



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: April 21, 2026

Agenda Section: Consent

Agenda Item Title: RaaWee K12 Attendance Platform

From: Dr. Jennifer Gutierrez, Deputy Superintendent

Additional Presenters if Applicable: None

Description: South San ISD implemented RaaWee K12 in April of 2026 in order to prepare for the 2026-2027 school year. Our goal is to increase our attendance rate using RaaWee K12 to help build effective and quick communication with parents. RaaWee K12 is an attendance management platform that supports the Truancy Department and campus staff in effectively monitoring attendance and communicating with parents and guardians. The platform assists the District with tracking attendance, managing truancy cases, addressing chronic absenteeism, and implementing timely interventions.

The platform provides the district and campuses with tools to analyze attendance data and trends, promote accountability among students and families, facilitate collaboration between campuses, departments, and recognize and reward attendance improvement.

Historical Data: South San has utilized RaaWee K12 since April of 2026.

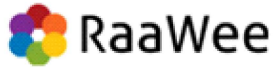
Recommendation: To approve RaaWee K12 Attendance Platform license renewal that includes data sharing and continue these services for the 2026–2027 school year.

Purchasing Director and Approval Date:

Funding Budget Code and Amount: Federal 214 E 11 6395 00 804 7 24 0 00 - \$ 15,000 and local 199 E 31 6395 00 824 0 99 0 00- \$ 11,750

Goals: 1: Curriculum and Instruction - SSAISD will engage all students with a high-quality, research-based curriculum to achieve academic growth and excellence.

Goal 4: SSAISD will build strong partnerships with families, communities, and businesses to advance student success.



RaaWee, Inc.
City View Corporate Center
1309 W 15th Street, Suite 110
Plano, TX 75075

Quote

DATE	Quote #
10/01/2026	01377

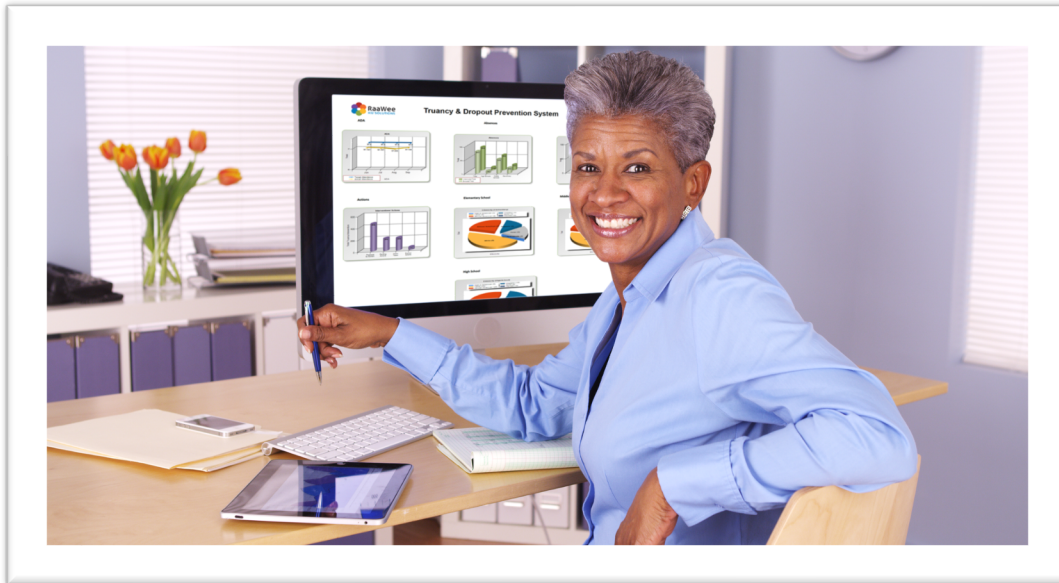
South San Antonio ISD

Attn: Accounts Payable

				Terms	DUE DATE
				On Receipt	
NAME	DESCRIPTION	HOURS	RATE	PERIOD ENDING	AMOUNT
	Yearly License fee balance for SY 2026-2027				\$26,750.00
Please make checks payable to RaaWee Inc.					
US Dollars Twenty Six Thousand Seven Hundred Fifty Only				Total:	\$26,750.00



Tracking Attendance, Managing Truancy & Chronic Absenteeism Interventions



Proposal Prepared for:
South San Antonio Independent School District
San Antonio, TX

Friday, January 23rd, 2026

//CODiE//
2020 SIIA CODiE FINALIST

THE EDTECH
AWARDS

TRENDSETTER
FINALIST 2020

THE EDTECH
AWARDS

TRENDSETTER
FINALIST 2019

THE EDTECH
AWARDS

COOL TOOL
FINALIST 2019

CIO 20 MOST PROMISING
Review **EDUCATION**
TECHNOLOGY SOLUTION PROVIDERS - 2018

DA District Administration
TOP 100
PRODUCTS

* Information, data and drawings embodied in this proposal are strictly confidential and are supplied on the understanding that they will be held confidentially and not disclosed to third parties without the prior written consent of RaaWee, Inc.

