

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name NCHS

Student Activity Fund Name Class of 2030

To be completed by Accounting Department:

Account Number - Revenue _____

Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is House funds for the class to purchase items and collect funds
2. Income in support of this Student Activity Fund will be obtained from the following sources: Coffee shop, fundraisers, Donations
3. Expenditures from this Student Activity Fund will be for these purposes: Coffee supplies, T-shirts, Homecoming Decor, Class event needs

4. Authorized Signatures:

The following individuals are authorized to initiate expenditures from this fund:

Student Representative

Selma Ahmed
Faculty Advisor

5. Other Comments: _____


Principal

This request was approved by the Board of Education on _____

Business Manager

Date

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name NCHS

Student Activity Fund Name Maker Space

To be completed by Accounting Department:

Account Number - Revenue _____

Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is purchase items (supplies)
for the new maker space, pay expenses to keep running, deposit funds
2. Income in support of this Student Activity Fund will be obtained from the following sources:
Donations, Fundraising, Money from items created
3. Expenditures from this Student Activity Fund will be for these purposes: Buy supplies,
pay expenses for projects, Equipment needed

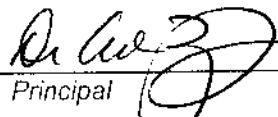
4. Authorized Signatures:

The following individuals are authorized to initiate expenditures from this fund:

Student Representative

Matt Emberson
Faculty Advisor

5. Other Comments: _____


Principal

This request was approved by the Board of Education on _____

Business Manager

Date