacts efficiency is happening.

Section 3: Family and Community Engagement

Recent College Visits:

MCAD

U Mass -Amerst

U of M - Rochester

University of Denver

Texas Christian University

Villanova

Family Engagement:

We have a lot of opportunities to meet with families throughout the summer. I am hoping to provide a stronger structure to bring in potential families earlier in the summer to offer more information that will help families make an informed decision about attending Prep.

Early Student Study Team meetings are providing insights into our new students and where they are academically. I am scheduling the new student 1-1 meetings sitting down with each student to check in and answer questions. Ongoing communication is happening with announcements. Parents receive our announcements as well.

We are using Bound platform to sell dance tickets. This is new.

Team Culture and Collaboration:

We continue to look for ways to connect in our daily work.

Family/School Partnerships

Family-Staff partnerships are important. We have hosted an “Open House” style back to school night allowing families to get to know teachers and classroom expectations.

Parents and Students were able to ask questions and share expectations. Staff are empowered to share key expectations with families as well

We continue make an effort to improve attendance and upholding school behavioral expectations. Rita and Pat have helped set the tone this year, also, a tremendous amount of work has been focused on improving study hall expectations.

Ongoing conversations with parents about how to help out and working with new students to feel comfortable and ready to learn each day.

Section 4: Additional Notes & Future Planning

As we look ahead into Q2, I am looking to develop thoughtful ongoing Professional Development within the building. I am hoping to help support our new teachers with clearly defined expectations and support as needed.

Looking forward to the power of the potluck lunch on September 28th during our staff Professional Development.