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Introduction

RaaWee Attendance+ (also known as Truancy & Dropout Prevention System -TDPS) is a comprehensive software solution that delivers premier efficiencies to the resources South San Antonio ISD already has in place by improving collaboration and ensuring error-free flow of communication among Student, Family, Attendance, Student Support Services, and other stakeholders.

Accessing most accurate data and connected information helps all stakeholders involved. Timely and informed outreach is then provided for the students most in need. The outcome is improved efficiencies in the field that results in reduced student absenteeism.

Here are some common attendance improvement challenges that RaaWee Attendance+ supports districts in responding to:

1. **Identifying At-Risk Students:** Attendance+ helps districts identify students who are at risk of chronic absenteeism or truancy through comprehensive tracking and analysis of attendance data.
2. **Tracking Interventions:** The platform enables districts to document and track attendance interventions for individual students, ensuring that interventions are implemented consistently and effectively.
3. **Providing Timely Interventions:** Attendance+ facilitates prompt intervention by alerting administrators and educators to attendance concerns in real-time, allowing them to take immediate action to support struggling students.
4. **Engaging Parents and Guardians:** The platform includes features for communicating with parents and guardians about attendance issues, fostering collaboration between schools and families to address attendance challenges.
5. **Monitoring Progress:** Attendance+ enables districts to monitor students' attendance progress over time, allowing educators to identify trends and patterns and adjust interventions as needed.
6. **Analyzing Attendance Data:** The platform provides robust analytics tools that allow districts to analyze attendance data at various levels (e.g., school, grade, demographic group) to identify trends, patterns, and areas for improvement.
7. **Promoting Accountability:** Attendance+ promotes accountability by providing visibility into attendance efforts and outcomes across the district, enabling administrators to assess the effectiveness of interventions and allocate resources strategically.
8. **Facilitating Collaboration:** The platform supports collaboration among stakeholders, including administrators, educators, counselors, and support staff, by providing a centralized platform for sharing information, coordinating efforts, and tracking progress.
9. **Recognizing and Rewarding Improvement:** Attendance+ includes features for recognizing and rewarding students who demonstrate improved attendance, helping to reinforce positive behavior and incentivize continued progress.
10. **Ensuring Compliance:** Attendance+ helps districts ensure compliance with attendance policies and regulations by providing tools for documenting interventions, tracking progress, and generating reports for regulatory purposes.



By addressing these common attendance improvement challenges, Attendance+ empowers districts to implement targeted interventions, engage stakeholders effectively, and ultimately improve student attendance and academic success.

Proposed Solution

(Proprietary & Confidential Information in this Proposed Solution section – PLEASE DO NOT DUPLICATE OR SHARE WITH ANYONE OUTSIDE THE DISTRICT OR PUBLISH THIS SECTION ON INTERNET IN YOUR BOARD MEETING AGENDA WITHOUT PERMISSION. This section contains our proprietary and trade-secret information)

With the passage of new truancy laws and accountability system, School Districts are encouraged to understand the barriers to attendance and provide individualized help to students with challenges.

To effectively comply with the new laws and prevent ADA revenue losses, districts need an integrated tool. A tool that helps them to prevent, detect, intervene and track truancy.

RaaWee K12 Solutions has combined the best practices applied nationally for Truancy Prevention, integrated and automated them into a ONE simple to use collaboration software. This collaborative software ensures timely, smooth and error-free communication amongst all stakeholders. It helps the school district to **reduce chronic absenteeism and truancy and prevents ADA revenue losses.**

The name of this unique highly scalable software is **RaaWee Attendance+**. For both flexibility and simplicity, RaaWee K12 offers Attendance+ in four versions that highlight key features from the five system modules (C&I, AI, iApp, PM, & CDM).



Based on our initial discussion with South San Antonio ISD we are presenting the proposal for implementing **RaaWee Attendance+ NEXT Version - BASE** at South San Antonio ISD in the first phase and grow/scale-up the system in the following years based on the achieved success.

This version will enable the district to implement best practices for tracking attendance and managing quick interventions to students. These feature sets allow the school sites to automatically identify students with absenteeism challenges and provide them with all applicable interventions in accordance with South San Antonio ISD Attendance Improvement Plan (**Truancy Letters, Call Parents, Parent Conference, Attendance**

Contracts, Chronic Absenteeism Prevention Letters, Truancy Prevention Measures, Home Visits, Tracking etc.) in a timely manner.

