



JUDSON INDEPENDENT SCHOOL DISTRICT

Meeting Date: September 17, 2026

Submitted By: Amanda Martinez
Title: Director of Finance & Budget

Agenda Item: Consider and take action to approve the recommended vendor pool under Request for Proposal 26-03 for Consultants, Speakers, and Program Presenters for Staff and Student Development

CONSENT ITEM

RECOMMENDATION:

It is recommended that the Board approve the submittals for Request for Proposal 26-03 for Consultants, Speakers, & Program Presenters for Staff & Student Development as presented in the attachments and delegate the authority to the Superintendent or his designee to execute all contracts and related documents necessary to complete any related purchases.

IMPACT/RATIONALE:

Allows the District to purchase goods and services in accordance with Section 44.031 of the Texas Education Code.

Expenditures will be made from the Curriculum Department & Campus budgets.

This Request for Proposals (RFP) seeks to identify and select qualified vendors to join an approved vendor list. Selected vendors will supply consulting services, specialized personnel (including consultants, speakers, & program presenters for Staff & Student Development), and associated products to support the District's Curriculum & Instruction programs. The District received a total of fifty-two (52) responses. Vendors will be used on an as needed basis and when a need arises. The contract will commence on or about September 18, 2026, for a two (2) year period, with the option at the district's discretion, for three (3) one-year extension periods.

BOARD ACTION REQUESTED:

Approval/Disapproval



MEMORANDUM

September 4, 2026

To: Dr. Lacey Gosch, Chief of Staff & Support Services

From: Lynne Trevino, Director of Purchasing

RE: Request for Proposal (RFP) 26-03 Consultants, Speakers, & Program Presenters for Staff & Student Development.

This proposal was created on behalf of the District's Curriculum & Instruction Department. In accordance with state law, a notice was published in *The Hart Beat* on July 08 and July 13, 2026. Submittals were opened as they were received. The District has received a total of fifty-two (52) responses. This Request for Proposals (RFP) seeks to identify and select qualified vendors to join an approved vendor list. Selected vendors will supply consulting services, specialized personnel (including consultants, speakers, & program presenters for Staff & Student Development), and associated products to support the District's Curriculum & Instruction programs. Vendors will be used on an as needed basis and when a need arises.

Evaluations were completed based on criteria identified in the Request for Proposal, which required vendors to submit various documents as a part of their packet. Therefore, the evaluation process was limited to verifying the type of services & products provided to avoid conflict with other contracts that may currently exist. In addition, the review included making sure that the goods offered for sale complied with established standards and were compatible with the needs of the District.

It is recommended that the Board of Trustees approve all the submittals for RFP 26-03 for Consultants, Speakers, & Program Presenters for Staff & Student Development as presented in the attachment and delegate the authority to the Superintendent or her designee to execute all contracts and related documents necessary to complete any related purchases.

Expenditures may be made from the Curriculum & Instruction department and Campus budgets.

The contract will commence on or about September 18, 2026, for a two (2) year period, with the option at the district's discretion for three (3) one-year extension periods.

All board members, employees and agents involved in the planning, recommending, selecting or contracting of a vendor are reminded of the conflict-of-interest reporting requirements as mandated in Chapter 176 of the Local Government Code. A copy of Form CIS has been included as an additional attachment. In the event that a conflict exists, the form should be completed and submitted to the Purchasing Department not later than the 7th day after the conflict is identified. Once a recommendation to make the purchase was established, the prospective vendor was requested to complete a Texas Ethics Commission Form 1295. This requirement became effective on January 1, 2016 and is related to the passage of House Bill 1295 which is now incorporated into the Texas Government Code 2252.908. The form is attached and identifies all interested parties associated with the vendor as it relates to this procurement. Upon approval by the Board of Trustees and issuance of a district purchase order, the form will be posted on the Texas Ethics Commission's website as required by statute.

