



**Minutes of Regular Board Meeting of the Governing Board
Joseph City Unified School District
District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032
Tuesday, August 11, 2026**

Members present

Eldon Larsen, President; Dayton Flake, Clerk; Karsten Flake, Lexi Nelson

Administrators present

Shannon Harvilla, Superintendent; Caleb Layden, Business Manager; Eric Miller, JH/HS Principal; Pamela Dean, Elementary Principal

Others present

17 Community members

1. OPENING ITEMS

1.A. Call to Order

Motion by Eldon Larsen to call the regular meeting to order.

Time: 6:02 p.m.

1.B. Roll Call

1.C. Pledge of Allegiance

1.D. Invocation

2. APPROVE AGENDA

Motion by Eldon Larsen to approve the agenda with the following changes to agenda item 8A: 8A 1, Dominik Flake, Volunteer, and 8A2, Sharon Spurlock, JH Assistant Softball Coach; second by Dayton Flake

Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Lexi Nelson

3. APPROVE MINUTES

July 14, 2026 Regular Board Meeting

July 22, 2026 Special Board Meeting

July 24, 2026 Special Board Meeting

Motion to approve minutes from July 14, 2026 Regular Board Meeting, July 22, 2026 Special Board Meeting, July 24, 2026 Special Board Meeting; second by Lexi Nelson

Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Lexi Nelson

4. SUPERINTENDENT'S REPORT

5. REQUESTS TO SPEAK TO THE GOVERNING BOARD

Kelly Metzger, Box Tops for Education

Adriane Bushman, Appreciation for School Safety procedures

6. CONSENT AGENDA

Motion by Eldon Larsen to approve the Consent Agenda, Items 6A – 6F; second by Dayton Flake
Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Lexi Nelson

6.A. Approve Expense Vouchers

Action to ratify district vouchers for the period 7/01/2026 through 7/31/2026.

General and Special Funds: #24 \$160,005.54; #25 \$164,668.16; #26 \$373,621.43; #7 \$83,473.19; #1039 \$44,623.15; #1040 \$21,880.74; #1041 \$78,183.17; #1042 \$76,291.74

Auxiliary Operations Funds: #1078 \$3,761.81; #1082 \$240.00; #1083 \$442.00; #1088 \$2,901.81

Student Activities Fund: #1080 \$300.00; #1084 \$7,432.25; #1085 \$300.00; #1087 \$500.51

6.B. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; period of 7/1/2026 through 7/31/2026.

6.C. Student Fundraisers

Organization	Description	Action
HS Football	Football Camp	Ratify
HS Cheerleaders	Selling Ads	Ratify

6.D. Gifts & Donations

Donor	Item	School/Program	Purpose	Amount
GoPowerSports	6 98cc engines	Auto Program	Hands on Experience	\$1320.00
Harbor Freight	\$100	Auto Program	Supplies	\$100
Blattner Energy	School Supplies	School-wide	Class Supplies	approx. \$500

6.E. Approve Qualified Evaluators for Certified Staff

6.F. Disposal of Surplus Property

Approve the disposal of unused surplus furniture, equipment, books, vehicles and other items in compliance with Arizona statutes and administrative code via our online auction web service.

7. POSSIBLE EXECUTIVE SESSION (*)

None

8. ACTION ITEMS

8.A. Personnel Requests (*)

Name	Assignment	Action
Bowler, Laurie	Chess Club Sponsor	Renewal
Bowler, Laurie	Class Sponsor	Renewal
Bowler, Laurie	NCA Chairperson	Renewal
Bowler, Laurie	National Honor Society Sponsor	Renewal
Brawley, Gianna	Student Worker	Renewal
Brawley, Micah	Class Sponsor	Renewal
Brawley, Micah	Skills USA	Renewal
Bushman, Brayden	Student Worker	Renewal
Bushman, Dan	Graduation Coordinator	Renewal
Bushman, Dan	CTE Director	Renewal

