



st.croixprep

Governance Committee Agenda and Minutes for August 4, 2026

Members: Terri Gulbransen, Al Bagwell, Jeff Johnson, Jenn Santini

Ex-Officio: Jenn Fuchs

Guests:

Absent:

Location: West Wing Conference Room

Agenda:

1. Policies for review: 1st reads are part of the normal 3 year policy review process. Review all policies in August.
 - a. 203 - Operation of the Charter School Board – Governing Rules
 - i. No major changes
 - b. 203.1 - Charter School Board Procedures; Rules of Order
 - i. No major changes
 - c. 203.2 - Order of the Regular Charter School Board Meeting
 - i. Added open forum
 - d. 506 - Student Discipline (1st read)
 - i. Email by Board Member regarding AI
 - ii. Discussion re: adding mention of AI to section on cheating in 34
 - iii. Also add image harassment to 39
 - e. 625 - Discuss AI Sample Policy (WE DO NOT HAVE THIS POLICY)
 - i. Strategic plan goal 1.1.B may be appropriate time to develop
 - ii. More time needed for revising the policy
 - iii. Discussion regarding teacher training on AI tools
 - iv. Waiting at least one more year before implementing a well-reviewed policy
 - v. Concerns regarding making this policy align with cell phone and technology use policy
 - f. 806 Cardiac event plan created by state added to the policy
 - g. Substantive edits suggested by MSBA due to 2026 legislative law changes
 - i. 402 Adds reasonable accommodation process provision enacted by the 2026 Minnesota legislature

- ii. 423 Adds “grooming” prohibition enacted by the 2026 Minnesota legislature
- iii. 507.5 Adds provisions on duty to identify and chemical irritants enacted by the 2026 Minnesota legislature
- iv. 521 Adds reasonable accommodation process provision enacted by the 2026 Minnesota legislature
- v. 524 Adds new statute regarding nudification enacted by the 2026 Minnesota legislature
- vi. 613 Adds high school diploma for veterans provision enacted by the 2026 Minnesota legislature
- vii. 621 Adds Read Act revisions enacted by the 2026 Minnesota legislature
- viii. 709 Adds first aid kit requirements for buses enacted by the 2026 Minnesota legislature; adds “school bus” definition
- ix. 722 Adds Safe at Home participant data protection provision enacted by the 2026 Minnesota legislature

2. Board Meeting Agenda Items Update

- a. By Laws Amendment Approved by Authorizer (moving Board Meetings to 4th Tuesday of every month)
 - i. TG will update By Laws Manual and send out for review to Governance and then place on Board Agenda for August.
 - ii. Pending Board approval at the next meeting

3. New Board Member Manual (Questions from last meeting)

- a. Should we have one? What should it look like?
- b. A living document that would be helpful for new board members
- c. Task to find a template for a new board member manual
- d. Customizing MSBA model policy
 - i. Jeff: reviewing pages 1 - 17
 - ii. Al: reviewing pages 17 - end
 - iii. Status update for the next meeting
 - iv. Put editable copy on drive in governance folder
 - 1. Note to self: borrow from governance manual
 - 2. Hyperlink to things we have (double check with Chad that it is the correct hyperlink)

4. Update Governance Manual

- a. Terri looking into any changes needed to be made
 - b. Potentially adding Alison Sachs to the review
 - c. Timeline to review it is October's meeting
5. With addition of Alison, move Terri to an ex-officio position
6. Jenn Santini to reach out to Bill Blotske and Danielle Smith re: potential building company board member
 - a. Next meeting in December

Final Recommendations:

- Strategic addition of AI to 506 discipline policy in specific area
- Due to limited time and resources, a full AI policy (625) is not recommended at this time. A more appropriate time for this policy is next year as part of Strategic Plan 1.1.B
- Many substantive edits based on 2026 legislative actions
- Updating Board meetings to third Tuesday of every month based on the Bylaws amendment ($\frac{2}{3}$ vote by board required)
- New Board Member Manual being updated
- Governance manual being updated
- Moving Terri to ex-officio position with addition of Alison Sachs to the committee