



**Minutes of Special Board Meeting of the Governing Board
Joseph City Unified School District
District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032
Tuesday, August 25, 2026**

Members present

Eldon Larsen, President; Dayton Flake, Clerk; Karsten Flake, Cat Hansen, Lexi Nelson

Administrators present

Shannon Harvilla, Superintendent; Eric Miller, JH/HS Principal; Pamela Dean, Elementary Principal

Others present

One community member

1. OPENING ITEMS

1.A. Call to Order

Motion by Eldon Larsen to call the meeting to order.

Time: 6:00 p.m.

1.B. Roll Call

1.C. Pledge of Allegiance

1.D. Invocation

1.E. Adoption of Agenda

Motion by Eldon Larsen to adopt the agenda as presented; second by Cat Hansen

Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

2. EXECUTIVE SESSION (*)

None

3. PERSONNEL REQUESTS (*)

None

4. ACTION ITEMS

4.A. Request to Change JCUSD Academic Calendar 2026-27 - Spring Break Dates

Request to change the 2026-27 JCUSD Academic Calendar spring break dates from March 8-11, 2027 to March 15-18, 2027.

Note: this will also change the previously scheduled Parent Teacher conferences from March 18, 2027 to March 11, 2027.

Motion by Eldon Larsen to make the changes to the FY 2027, as requested; second by Lexi Nelson

Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

5. DISCUSSION ITEMS

5.A. Schedule possible future dates for Policy Workshop.

Suggested that the Governing Board meet monthly on the third Fridays at 1:00 pm for Policy Workshops.
Beginning with September 18, 2026 at 1:00 p.m.

6. INFORMATION ITEMS

7. ADJOURNMENT

Motion to adjourn by Eldon Larsen; second by Lexi Nelson

Final Resolution: Motion passed

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

Time: 6:05 p.m.

APPROVED:

Board Clerk or President