The **Features** for SOUTH SAN ANTONIO ISD in accordance with our initial discussions are identified below.

Main Components of RaaWee Attendance+



Included Features in Attendance+ <i>NEXT</i>	
Collaboration & Interventions Features	
Customized Automation of District Truancy Prevention Policy for Action Board/To-do List Recommendations	
Truancy Letters 1,2,3 – Print, Address Labels, Email with Read Confirmations and Message Center	
Letter Reminders	
General Attendance Agreement (GAA): Electronic Signature Enabled GAAs are setup to go out automatically to parents at an absence threshold	
Document Call to Parent/Guardian	
Generate Attendance Contracts/Behavior Improvement Plans and Upload - Attendance Contract with ability to see if Contract Expired - Setup Monitoring for Contract for Breach	
E-Signatures for Attendance Contracts with Read Confirmations and Reminders	
Student Conference for Middle and High School Students – if needed	
Document Parent Conference	
Executed Copy of Attendance Contracts available in the system	
19+ year age Student Letter for Truancy	
Customization of Excused Absences Intervention Policy	
Letters to Parents of students with Excessive Excused Absences – Print, Labels	
Customized Chronic Absenteeism/Excessive Absences Prevention Action Board Policy Automation – Chronic Absence Warning Letters/Nudge Letters/Excessive Absences Letters, Parent Conference for chronic/excessive absences	
Letters to Parents for Students with Excessive Tardy – Email, Printing Option & Labels	
Unlimited Home Language other than English generates correspondence in English & Home Language preference. District provides translation	
Role-based Action Boards Recommend District Policy Intervention To-Dos	
Campus Action Board for each School Site	
Student Services/District Truancy Office Action Board	
Option to Suppress or Temporarily Hold most Interventions	
Option to Export Proposed Interventions to Excel from Action Board	
Color Coding on Action Board to help district prioritize interventions	
Exempt List for Auto Intervention Suppression	
Detailed Student File with instant data and document access	
File Attachment Ability to Student File Folder (Transcripts, Discipline, etc.)	
Ability to add Notes to any Student Record	
Student Profile – Demographics, Absences, Barriers Assistance Documentation, Add-hoc Interventions Documentation, Document Folder, Family Analysis, Siblings Analysis	
Ability for Emailing Document Copies to Parents	
As it Happened/Tracker Report – Chronological view of events for each student	
Document Attendance Barriers/Causes of Absenteeism	
Copy of All Sent/Approved Communications auto-filed/stored in System Notices of Truancy Letters, Attendance Contracts, Excused Absences Letters, Excessive Absences/Nudge Letters, Tardy Letters etc.	
History View of all students who received an intervention in current and previous school years	



Setup Student Monitoring & Student Monitoring Alerts with Report
Setup Meeting Dates
Interventions Management
Concerns Setup
Setup Notes Categories
Exempt List Setup
Green e-Communications:
Emailing for Truancy Warning Letters to Parents with Read Confirmations
Emailing for Chronic/Nudge Warning in English Letters to Parents with Read Confirmations
TEXT/SMS in English for Truancy Warning Letters to Parents with Read Confirmations
TEXT/SMS in English for Chronic/Nudge Warning in English Letters to Parents with Read Confirmations
Emailing for Excused Absences Letters to Parents with Read Confirmations
Email of Tardy Letters to Parents with Read Confirmations
Email of Attendance Contract to Parents/Guardians with Read Confirmations
Attendance Contract Breach Email Alert
Email of 19+ year age Student Letter for Truancy with Read Confirmations
Email to Parents for Conference Reminders with Read Confirmations
2-Way Communication in more than 100 Languages
Converse Module utilizing TEXT/SMS and Emails - Message Center for Parent Communication for Sent Letters
Broadcast – Surveys and Messages
Automated Referral to Truancy Office Workflow for filing with Court
NAV Board – Court filing Collaboration between Campus Office and Truancy Office
Referral Form for Campus & Attendance Office
Dismiss Referral option for Campus
Dismiss Referral option for District Truancy Office
Dismiss Case option by the Court
Wellness Check – Setting up students for Wellness Check and engaging with students accordingly
Preventions Features
Yearly Awareness Campaign
Holiday Awareness Campaign
Automatic Student's Attendance Contract Success Notification/Award Email – Auto email informing Student was not absent during Attendance Contract validity period
Positive Attendance Engagement
Positive Attendance Improvement Notifications – Automatic Digital Postcards sent using Email
Shout-Out for Good Attendance – Good Attendance Award Certificates, Stickers, Invites to Parents with address labels, Ability to Email Certificates and Invites to Parents
Perfect Attendance Star – Parents of students with perfect attendance in a month will receive an Auto-email from the system with a Perfect Attendance Star Message
User Appreciation Certificates and Alerts



