

Roseau Elementary School Discipline Matrix - Grades K-6

We are Responsible | We are Respectful | We are Safe | We Belong

Level 2 - Reset Room & Behavior Support | Level 3 - Administrative Support

This matrix provides consistent guidance, not an automatic response. Administration will use professional judgment based on severity, context, frequency, student age, individual needs, safety, impact on learning, and other relevant circumstances.

DISRUPTIVE BEHAVIOR

Examples (listed, but are not limited to):	1x	2x	3x	4x	5x
- Cheating/Academic Misconduct - Inappropriate Conduct - Dishonesty/Lying - Dress Code Violation - Insubordination - Language - Classroom Disruption - Hallway Disruption - Lunchroom Disruption - Interfering with Learning - Horseplay - Elopement	MINIMUM - Reset Room - Document in SWIS - Complete Stop & Think Form	MINIMUM - Reset Room - Document in SWIS - Complete Stop & Think Form	MINIMUM - Reset Room - Document in SWIS - Complete Fix-It Form - Complete Stop & Think Form	MINIMUM - Document in SWIS - Complete Fix-It Form - Admin contacts parents/guardians - ISS (Grades 4-6)	MINIMUM - Document in SWIS - Complete Fix-It Form - Admin contacts parents/guardians - ISS (Grades 4-6)

MAXIMUM RESPONSES (based on context, age, severity, frequency, impact on learning, and safety):

• Reset Room • Office Referral • Document in SWIS • Conference with admin • Admin contacts parents/guardians • Detention • Team meeting • Reset • Parent/guardian re-entry meeting required • ISS (Grades 4-6) • OSS (Grades 4-6) • Community Resources

AGGRESSIVE BEHAVIOR

Examples (listed, but are not limited to):	1x	2x	3x	4x	5x
- Physical Assault - Fighting - Bullying/Harassment - Sexual Harassment - Weapon Possession - Hitting, Kicking, or Biting - Hazing - Theft - Threats of Violence - Destruction of Property - Verbal Abuse - Destruction of Classroom - Arson	MINIMUM - Document in SWIS - Complete Stop & Think Form - Admin contacts parents/guardians - Detention	MINIMUM - Document in SWIS - Complete Stop & Think Form - Admin contacts parents/guardians - Detention	MINIMUM - Document in SWIS - Complete Fix-It Form - Complete Stop & Think Form - Admin contacts parents/guardians - ISS (Grades 4-6)	MINIMUM - Document in SWIS - Complete Fix-It Form - Admin contacts parents/guardians - ISS (Grades 4-6)	MINIMUM - Document in SWIS - Complete Fix-It Form - Admin contacts parents/guardians - OSS (Grades 4-6) - Parent/guardian re-entry meeting required

MAXIMUM RESPONSES (based on context, age, severity, frequency, impact on learning, and safety):

• Reset Room • Office Referral • Document in SWIS • Conference with admin • Admin contacts parents/guardians • Detention • Team meeting • Reset • Parent/guardian re-entry meeting required • ISS (Grades 4-6) • OSS (Grades 4-6) • Community Resources / Law Enforcement

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TECHNOLOGY POLICY GUIDELINES					
Personal Technology: Cell phones, smartwatches, and personal devices are not allowed to be out and in use during the school day.					
Examples:	1x	2x	3x	4x	5x
• Cell phones • Smartwatches • Earbuds • Personal gaming devices	MINIMUM • Document in SWIS • Complete Stop & Think Form • Personal device to office	MINIMUM • Document in SWIS • Complete Stop & Think Form • Personal device to office • Admin contacts parent/ guardian • Detention	MINIMUM • Document in SWIS • Complete Fix-It Form • Complete Stop & Think Form • Admin contacts parent/ guardian • ISS (Grades 4-6)	MINIMUM • Document in SWIS • Complete Fix-It Form • Admin contacts parent/ guardian	MINIMUM • Document in SWIS • Complete Fix-It Form • Admin contacts parent/ guardian • Parent picks up device • Personal device checked into office daily • Parent meeting with admin • ISS (Grades 4-6)
District Technology: Violation of Technology Device and Acceptable Use Policy. Major violations proceed directly to Step 3.					
Examples:	1x	2x	3x	4x	5x
• Acceptable Use Policy violations • Device damage • Inappropriate content • Media recording without consent	MINIMUM • Document in SWIS • Complete Stop & Think Form • Loss of device	MINIMUM • Document in SWIS • Complete Stop & Think Form • Loss of device	MINIMUM • Document in SWIS • Complete Fix-It Form • Complete Stop & Think Form • School device to office • Referral to Admin • Admin contacts parent/ guardian • Detention • Loss of device	MINIMUM • Document in SWIS • Complete Fix-It Form • School device to office • Referral to Admin • Admin contacts parent/ guardian • ISS (Grades 4-6)	MINIMUM • Document in SWIS • Complete Fix-It Form • School device to office • Referral to Admin • Admin contacts parent/ guardian • ISS (Grades 4-6)
MAXIMUM RESPONSES (based on context, age, severity, frequency, impact on learning, and safety): • Reset Room • Office Referral • Document in SWIS • Conference with admin • Admin contacts parents/guardians • Detention • Team meeting • Parent/guardian re-entry meeting required • Loss of device / Device check-in requirement • ISS (Grades 4-6) • OSS (Grades 4-6) • Community Resources / Law Enforcement					

Level 3 - Administrative Support

CONTROLLED SUBSTANCES					
Examples (listed, but are not limited to):	1x	2x	3x	4x	5x
Possession, use, or sale of controlled substances including alcohol, drugs, vapes, tobacco, or other controlled substances.	MINIMUM • Document in SWIS • Complete Stop & Think Form • Admin contacts parents/ guardians • Detention	MINIMUM • Document in SWIS • Complete Stop & Think Form • Admin contacts parents/ guardians • Detention	MINIMUM • Document in SWIS • Complete Fix-It Form • Complete Stop & Think Form • Admin contacts parents/ guardians • ISS (Grades 4-6)	MINIMUM • Document in SWIS • Complete Fix-It Form • Admin contacts parents/ guardians • ISS (Grades 4-6)	MINIMUM • Document in SWIS • Complete Fix-It Form • Admin contacts parents/ guardians • OSS (Grades 4-6) • Parent/guardian re-entry meeting required
MAXIMUM RESPONSES (based on context, age, severity, frequency, impact on learning, and safety): • Document in SWIS • Complete Stop & Think Form • Detention • Admin contacts parents/guardians • Admin contacts Law Enforcement • Parent/guardian re-entry meeting required • ISS (Grades 4-6) • OSS (Grades 4-6) • Community Resources					