
BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action x

Item: Updated revision of Kent ISD's Emergency Operations Plan (EOP)

Submitted by: Kevin Philipps, Asst. Superintendent of Administrative Services

Date: September 10, 2026

Recommended by: Kevin Philipps *KP*

Board Meeting Date: September 21, 2026

RECOMMENDATION:

It is recommended that the Board adopt the revised Emergency Operations Plan (EOP).

BACKGROUND:

Michigan law (MCL - Section 380.1308b - Michigan Legislature) requires that school districts have an EOP and that the EOP be reviewed with a law enforcement agency every two years. Kent ISD has reduced this review to an annual basis for the past six years to ensure that the document is in line with changes/updates to State laws and mandates. This yearly review is conducted with the Kent County Sheriff's Office (KCSO), specifically Emergency Manager's Office. Additionally, the Grand Rapids Emergency Manager's Office was also consulted this year.

Additional reasons for reviewing and rewriting the EOP are as follows:

1. The document was reformatted to better reflect the Federal Emergency Management Agency (FEMA) format for K-12 EOPs;
2. Correction of typographical/grammatical errors and misspellings;
3. Change of signing authorities;
4. Additions to the *Plan Review and Update Section* to better reflect State law;
5. Removal of *Required Reporting To Law Enforcement Section* to reflect guidance from MSP Office of School Safety;
6. Addition of reference to the Kent ISD Cyber Incident Response Annex; and
7. Addition of Cell Phone Use During a Lockdown section to comply with State Law.

All these changes have been documented on page 7 of the EOP.