Attendance Score/Absences Calendar on-Demand
Absences Calendar Auto Email Alert – All Parents whose student has 2 or more absences in a month (irrespective of reason), will automatically receive an Absences Calendar emailed in the following month. This Calendar shows Parents how the absences for their student are adding up and how he/she compares with other students at their grade level.
Pro-Active Outreach to the students with History of Attendance Challenges
Pro-Active Appreciation for the students with History of Great Attendance
Attendance Intelligence Features
Monthly Attendance Summary to Administrators
Real-time Comprehensive District Analytics for ADA, Absences, Interventions, Barriers for Campuses, Grades, Student Group, Race, Enrollment, Trend
Real-time Comprehensive Campus Analytics for ADA, Absences, Interventions, Barriers for Attendance Percentages, Grades, Student Group, Race, Enrollment, Trend
Real-time Comprehensive District Analytics for Chronic Absenteeism, Truancy for Campuses, Grades, Student Group, Race, Enrollment, Trend
Real-time Comprehensive Campus Analytics for Chronic Absenteeism, Truancy for Grades, Student Group, Race, Enrollment, Trend
Real-time Analytics for ADA and Absences around Holidays
Comprehensive Drill Down & One-Click Export to Excel
Comparison between Target ADA for the District and the actual
Monthly ADA Trend for the District and Campuses
ADA Comparison between Campuses
Total Excused and Unexcused Absences in the District and their breakdown, School Type wise
Approximate Instruction Minutes Lost due to Excused and Unexcused Absences
Monthly Trend of Absences for the District
Absences Comparison between Campuses
Total Truancy Warning Letters sent, Total students on Contract at Campuses
Comparison of Total Interventions for Campuses: Proposed, Provided, Pending, Expired, Suppressed, and On Hold
Race wise breakdown of Interventions Proposed and Interventions Provided
Missed ADA Revenue to-date (Regular ADA)
Gained ADA Revenue to-date (Regular ADA)
Grade-wise Excused and Unexcused Absences in the District
Month-wise Attendance Tracking for Individual Campuses
Course/Teacher wise Student Attendance Analysis Report
Average Speed of Action Board Based Interventions that are documented
Percentage of Interventions Pending at District and Individual Campuses
Students in the District and individual Campuses Referred to Truancy Office for filing Petition in the Court
Total Court Actions documentation in District
District Student Absences due to Suspensions
Impact Analysis for Suspensions in District
Trend View with current district data evolved during different Marking Periods and Monthly.
Student Group, Race, Grade, Enrollment Analysis re Chronic and truant
Real-time List of Chronically Absent Students at Campuses
Barriers to Attendance analysis for District and Campuses
Real-time List of Students At-risk for Chronic Absenteeism
Tracking Impact of Barriers on Chronic Absenteeism
Tracking Impact of Barriers on Loss of ADA

Attendance Contract Breach Report
Truancy Interventions Effectiveness Analysis Report
Attendance Improvement in Interventions Effectiveness Analysis – Email and Label
User-wise Interventions Report
Absence Code Impact Analysis
Real-time Tier-wise Absence Analysis in District and Campus Dashboards
Real-time Tier-wise Attendance Percentage analysis in District and Campus Dashboards
Weekly Auto Email Alerts to Campus Attendance Personnel re Interventions Pending +3/+5 Days
Tracking Impact on Attendance for the Assistance Provided for Barriers
District Provided Targets Set for Chronic Absenteeism and Truancy by RaaWee – Ability for District to track these targets for district and campuses in real-time
Real-time Analysis for Feeder Patterns for the following Data Points: ○ Enrollment ○ Missed Regular ADA Funding ○ Absences – Unexcused, Excused ○ Truancy ○ Chronic Absenteeism <i>Feeder Pattern analysis will only be available for Comprehensive Neighborhood schools. Any one school cannot feed to multiple feeder patterns. These Feeder Patterns will be setup in backend database by RaaWee K12 based on information provided by the district.</i>
Weekly ADA Target Tracking
District and School Site ADA Heat Map – District and Campus Daily and Weekly ADA Analysis
PIEMS Report for Truancy Interventions
Mobile Apps
Home Visit App (for Android Phones and iPhones) – A very useful too that helps school and district Attendance teams with documenting their Student Home Visits in real-time*
General System Features
Roles-Based Information Access / Permissions
Add Unlimited Users to different system roles
In-System Video Help
Summer Notes
Access to Archived Documents from History
Optional Add-on Features that can be added for an additional yearly fee
Voice Calls to Guardian Phone numbers – Transcript of the call is also saved in student records
Court Documentation Management Module ○ Localized Court Affidavit Generation ○ Auto monitoring (email/s goes to Attendance officers at Campus and/or District office, who filed the complaint) for all students who have absences after their Court Action has been uploaded in the system.
Course wise Loss of Credit - Warning Letters for less than 90% attendance – Printing, Email Option & Address Labels
Course wise Loss of Credit - Less than 90% Letters – Printing, Email Option & Address Labels
Instruction Time Recovery Module: Course wise Hours Recovery Tracking and Workflow