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
Vendor Listing

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
1	8/11/26 7:53am	ABG SPED Consulting Inc	306 W Redwood St STE 201, Baltimore MD 21201	202.740.6103	Adriane Gay	adriane@abgspedconsulting.com	sped consulting & pd, rti/504/dyslexia training & consulting, parental involvement/engagement workshops
2	9/2/26 10:51am	Abstinence & Marriage Education Resources Inc	411 Business Center Drive STE 103, Mount Prospect IL 60056	224.735.3628	Scott Phelps	scott@amresources.org	in person onsite trainign
3	9/2/26 10:13am	Anissa Moore dba Anissa Moore Educational Consulting LLC	15718 Alamogordo, Helotes TX 78023	210.823.4780	Anissa Moore	anissamorebcba@gmail.com	in person staff development/training services, in person consulting, observations, assessments, program evaluations and campus/department advisement and planning, virtual services
4	9/2/26 3:21pm	Apokrisis Consultants Inc	9115 Myrtle Avenue, Bowie MD 20720	888.605.8839	Valerie Williams	valerie.williams@apokrisis.org	strategic speaking, leadership and systems services
5	9/2/26 12:47pm	Argossey LLC	1389 Caminito Batea, San Diego CA 92037	610.952.7758	Monica Stallings	monica.stallings@argossey.com	argossey platform per school, per teacher, district wide

**RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
Vendor Listing**

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
6	8/3/26 4:03pm	Bishop Blueprint Consulting Inc	269 Walker St #609, Detroit MI 48207	248.618.2282	Shameka Bishop	info@bishopblueprint.com	virtual consulting/curriculum support, in-person student or parent presentation, in-person large group, in-person half day, staff pd, keynote/educational speaker
7	9/2/26 10:52am	Blueprint University	2050 Irving Boulevard, Dallas TX 75207	800.936.2793	Kaila Wright	kaila@blueprintuniversity.com	workshops, student assembly/keynote/staff convocation, multi-session student cohort, staff train the trainer, currtual sessions, customized curriculum/program development
8	9/3/26 9:47am	Boldspire Consulting LLC	4 Green Arbor Lane, Greenville SC 29615	864.907.3130 8	Angela Jenkins	angela@boldspireconsulting.com	Power of Partnerships Curriculum
9	9/1/26 2:33pm	Brainspring	376 Robbins Drive, Troy MI 48083	844.680.7094	Timothy Crawford	tim.crawford@brainspring.com	phonics first/Structures/Language to Literacy self paced courses, Phonics First/Sturctures live stream courses, Phonics First/Structures in-person courses

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
Vendor Listing

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
10	8/31/26 3:11pm	Brandon Dotson dba Dynamics Aspired Solutions LLC	319 High Chaparral Dr, Martinez GA 30907	706.755.9764	Brandon Dotson	bdotson@dynamicaspired.com	pd, instructional support, leadership, organizational development, staffing plan, technology, virtual learning
11	8/17/26 3:49pm	C.C. Imex dba Embi Tec	PO Box 795, La Jolla CA 92038	858.684.3190	Glenda Goh Denison	info@embitec.com	PD workshops, TEKS aligned applied genetics workshop
12	9/2/26 8:50am	Corwin Press	2455 Teller Road, Thousand Oaks CA 91320	800.233.9936	Liz McCarver	sales@corwin.com	onsite/virtual 6 hr rate, bulk book purchase discount
13	9/2/26 1:33pm	Eagles Mount LLC dba IntentionalLeadersK12	1601 5th Ave North STE 176, Birmingham AL 35203	205.585.8386	Dr. Harriette Thompkins	harriette.thompkins@gmail.com	full day training, 3-day principal mentoring intensive, conscious connection full day training

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Vendor Listing**

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
14	9/2/26 1:05pm	Engage! Learning	8911 North Capital of Texas Hwy STE 4200- 1065, Austin TX 78759	833.325.4769 x734	Kammi Green	submissions@engage2learn.org	mathematics, science, social studies, english language, bilingual & esl, early literacy, sped, intervention, stem, instructional technology, counseling/mentoring, character education, behavior education, online learning software, parental involvement engagement, education consulting, administrative consulting, speaker/presenter
15	8/31/26 3:08pm	Equipped Education	258 Cotswold Pl, Gahanna OH 43230	701.205.7180	Susan Marschner	equipped.education.llc@gmail.com	virtual professional learning, in person half and full day learning/coaching, customized professional learning design, virtual consultation, asynchronous course design on district's lms

