

DATE: September 08, 2026

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Memorandum of Understanding - Olander Bus Service, Inc.**

Recommendation

Administration and the Transportation Committee recommend approval of the Memorandum of Understanding with Olander Bus Service, Inc., amending the existing transportation services agreement for Routes #6 and #9.

Rationale

Additional travel distance has been added to Routes #6 and #9, resulting in increased mileage and operating costs for the contractor. The MOU adjusts the monthly rates for these routes to reflect the additional distance, effective September 1, 2026, and again effective September 1, 2027. All other terms, conditions, responsibilities, and requirements of the existing transportation agreement remain unchanged.

Financial Impact

Effective September 1, 2026, Route #6 will increase from **\$9,050 to \$9,342 per month**, and Route #9 will increase from **\$9,726 to \$10,018 per month**. Effective September 1, 2027, Route #6 will increase to **\$10,309 per month**, and Route #9 will increase to **\$10,719 per month**.

Requested Board Action

Approve the Memorandum of Understanding with Olander Bus Service, Inc., effective September 1, 2026, amending the rates for Routes #6 and #9 as outlined above.

MEMORANDUM OF UNDERSTANDING

AMENDMENT TO BUS TRANSPORTATION SERVICES AGREEMENT

Between
Independent School District #22 – Detroit Lakes Public Schools
and
Olander Bus Service, Inc.

Effective Date: September 1, 2026

I. PARTIES

This Memorandum of Understanding ("MOU") is entered into by and between **Independent School District #22 – Detroit Lakes Public Schools** ("District") and **Olander Bus Service, Inc.** ("Contractor"), collectively referred to as the "Parties."

II. PURPOSE

The purpose of this MOU is to amend the previously approved pricing for **Route #6 and Route #9** under the Parties' existing transportation services agreement. The Parties have determined that additional travel distance has been added to these routes, resulting in increased operating costs for the Contractor.

The Parties mutually agree that the approved rates for Route #6 and Route #9 shall be adjusted to reflect the additional distance associated with providing transportation services on these routes.

III. RATE ADJUSTMENT

Effective September 1, 2026, the approved rates for the following routes shall be amended as follows:

Route	Previously Approved Rate	Revised Rate	Reason for Adjustment
Route #6	\$9,050.00 per month	\$9,342 per month	Additional route distance
Route #9	\$9,726.00 per month	\$10,018.00 per month	Additional route distance

Effective September 1, 2027, the approved rates for the following routes shall be amended as follows:

Route	Previously Approved Rate	Revised Rate	Reason for Adjustment
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Route #6	\$9,683.00 per month	\$10,309.00 per month	Additional route distance
Route #9	\$10,446 per month	\$10,719.00 per month	Additional route distance

The revised rates shall apply beginning on the effective date identified above and shall remain in effect for the remainder of the applicable contract term unless subsequently amended in writing by mutual agreement of the Parties.

IV. BASIS FOR ADJUSTMENT

The rate adjustments reflected in this MOU are intended specifically to compensate Olander Bus Service for the additional distance added to Route #6 and Route #9. The revised rates are based upon the increased mileage and associated costs of providing the contracted transportation services.

Except for the rate adjustments identified in this MOU, all other terms, conditions, responsibilities, and requirements contained in the existing transportation services agreement between the District and Olander Bus Service shall remain unchanged and in full force and effect.

V. NO OTHER MODIFICATIONS

This MOU constitutes an amendment only to the pricing applicable to **Route #6 and Route #9**. Nothing in this MOU shall be construed as modifying or terminating any other provision of the existing agreement.

In the event of a conflict between this MOU and the existing agreement with respect to the rates for Route #6 or Route #9, the provisions of this MOU shall control.

VI. AUTHORIZATION

This MOU shall become effective upon execution by authorized representatives of both Parties and, where required, approval by the Detroit Lakes Public Schools Board of Education.

VII. SIGNATURES

INDEPENDENT SCHOOL DISTRICT #22 DETROIT LAKES PUBLIC SCHOOLS

By: _____
Name: _____
Title: _____
Date: _____

OLANDER BUS SERVICE

By: _____
Name: _____
Title: _____
Date: _____