Interventions App (i-App for iPads)- Highly effective for Home Visits, Address Verification Visits, Meetings, Contracts, Court Hearings etc.
TEXT/SMS Notifications to Parents in English
• For Excessive Excused Absences Letters
• For Conference Reminders
• For Tardy Letters
• For Loss of Credit Letters
TEXT/SMS Notifications to Parents in Home Language
• For Truancy Letters
• For Excessive Excused Absences Letters
• For Conference Reminders
• For Chronic Absences Letters
• For Tardy Letters
• For Loss of Credit Letters
Auto Email Consecutive Absences Alert for Full Day Absences – List of Students at District-defined thresholds
Consecutive Absences Report for Full Day Absences – List of Students at District-defined thresholds
TEXT to Parents for Conference Reminders
Daily Absence Callouts using Email
Daily Absence Callouts using TEXT
Chronic Absenteeism Interventions Effectiveness Analysis
Ability to recognize Attendance Improvement in Chronic Interventions Effectiveness Analysis – Email and Label

*Home Visit App is only provided for RaaWee hosted systems.

RaaWee K12 always recommends a demo of the feature set before the contract is executed. The Demo will help you understand exactly what tools are included in each proposed option.



Investments

- Cost includes customization of Truancy Prevention Policy, Chronic Absenteeism Prevention Policy, and assumes of no workflow related changes. Quote may be revised with additional changes requested by District.

3 Year Investment Outlook	SY	SY	SY
	2026-2027	2027-2028	2028-2029
One time Setup Fee for RaaWee Attendance+ NEXT Version	\$9,950		
Yearly License Fee for RaaWee Attendance+ NEXT BASE Version	\$71,500	\$71,500	\$71,500
HUGE Special Discount	(\$44,750)	(\$30,000)	(\$23,000)
Yearly Fee	\$26,750	\$41,500	\$48,500

Optional - Outsourced Letter Printing and Mailing

Many of our partner districts are choosing to just EMAIL the letters (which is FREE) instead of sending the letters printed and mailed. They only mail printed copy of letters to those parents whose email address is not available. This provides our partner districts and their individual sites significant cost and time savings while ensuring the letter is digitally delivered to parents the next day it was approved by campus.

However, should SOUTH SAN ANTONIO ISD choose to continue to outsource this process, RaaWee offers timely mailing of any or all system automated correspondence to Students who match the criteria set by South San Antonio ISD's Truancy Policy. This service will be offered in partnership with a Print & Mail company in Dallas. The Letters will be batched, printed and mailed weekly to each of the applicable parents directly from the fulfillment center. All correspondence will be printed in Black & White with District-provided logo and contact information. Home Language in printing will be honored.

Weekly Printing Fulfillment Services and mailing of letters through USPS*

- \$1.05/letter for domestic letters without graphs (*Black & White and Max 1 Sheet per letter*).

*Letter print and mailing charges will be adjusted to accommodate any changes in USPS postal costs or print and mail charges from Print & Mail Fulfillment Company, should that occur.

Business Case

- This system was built to help significantly improve attendance tracking and interventions management process of the entire district; Timely and comprehensive interventions result in Attendance Improvement. Just one percent improvement in ADA could mean Hundreds of Thousands of Dollars in sustained ADA funding every year for South San Antonio ISD.
- Real-time, updated to the second, and accurate Comprehensive Analytical Reports available to the team 27X7.
- Approved Truancy Letters are also emailed and sent in TEXT with Read Confirmations.
- Attendance Contracts can be electronically executed.
- Ability to engage students with attendance challenges immediately with minimal efforts and time.
- Positive Messaging recognizes and encourages regular attendance.
- Centralized Collaboration Platform: Implementation of End-to-End Interventions from documenting calls to parents, notices of truancy to Contracts, Home Visits to tracking File Complaint to the court.
- Pays for itself much faster than any other system. This system not only saves money for the district, but it also makes money for the school district. Just the time and the resources cost this system will save to District's APs and Attendance clerks will pay for the system's cost.
- Fully Integrated System that ensures error-free information exchange amongst all the stakeholders.