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
Vendor Listing

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
16	8/31/26 3:09pm	Equitable Breakthrough Solutions	PO Box 6974, Lancaster CA 93539	310.981.8878	Tanitra Scorza	info@equitablebreakthrough.com	mathematics, english language arts & reading, response to intervention, early literacy, instructional technology, education consulting, administrative consulting, speaker/presenter
17	9/2/26 2:39pm	Fit2Lead LLC	7108 Jamie Lyn Blvd, Schertz TX 78154	210.578.4780	Charles Bills	charles@fit2leadpro.com	professional development, keynote speaker, individual leadership coaching/advisory consulting
18	9/3/26 8:32am	Germany Consulting Group	3167 Aidan Lane, Mt Juliet TN 37122	615.491.3982	Dr. Kim Germany	kim@drkimgermany.com	consulting and leadership coaching, half and full day professional learning, keynote presentation, individual executive coaching, small-group leadership coaching, campus instructional strategy consultation, F.A.S.T. leadership accelerator, leadership academy

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
Vendor Listing

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
19	8/14/26 12:50pm	Great Minds PBC	55 M Street SE STE 301, Washington DC 20003	202.223.1854	Dana Fricke	rfp@greatminds.org	full day on-site and virtual support services, bluebonnet learning math k-5, half day (3 hrs) virtual support services, bluebonnet learning math k-5, 1.5 hours virtual support services bluebonnet learning math k-5
20	7/30/26 10:53am	Greenspace Coaching & Consulting	2315 Parana Drive, Houston TX 77080	612.306.2044	Aaronthomas Green	aaronthomas.green@gmail.com	executive/administrative coaching, leadership team/group coaching, virtual instructional coaching, school-site coaching visit, structured prof dev session 1/2 & full day, quarterly/district-level prof dev session, between session email & async support

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
Vendor Listing

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
21	8/20/26 12:50pm	Guerrero Behavioral Services LLC	944 Heartseed Ave, New Braunfels TX 78130	830.643.4793	Yesenia Guerrero	yeseniag@guerrerobehavioralservices.com	functional behavior assessment and behavior intervention plan development, skill-based assessment, behavioral & sped consultation, supervision for bcba fieldwork student, supervision for RBTs
22	7/14/26 7:21am	Heather D Vest / The Unscripted Therapy & Wellness Center	151 Scenic Oak Drive, Floresville TX 78114	432.664.4881	Heather Vest	heather@theunscriptedtherapist.com	presentation, workshops, 1/2 day program, full-day program, behavioral health
23	8/31/26 3:06pm	iTeach at Kennesaw State University	585 Cobb Ave MD0127, Kennesaw GA 30144	470.578.6573	Andy Boyle	aeb3319@kennesaw.edu	math, science, social studies, ela & reading, stem, library services, instructional technology, education consulting, administrative consultant, parental involvement/engagement

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
Vendor Listing

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
24	8/17/26 8:38am	Janell Hills-Thomas dba Monochrome Consulting	3935 Camelia Glen Ln, Fresno TX 77545	281.636.8044	Janell Hills- Thomas	monochrome@monochromeconsulting.net	consulting, pd, leadership facilitation and student- development programming in college and career readiness, cte, education consulting, administrative consulting, counseling and mentoring, and speaker/presenter services
25	8/3/26 7:39am	JL Hinds Consulting	1518 Crescent Way, San Antonio TX 78258	210.386.6202	John Hinds	jlhindsconsulting@gmail.com	leadership consulting, executive leadership coaching, the campus comeback workbook, district leadership development/speaking
26	8/5/26 7:43am	La Rocca Literacy LLC	1611 Bayou Bend Ln, Katy TX 77493	832.641.3803	Whitney La Rocca	whitneylarocca@gmail.com	pd, coaching and consulting services prek-12
27	9/2/26 10:51am	Lead4ward LLC	3400 Coit Rd #261007, Plano TX 75026	512.201.2999	Kim Lehman	business@lead4ward.com	PD workshops, consulting, memberships, academies, series and services, teacher induction, conferences and open session workshops, products and materials

