



JUDSON INDEPENDENT SCHOOL DISTRICT

Meeting Date: September 17, 2026

Submitted By: Dr. Lacey Gosch
Title: Chief of Staff and Support Services

Agenda Item: Consider and take action regarding adoption of revisions to CH (LOCAL) Purchasing and Acquisition and CV (LOCAL) Facilities and Construction.

CONSENT ITEM

RECOMMENDATION:

That the Board of Trustees approve the revisions to CH (LOCAL) Purchasing and Acquisition and CV (LOCAL) Facilities and Construction.

IMPACT/RATIONALE:

Policy Update 126 included revisions to School District Board Policies for the purposes of compliance with Senate Bill 12. The Policy update was adopted by the Board of Trustees on November 20, 2025. Although CH (LOCAL) and CV (LOCAL) were included in the update, specific language had been included in the policies from an earlier adopted change made at the December 2022 meeting to add a provision for the Purchasing and Acquisition Policy and the Facilities and Construction Policy in relation to the procurement practices for any items related to the November 2022 approval of the Safety and Security Bond. The change to the policy in December 2022 ensured that the district consider partnering with small, women, and minority owned business enterprises (SWMBE) in the contracting activities associated with the Bond projects. In May 2025, the Texas Legislature enacted Senate Bill 12 banning diversity, equity, and inclusion practices/programs in public K12 schools. Coinciding with the change in legislative adoption and the signing of the Bill into law by the Governor in June 2025, the purchasing department removed the references to SWMBE from all contracting and purchasing activities. In November 2025, Policy Update 126 was adopted by the board to ensure compliance alignment between district practices and board policy. However, the references to SWMBE were not removed from CH (LOCAL) and CV (LOCAL) with the update. With this action, the SWMBE portions of the policies will be removed and ensure compliance with policy and an alignment with existing district practices in the compliance with SB 12.

BOARD ACTION REQUESTED:

Approval/Disapproval

PURCHASING AND ACQUISITION

CH
(LOCAL)

**Purchasing
Authority**

The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more shall require Board approval before a transaction may take place, unless the purchase falls into a categorical exemption.

**Categorical
Exemptions**

A categorical exemption shall be defined as follows:

1. Expenditures for utilities including electricity, natural gas, telecommunications, water, and wastewater;
2. Expenditures for impact and permitting fees imposed by municipalities and county governments;
3. Payments to the county appraisal district;
4. Expenditures for vehicle fuels procured through Board-approved purchasing cooperatives; or
5. Expenditures for food service products procured through Board-approved purchasing cooperatives.

**Exception for
Emergency
Contracts**

In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]

The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]

**Purchasing
Procedures**

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

Purchasing Method

The Board delegates to the Superintendent the authority to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

***Competitive
Bidding***

If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations, and the submission of any electronic bids shall also be in accordance with Board-adopted rules. All bidders shall be invited to attend the bid opening. Any bid

PURCHASING AND ACQUISITION

CH
(LOCAL)

may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

The District may reject any and all bids in accordance with state or federal law, as applicable.

*Competitive
Sealed Proposals*

If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations, and the submission of any electronic proposals shall also be in accordance with Board-adopted rules. Proposals received after the specified time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

Electronic Bids or
Proposals

Bids or proposals that the District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules. Such rules shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

**Small, Women, and
Minority-Owned
Business
Enterprises**

~~The District shall consider partnering with small, women, and minority-owned business enterprises (SWMBE) in the contracting activities of the 2023 bond. In accordance with administrative regulations, SWMBEs shall be afforded an equitable opportunity to compete for district contracts regarding the 2023 bond. [See CV(LOCAL)]~~

**Responsibility for
Debts**

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. Persons making unauthorized purchases shall assume full responsibility for all such debts.

**Purchase
Commitments**

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

Personal Purchases

District employees shall not be permitted to make purchases for personal use through the District's business office.

FACILITIES CONSTRUCTION

CV
(LOCAL)

Compliance with Law

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

Construction Contracts

The Board shall generally use competitive sealed proposals as the project delivery/contract award method for each construction contract valued at or above the competitive purchasing threshold established in law. If the Superintendent determines that a different delivery/contract award method provides the best value to the District, he or she shall submit the method to the Board for approval. [See CV series generally and CBB(LEGAL) for requirements if federal funds are involved.]

For construction contracts valued at or above \$50,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH and CBB(LEGAL)]

Note: For provisions regarding delegation of authority for construction contracts in the event of a catastrophe, emergency, or natural disaster affecting the District, see CH(LOCAL).

Small, Women, and Minority-Owned Business Enterprises

~~The District shall consider partnering with small, women, and minority-owned business enterprises (SWMBE) in the contracting activities of the 2023 bond. In accordance with administrative regulations, SWMBEs shall be afforded an equitable opportunity to compete for district contracts regarding the 2023 bond. [See CH(LOCAL)]~~

Selection Process for Architect or Engineering Firms

For building projects in which professional services fees will exceed \$50,000, the Superintendent shall submit resulting rankings to the Board for approval. Lesser expenditures for professional services fees shall be at the discretion of the Superintendent and shall be consistent with law.

The Superintendent shall develop a process for selection of architects and engineers, which shall include:

1. Solicitations of statements of qualification from firms utilizing a request for qualifications; and
2. Staff evaluation and ranking of interested firms using preset criteria.

FACILITIES CONSTRUCTION

CV
(LOCAL)

Change Orders

Change orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.

**Project
Administration**

All construction projects shall be administered by the Superintendent.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

Final Payment

The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work.