Included in the Setup and Yearly Software License Fees

- Setup and Configuration of the proposed features.
 - **Yearly license** for the RaaWee Attendance+ software for the entire district.
 - **Unlimited Technical Support** during the license period. South San Antonio ISD will be provided a dedicated email address for customer support along with the contact information of their Account Manager and Customer Support Manager. Districts can contact RaaWee K12 staff at any time and RaaWee team ensures to respond within 24 hours. Typically, one person is sufficient to address any questions and support customers. If needed, there is always a back-up team available supporting every customer support representative to ensure fast response to queries or resolution of any identified issues. Once the project goes live, district can send their query to the dedicated email address provided to them at any time.
 - **Truancy Warning Letters and Chronic Absences Letters are also delivered using TEXT/SMS**
 - **Emails for All Letters** for Truancy, Chronic, Excessive Excused **with Two-Way Home-Language Communication Option**
 - **Two-Way Communication using the CONVERSE Module:** Using the CONVERSE module of Attendance+, campuses and the district office can electronically communicate with families very easily in 100+ languages.
 - **Trainings in the year software is implemented:**
 - Online Training Sessions: Users are expected to attend one training of each training session.
 - Intervention Basics: 2 online Sessions. (1.5 hours long each)
 - Intervention Extras: 2 online Sessions. (1.15 hour long each)
 - Analytics: 2 online Sessions. (1.15 hours long each)
 - Post-Roll-out Refresher Training: Two (2) online training sessions (up to 1.5 hours long) can also be scheduled at mutually convenient times.
 - On-Demand Ongoing Online Training: Additional online training sessions can be scheduled for any new staff in a group at a mutually convenient time for no additional fee.
- Users will also be provided an access to an online **Help Center** that has user guide and videos on how to effectively use different intervention features available in RaaWee K12 Attendance+.



Approx. Implementation Schedule**:

4 to 5 weeks

**Implementation Time Estimates are based on assumption of no Workflow related changes in Attendance+. These time estimates also assume that the required Servers for Hosting, Data view for attendance data, Templates for documents that will be generated in the system, Attendance Policy for automation, Absence codes, etc. are provided to RaaWee team before the implementation begins. Estimates may be revised after reviewing any additional changes required by the district.

Proposal Validity: April 30th, 2026



We look forward to serving you at South San Antonio ISD. If you have any questions, please contact us at any time.

Company	RaaWee Inc.
Contact Person	Saleem Qazi
Title	CEO
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Cell Phone (<i>Preferred</i>)	317-695-2338
Work Phone	972-782-4287
Address	1309 W. 15 th St. Suite 110, Plano, TX 75075

Annexure A - Technical Requirements

Attendance Data from SIS

RaaWee Attendance+ shall require daily attendance and student demographic data in CSV format extracted and uploaded/ftp in a file folder on the data server. District's IT Department shall provide this nightly Data access. Data Import Processes in RaaWee Attendance+ (*also known as TDPS*) automatically read the data nightly from these files provided by the district and import the data into Attendance+ for the purpose of attendance tracking, auto-generation of truancy actions, interventions, etc. To completely run the Auto-Gen utility before school starts the following day, the data extracted from SIS will be required by 8:30 pm every evening.

User Authentication – RaaWee Hosting

User Authentication can be implemented in any of the following ways:

1. Azure AD (Entra ID)
Registration of RaaWee Attendance+ app URI and API permissions with your District Azure Ad (Entra ID) Tenant. This will provide all district users with a single sign-on (SSO) for the RaaWee Attendance+ app.
2. Azure B2C
 1. Sign in/Sign up for a user's local account and/or
 2. We can provide Single Sign-on (SSO) integration if you manage users on social logins like Google, etc.
3. Azure B2C (RaaWee)
 1. District shall provide the user email ids and roles. Please note that this is not a SSO option.

Email Configuration

RaaWee Attendance+ Application requires Email configuration settings. District can choose to implement any of the following options for Email integration. Please provide below configuration for either one to use by Email client.

A. District's SMTP

SMTP Server Name/IP

SMTP User (Email ID) e.g. noreply@gccisd.net

SMTP Password (Email ID's Password)

SMTP Port

Is Secure Or not (HTTPS)

B. Mailgun SMTP (RaaWee's Account)

If the District opts for this option, we will configure specific TXT (Text) records on District's domain's DNS settings.

- **SPF and DKIM** records are provided by Mailgun in District's domain settings.
- **DMARC** is managed via District's DNS.
- Having all 3 (SPF + DKIM + DMARC) improves District's email deliverability and security.

This setup ensures that we can utilize RaaWee's email quota for sending emails, minimizing any impact on District's email servers' resources and performance.