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
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ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
28	9/2/26 8:51am	Levels and Mindset LLC	2550 Canyon Springs Pkwy #1-1118, Riverside CA 92507	951.570.3530	La-Trice Johnson	drlatrice@levelsandmindset.com	1:1 leadership coaching, 1:1 coaching package, group/cohort coaching, semester coaching partnership, full day pd training, keynote address, via leadership cohort
29	8/20/26 3:45pm	Luminous Minds Inc	3350 Brennans Rd, Loomis CA 95650	916.996.7322	Chandra Roughton	chandra@luminousmindsinc.com	workshops, pd workshops
30	8/3/26 4:02pm	Maiers Educational Services Inc	9045 East Zebulon Circle, Parker CO 80134	515.554.2004	Barbara Angela Maiers	angelamaiers@gmail.com	virtual consultation, leadership coaching, webinar, pd, family engagement session, onsite half-day pd, consulting, coaching, on- site full day pd consulting
31	9/2/26 10:51am	McGraw Hill LLC	8787 Orion Place, Columbus OH 43240	800.338.3987	Kimberly Harvey	bidsandcontracts@mheducation.com	implementation training, pedagogically focused professional learning workshops, coaching and project or implementation management

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
Vendor Listing

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
32	9/2/26 3:23pm	MDX Safety Training and Consulting	1722 Broadmoor Dr STE 202, Bryan TX 77802	979.985.5388	Cassidy Howard	agm@mdxsafetyinc.com	CTE, Leadership coaching and development, pD for teachers, administrators and staff, presentations, speaking, program support and implementation, collaborative learning
33	8/24/26 3:41pm	Mind Information Inc dba Lexercise	213 W Main St #292, Elkin NC 28621	919.747.4557	Elizabeth McGaughran	courses@lexercise.com	science of reading: strategies and tools for the classroom course, course 1: the structure of written english, course 2: multisensory, structured literacy intervention, bundle course 1 & course 2
34	7/20/26 12:30pm	Mother Daughter ISH	6717 Bluebottle Lane, Katy TX 77449	832.885.2261	Aungelique Roberts	contactmdishows@gmail.com	prof dev & training, academic excellence svcs, cte svcs, student success & wellness, edu consulting & leadership, healthcare & student support svcs, keynote, family community engagement, executive team coaching

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ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
35	9/2/26 8:03am	National Institute of Excellence in Teaching	7333 E Doubletree Ranch Road STE 250, Scottsdale AZ 85258	800.575.6438	Molly Kwas	mkwas@niet.org	instructional leadership team, cluster professional learning, classroom observation, leadership development, web-based programs, onsite/virtual coaching, lift support, NIET national conference/Summer institute
36	8/31/26 10:44am	Nextgen People LLC	1445 Woodmont Lane NW #977, Atlanta GA 30318	770.367.5444	Lepora Flournoy	lepora@nextgenpeople.com	PD, consulting, coaching and speaker services for staff and student development
37	9/2/26 3:25pm	Rebecca G Harper / The Writing Diva LLC	1040 Valley Green Dr SW, Aiken SC 29801	803.270.0335	Rebecca Gambrell Harper	rebeccagharper79@icloud.com	PD, classroom literacy lesson demonstrations, keynote speaking
38	8/28/26 7:22am	Renata Consulting LLC	9462 Brownsboro Rd STE 338, Louisville KY 40241	702.787.4341	Dr. Latia White	info@renataconsulting.net	foundation-thrives launch, momentum-implementation partnership, master-growth cohort, add-ons, all paths available virtually
39	9/2/26 1:38pm	Savvas Learning Company LLC	15E Midland Avenue STE 502, Paramus NJ 07652	201.928.7770	Pamela McNair	proposals@savvas.com	SIOP Model, workshops

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
Vendor Listing

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
40	9/2/26 12:49pm	School Counselor on Wheels LLC	17 Clifford Place, Red Bank NJ 07701	848.525.5566	Shatiera Porte	schoolcounseloronwheels@gmail.com	speaking, workshops, student readiness, youth development, professional learning, education consulting, coaching
41	9/2/26 3:25pm	Seidlitz Education	638 Camino de los Mares STE H130/639, San Clemente CA 92673	210.315.7119	Monica Lara	michelle@seidlitzeducation.com	language rich instruction, bilingual/dual language, teacher prep, supporting multilingual learners in content area classrooms, world languages, supporting newcomers, school leaders programs, classroom support
42	8/31/26 3:08pm	SGH Consulting and Supportive Services LLC	PO Box 392011, Snellville GA 30039	678.437.2024	Dr. Shunte Howze	drshowze@sghconsultingsolutions.co	virtual keynote presentation, virtual interactive workshop, in person keynote/interactive, half day or full day pd, student leadership program, parent/family engagement program, virtual coaching/consulting, on site consultin/faciliation day