Bushman, Jess	Class Sponsor	Renewal
Deets, Trenton	Student Worker	Renewal
Delgado, Christian	Student Worker	Renewal
Edwards, Jeri	Class Sponsor	Renewal
Edwards, Jeri	JH Student Council Advisor	Appointment
Fischer, Brad	Class Sponsor	Renewal
Fischer, Rosemary	Student Worker	Renewal
Gayer, Michael	Chess Club Sponsor	Renewal
Gayer, Michael	Class Sponsor	Renewal
Gardner, Justin	Student Worker	Renewal
Hansen, Kylie	Student Worker	Renewal
Hansen, MariJoe	Class Sponsor	Renewal
Hutchens, Dan	Class Sponsor	Renewal
Hutchens, Daniel III	Auditorium Coordinator	Assignment
Isaacson, Taura	Class Sponsor	Renewal
Johnstun, Aaron	Class Sponsor	Renewal
Larsen, Trina	Class Sponsor	Renewal
Larsen, Trina	FFA Assistant Sponsor	Renewal
Miller, Kylie	Class Sponsor	Renewal
Miller, Paxton	Student Worker	Renewal
Mosier, Darrel	Volunteer	Acceptance
Neal, Lillian	Class Sponsor	Renewal
Nez, Kalebrinta	Student Worker	Renewal
Pedersen, Jordan	Auditorium Worker	Renewal
Petersen, Wylie	Student Worker	Renewal
Peterson, Amy	Class Sponsor	Renewal
Peterson, Amy	Concession Stand Supervisor	Assignment
Peterson, Amy	FBLA Sponsor	Assignment
Peterson, Amy	Red Ribbon Coordinator	Renewal
Rael, Dimitrios	Student Worker	Renewal
Rael, Synali	Student Worker	Renewal
Rush, Kay	Class Sponsor	Renewal
Sander, JJ	Student Worker	Renewal
Smith, Tyson	Class Sponsor	Renewal
Smith, Tyson	Hot Rod Club Advisor	Renewal
Smith, Tyson	Skills USA	Renewal
Sorgen, Ed	Concession Stand Supervisor	Renewal
Spurlock, Gina	Substitute Bus Driver	Appointment
Varney, Jean	JH/HS Volunteer	Acceptance
Westover, Jennifer	HS Student Council Advisor	Renewal

Whetten, Jason	Drama Coach	Renewal

Motion by Eldon Larsen to approve 8.A. personnel as presented; second by Lexi Nelson

Final Resolution: Motion approved.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Lexi Nelson

8.A.1

Flake, Dominik	Volunteer	Acceptance
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Motion by Eldon Larsen to approve 8.A.1. personnel as presented; second by Lexi Nelson

Final Resolution: Motion approved.

Yes: Eldon Larsen, Karsten Flake, Lexi Nelson

Abstained: Dayton Flake

8.A.2

Spurlock, Sharon	JH Assistant Softball Coach	Ratify
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Motion by Karsten Flake to approve 8.A.2. personnel as presented; second by Lexi Nelson

Final Resolution: Motion approved.

Yes: Dayton Flake, Karsten Flake, Lexi Nelson

Abstained: Eldon Larsen

8.B. Appoint a Delegate to represent the JCUSD Governing Board at the ASBA Delegate Assembly.

Consideration and possible action to appoint a delegate and alternate to represent JCUSD as the district delegate to the Arizona School Board's Association delegate assembly to be held on September 12, 2026.

Motion by Eldon Larsen to nominate Lexi Nelson as delegate to represent JCUSD at the ASBA Assembly with Eldon Larsen as alternate; second by Dayton Flake

Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Lexi Nelson

8.C. A Resolution of the Governing Board of Joseph City Unified School District No.2 Authorizing and Requesting an Advance of Basic State Aid from the Arizona Department of Education pursuant to A.R.S. § 15-973(C)

A Resolution of the Governing Board of Joseph City Unified School District No.2 Discussion and possible action to approve Resolution No. 2026-50 Authorizing a Request for an Advance of Basic State Aid from the Arizona Department of Education pursuant to A.R.S. § 15-973(C)

Motion by Eldon Larsen to approve Resolution No. 2026-50 Authorizing a Request for an Advance of Basic State Aid from the Arizona Department of Education pursuant to A.R.S. § 15-973(C); second by Karsten Flake

Final Resolution: Motion passed

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Lexi Nelson

8.D. A Resolution Authorizing and Requesting a Revolving Line of Credit through the Navajo County Treasurer. Effective beginning Fiscal Year 2026-2027

Discussion and Possible Action to Authorize and Request a Revolving Line of Credit through the Navajo County Treasurer for Fiscal Year 2026-27 in an Amount not to Exceed \$2,600,000., Pursuant to A.R.S. §11-604.01.

Motion by Eldon Larsen to Authorize and Request a Revolving Line of Credit through the Navajo County Treasurer for Fiscal Year 2026-27 in an Amount not to Exceed \$2,600,000., Pursuant to A.R.S. §11-604.01.; second by Karsten Flake

Final Resolution: Motion passed

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Lexi Nelson

9. INFORMATION ITEMS

None

9.A. Review of Possible Policy Changes to be Considered for Adoption at a Future Meeting PA 1047-1064

See the attached Policy Advisory for policy changes to be considered. See the Link section of this agenda item to view the current policy manual. No policy changes will be adopted at this meeting. Policies affected BEBD, CBA, DJ, DJE, IHA, IHB-R, IKE-RB, IKF, JF-R, JFAA-R, JFAB-R, JFABC-R, JFABD-RB, JFABDA-RB, New Regulation JFB_RB, JJAB, Regulation JR-R, KFA.

9.B. Requests for Future Agenda Items

9.C. Upcoming Meetings and Events Calendar

- Next Regular Board Meeting - September 15, 2026
- ASBA Law Conference - September 9-11, 2026

10. ADJOURNMENT

Motion to adjourn by Eldon Larsen; second by Karsten Flake

Final Resolution: Motion passed

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Lexi Nelson

Time: 6:29 p.m.

APPROVED:

Board Clerk or President