Required Data View for RaaWee K12 Attendance+

CSV file generated for these tables should have columns separated by “ | ” (pipe)

Table 1: File Name for Upload: `DataViewPeriodsSkipped<Date>.csv`
From Start of School to-date

	Table Field	Description	Example Value
Must Have	StudentID	Student ID [Unique]	456789
Must Have	Absence Date	Date of Student's absence	09/02/19
Must Have	Absence Code	Codes only for Excused and Unexcused Absences. Please do not send code for Present Days.	U
Optional*	Period Number	Period number whose absent code is being provided	5
Must Have	Course	Course/subject name of the Absent Period	English
Must Have	Campus ID	Student's Campus's ID	3
Must Have	Campus Name	Student's Campus's Name	Vines High
Optional*	Teacher Name	Name of the Teacher for this Absent Period	Mr. Garcia
Must Have if the District wants to clearly track Partial Absent Days	Total Periods	Number of Periods for the Day for this student. We will need Total Periods for each student for every day in case the student has different number of periods for a day during any time of the school year. For e.g. student has 6 periods in Semester 1 and 7 periods in Semester 2. In case all the students in this Student's Campus Type have same number of periods on a day, you only provide that value here for every student. If no value is provided in this field, we will not be able to determine if the student was absent for full day or partial day.	7

Table 2: File Name for Upload: `DataViewStudentDemo<Date>.csv`

	Table Field	Description	Example Value
Must Have	StudentID	Student ID [Unique]	456789
Must Have	FirstName	First Name of the Student	John
Optional*	MiddleName	Middle Name of the Student	T
Must Have	LastName	Last Name of the Student	Doe
Must Have	CurrentAddress	Current address of the student with Apartment number or any other identifying information	459 Molly St.
Must Have	City	City of the Student	Plano
Must Have	State	State of the Student	TX
Must Have	ZipCode	Zip Code of the student	75073
Must Have	Grade	Current Grade of the Student	10
Must Have	Campus_ID	Current Campus ID of the Student	3
Must Have	CampuseName	Current Campus name of the Student	Vines High
Optional*	EthnicGroup	Ethnicity of the Student	Hispanic
Must Have	Race	Race of the Student	White
Must Have	Gender	Gender of the Student	Male
Must Have	StudentHomeLanguage	Home Language of the Student	Spanish
Optional*	StudentEmailAddress	Email address of the Student	JDoe@home.com



Optional*	StudentPhoneNumber	Contact number of the Student	123-456-0000
Must Have	DateofEnrollment	Current School year's enrollment date of the student in the District which should be the first day of student in the current school year	08/15/2018
Must Have	StudentDateofBirth	Student's date of birth	10/19/2002
Must Have	GuardianFirstName	Guardian's First Name	Paul
Must Have	GuardianLastName	Guardian's Last Name	Doe
Optional*	GuardianMiddleName	Guardian's Middle Name	T
Optional*	GuardianEmailAddress	Guardian's Email Address	PDoe@home.com
Optional*	GuardianWorkPhone	Guardian's Contact Number	123-456-7890
Optional*	GuardianPreferred Phone NO to Text	Guardian's cell phone number with permission to receive Text from the system	234-897-0987
Optional*	GuardianPreferred Phone NO to Call	Guardian's primary phone number for call	123-456-7890
Optional*	GuardianDateOfBirth	Data of birth of Guardian	05/09/1970
Must Have	GuardianRelationship	Relationship of Guardian to Student	Father
Must Have	GuardianAddress	Guardian's mailing address	459 Molly St.
Must Have	GuardianCity	Guardian's address city	Plano
Must Have	GuardianState	Guardian's State	TX
Must Have	GuardianZipCode	Guardian's Zip Code	75073
Optional*	GuardianGender	Guardian's Gender	Male
Must Have	Active	If Student is currently enrolled	Y or N
Optional*	FamilyID	Student's Family ID	234
Optional*	StudentSubgroupType	Student Subgroup Type such as Special Ed, ELL, etc. If there are multiple types for student, please provide in a semi colon separated format.	ELL;FY
Optional*	EnrollmentType	Online Synchronous = 1, Online Asynchronous = 2, In-Person = 3, Hybrid = 4	1 or 2 or 3 or 4
Optional*	EnrolledDays	Total Count of school open days student is enrolled at the district to-date. Providing this data will ensure accurate calculations of student attendance percentages when they leave the district for some time and join back.	79

Table 3: File Name for Upload: DataViewStudentADADates<Date>.csv
From Start of School to-date

	Table Field	Description	Example Value
Must Have	StudentID	Student ID [Unique]	456789
Must Have	AbsentDate	Date of Student's absence that will be used for Average Daily Attendance (ADA) calculation	10/10/19
Must Have	Absence Code	Codes only for Excused and Unexcused Absences.	E
Optional	Absence Value	For some elementary grades, ADA absence on a day is considered half absence. If the absence is Half, please provide "0.5" and if the absence for a student is considered full, please provide "1" value in this field. This will help in accurately calculating the ADA percentages and funding losses.	0.5



Table 4: File Name for Upload: DataViewCampusEnrollment<Date>.csv

From Start of School to-date

	Table Field	Description	Example Value
Must Have	Campus ID	Campus ID	124
Must Have	Date	Date for the enrollment count	10/10/19
Must Have	Enrollment Count	Count of Active students	20,000

Must Have: Table 1 and Table 2 are required for tracking absences, interventions, chronic absenteeism, truancy, tardy, instruction time losses, recovery of instruction time, etc.