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
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ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
43	7/14/26 7:22am	Stetson and Associates Inc	14343 G Torrey Chase Blvd, Houston TX 77014	281.440.4220	Frances Stetson	pwilliams@stetsonassociates.com	closing achievement gap, instructional coaches, collaborative teaching, culturally responsive instruction, differentiated instruction, dyslexia/dyscalculia, english language learners, life skills, sped mathematics curriculum training teachers, on-site technical assist, paraeducator training, redefining specialized support, responsible scheduling, response to intervention, step by step for inclusive schools, struggling students, student support teams, universal screening/interventions in math, writing standards, capacity building series for leadership staff, leadership practices profile, writing winning grants, sped evaluation, sped program
44	9/2/26 8:02am	Studies Weekly LLC	1140 North 1430 West, Orem UT 84057	866.311.8734	Linda Miller	vendors@studiesweekly.com	Professional development in person and webinar training

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Vendor Listing

ITEM	Date/Time	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
45	8/31/26 3:09pm	Taiesha Adams LLC dba Taiesha Adams Coaching & Consulting	1700 Northside Dr STE A7 #6657, Atlanta GA 30318	770.715.9430	Taiesha Adams	connect@taieshaadams.com	professional learning services, coaching & consulting, data solutions, curriculum, assessment & resource development, professional learning partnerships
46	8/19/26 6:55am	TCASE Services Inc	3305 Steck Ave #200, Austin TX 78757	512.474.4492	Krista Garcia	krista@tcase.org	onsite/virtual/online training, on site consultation, annual retainer for sped budget/finance, specialized project, sped program, staffing review
47	9/2/26 2:58pm	The Modern Classrooms Project	Department 3850 PO Box 986500, Boston MA 02298	202.350.0890	Christine Barford	procurement@modernclassrooms.org	math mentorship program, modern math leader
48	9/2/26 3:24pm	The W Oscar Neuhaus Memorial Foundation dba Neuhaus Education Center	4433 Bissoneet Street, Bellaire TX 77401	713.664.7676	Katie Wisian	kwisian@neuhaus.org	professional learning courses, facilitated workshop, coaching and consulting, dyslexia specialist certification programs
49	8/28/26 7:22am	Top Score Writing Inc	2114 N Flamingo Rd #162, Pembroke Pines FL 33028	954.805.5806	Lisa Collum	lisa@topscorewriting.com	pd (1/2, full day in person and zoom), modeling/consulting (1/2, full day in person), teacher print/digital curriculum

RFP 26-03 Consultants, Speakers, Program Presenters for Staff / Student Development Related Products Services
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50	9/2/26 8:53am	Tracye Thomas dba Skyno Literacy Solutions	5718 Timbes Trail Drive, Humble TX 77346	832.622.4340	Tracye L Thomas	skynoliteracysolutions@gmail.com	pd training, hybrid training, impact cycle coaching, instructional modeling with students
51	8/31/26 10:46am	Translation & Interpretation Network dba Lango LLC	249 W Thornhill Dr, Fort Worth TX 76115	817.289.2844	Meti Dibra	rfp@lango.co	onsite educational & ard interpreting, onsite asl/rare language interpreting, document translation services, audio/video file transcription, staff pd/bilingual dual-role training, title VI/language access seminar
52	7/20/26 4:00pm	Youth Equipped to Succeed (YES)	5999 Summerside Dr STE 100, Dallas TX 75252	972.437.0002	Celia Weitzel	cgeitzel@youthequipped.org	student programming, motivational or wellness education

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

2 Office Held

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

4 Description of the nature and extent of employment or other business relationship with vendor named in item 3

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day
of _____, 20 _____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Please refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

INSTRUCTIONS FOR COMPLETING THIS FORM

The following numbers correspond to the numbered boxes on the other side.

- 1. Name of Local Government Officer.** Enter the name of the local government officer filing this statement.
- 2. Office Held.** Enter the name of the office held by the local government officer filing this statement.
- 3. Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, with whom the officer has an employment or other business relationship as described by Section 176.003(a)(2)(A), Local Government Code.
- 4. Description of the nature and extent of employment or business relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship with the vendor in item 3 as described by Section 176.003(a)(2)(A), Local Government Code.
- 5. List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed \$100 in value.
- 6. Affidavit.** Signature of local government officer.