

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Glenda Morris  
**ADDRESS:** Wylie, TX  
**POSITION:** Executive Assistant  
**DEPARTMENT:** Student and Enrollment Services, CHEC

***SELECTED EXPERIENCE***

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	05/16-05/18	Executive Assistant
Collin College	12/11-04/16	Assistant to the Dean of Student Development
Collin College	12/98-11/11	Testing Coordinator

***EDUCATION***

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Collin College	1987	A.S., General Studies