

Board Policy 3540: Emergency Treatment

Original Adopted Date: 3/16/26 | Last Revised Date: | **Last Reviewed Date:**

The Board recognizes that schools are responsible for providing first aid or emergency treatment in case of sudden illness or injury to a student, but that further medical attention is the responsibility of the parent/guardian. School personnel shall not assume responsibility for any treatment beyond first aid. Financial charges incurred during the emergency care process, such as ambulance or hospital fees shall be the responsibility of the parent/guardian. The District shall strive to ensure an employee remain with any seriously ill or injured students until the parent/guardian or their designee assumes responsibility.

Each parent/guardian must provide an emergency telephone number where they and their designated emergency contact can be reached. The District recommends that parents/guardians regularly check and update the emergency contact information they've provided to the District. They must also provide a completed Form 3500F indicating student health services, if any, to which they consent. If a student does not have a completed Form 3500F, the District shall presume there is no consent to provide any healthcare services other than nonemergency first aid, such as dressing minor wounds, applying topical agents, providing fluids or ice, and performing checks to identify minor illnesses.

The District may keep the telephone numbers of hospitals, ambulances, and others to be called in case of an emergency near all phones. Information on who to contact if a student's parent/guardian is not available shall be available in a central location.

The District may provide emergency treatment to the student child if:

1. The parent/guardian already consented to such treatment via Form 3500F or some other means; or
2. District staff reasonably determines that a medical emergency exists and:
 - A. Furnishing the health care service is necessary to prevent death or address a serious bodily harm to the minor child; or imminent, irreparable physical injury; or
 - B. District staff can't contact the parent/guardian despite a reasonably diligent effort and the health care service is furnished to prevent loss of life or serious physical illness of injury to the minor child. student's life or health would be seriously endangered by further delay in the furnishing of health care services.

When a student is injured or ill, the principal or designated staff member should immediately contact the parent/guardian so that the parent/guardian can arrange for care or treatment of the injured student and consent to providing treatment to the student child if they have not already done

If a student child develops symptoms of illness while at school, the responsible school officials shall do the following:

1. Isolate the student child immediately from other children in a room or area segregated for that purpose;
2. Inform the parent/guardian as soon as possible about the illness and request that they pick up the student child; and
3. Report each case of suspected communicable disease the same day by telephone to the local health authority, or as soon as possible thereafter if no contact can be made the same day.

In the event of any medical emergency posing a serious threat to life or health, District staff shall call the local emergency medical service provider.

The District may keep the telephone numbers of hospitals, ambulances, and others to be called in case of an emergency near all phones. Information on who to contact if a student's parent/guardian is not available shall be available in a central location.

A note from a student's parent/guardian or their physician shall be required for readmission to school following a serious illness/injury.

First Aid Supplies

The District shall maintain a first aid cabinet in each building with first aid policies and procedures posted nearby. The school nurse shall distribute first aid supplies to all schools, and these shall be replenished regularly. First aid kits shall be available in the main office, high risk areas, and transportation vehicles.

The District shall strive to ensure that at least one employee who works at each school building has a current first aid certificate

Legal References

IC § 32-1015

Description

Parental Rights in Medical Decision-Making

Cross References

Code

3500

Description

[Student Health/Physical Screenings/Examinations](#)

3500-F(1)

Student Health/Physical Screenings/Examinations -
Notice of Health Services

3518

Treatment of Opioid Overdoses