

MESD: Superintendent Evaluation Timeline 2026-2027

September 15

1. Board approves superintendent evaluation standards.
2. Board approves the superintendent's evaluation document including the superintendent's goals for the 2026-27 year.
3. Board approves the evaluation timeline

November 17

1. Superintendent provides an update on progress towards evaluation goals/standards.
2. The Board may go into executive session if it desires to give feedback to the superintendent.

January 19

1. Superintendent is asked to complete a self-evaluation and share it with the Board on February 16.
2. The Board may go into executive session if it desires to give feedback to the superintendent.

February 17

1. Superintendent provides update on progress towards evaluation goals/standards.
2. Board members receive Superintendent Evaluation form and complete this individually no later than March 5.
4. In executive session, superintendent shares their self-evaluation with board. After any clarifying question from the board, the superintendent exits the executive session.

March 5

1. Board members must have completed the evaluation survey and submit to the Board Secretary by this date.

March 16

- 1 In executive session, the board reviews and has an open discussion regarding the completed superintendent evaluation survey

March 31

1. Committee chair prepares evaluation and report prior to April 20. Committee works to create a single evaluation with a single voice based on Board feedback. This is not just an average of the individual scores and/or a compilation of all comments.

April 20

1. In executive session, the board presents the evaluation to the superintendent for final comment/feedback. (According to the superintendent's contract, he may request this in open session.)
2. The board approves the final superintendent's evaluation in public session. At this point the evaluation becomes a public document.
3. Dr. Coakley's contract expires June 30, 2027. The Board must extend his contract in writing prior to May 1, 2027.
4. A press release should be developed (perhaps in advance) and released to the media.