Must Have: Table 3 is required for calculating ADA Percentages and funding losses.

Table 4 helps in correcting ADA Percentages when the student enrollment count at campuses is changed in the back dates. Although not mandatory for interventions, it's great to have this data provided too.

In all the Tables, please ensure that there are NO DUPLICATES of the same row.

*All columns in the Data table will be required. For all Optional fields, if the data is not being provided, please provide a NULL/Blank value in those.

Annexure B - Sample Licensing Contract

Date Prepared: mm/dd/yyyy	Project Name: RaaWee Attendance+
Client Name: Independent School District	Executive Contact & Title:
RaaWee Account Manager: Saleem Qazi	Project Managers: ISD Team Lead: TBD RaaWee Team Lead:

Project Scope:

In reference to RaaWee's proposal dated mm/dd/yyyy, ISD agrees to hire RaaWee K12 Solutions to implement selected features from RaaWee Attendance+ System. List of these finalized features in scope are attached as **Annexure "X"** of this contract.

This software-licensing contract is valid from mm/dd/yyyy – mm/dd/yyyy. Contract may be renewed annually with mutual consent.

Project Cost:

As per our **proposal dated** _____, implementation costs for finalized selected features from RaaWee Attendance+ are as follows:

License Fee

Fee for the school year _____ *: \$ _____

* Fee will be charged for full school year irrespective of the month product goes live.

Customization:

- Implementation of ISD's Truancy Prevention Plan and Excessive Excused Absences Prevention Letters in line with Attendance+ workflow

Any additional customization/change requests will be separately quoted for approval on Time & Material basis



Tentative Schedule:

Module	Start Date
Project Kick-off	
Expected Train the Trainer Training Date	
Expected Roll-out in Production	

Completion of Project on time is dependent on ISD's response to queries, Absenteeism Prevention Policies and Document Templates availability within 7 business days of Project kickoff, and timely payment of invoices as per the agreed schedule. Please also refer to Dependencies Section in the contract.

Project Completion Criteria:

The following criteria shall determine the project completion:

1. The Developed System covers all the features mentioned in the Project Scope Section in the contract's Annexure A
2. Application is approved by the users upon User Acceptance Test completion in the Staging Environment
3. UAT approved application is rolled out in production

Payment Schedule:**Invoicing Terms:**

Project Initiation: 50%

Immediately after first online Training: 50%

DEPENDENCIES:

A timely end-to-end execution of the project plan and meeting the agreed upon cost shall depend on the following factors:

1. ISD shall provide document templates and truancy prevention policy in line with the TDPS workflow within 7 working days of Project Kick-off.
2. ISD staff shall provide access to the requested Data view by mm/dd/yyyy.
3. ISD shall provide access to configured servers to RaaWee K12 team by mm/dd/yyyy.
4. Timely clearance of due invoices.

LIMITATION OF DAMAGES

UNDER NO CIRCUMSTANCES WILL ISD BE LIABLE TO RAAWEE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES (EVEN IF EAGLE PASS ISD HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES), ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT.

UNDER NO CIRCUMSTANCES WILL RAAWEE BE LIABLE TO ISD FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES (EVEN IF RAAWEE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES), ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT.

Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Texas without giving effect to any principles of conflicts of law.

Non-Solicitation of RaaWee Team

ISD agrees to not initiate or pursue negotiations directly or indirectly, for itself or on behalf of or in conjunction with any other person, partnership, corporation, business or organization, solicit, hire, contract with or engage the Employee or Contractor of RaaWee for contract renewal or full-time hire unless authorized in writing by RaaWee for a period of two (2) years commencing on the last day of the contract, or in the event the contract has expired the last day Employee or Contractor of RaaWee performs any work, labor or service for ISD.



Non-Disclosure & Intellectual Property

ISD acknowledges that RaaWee owns the software being licensed under this contract to be used by the ISD. This is a proprietary intellectual property of RaaWee that it is provided and customized for Services to District. RaaWee shall own and retain all intellectual property rights in any and all reports, statistics, and other works of authorship, products or processes produced in the performance of Services or provision of Software hereunder.

The license granted to ISD in this Contract are subject to the following: (i) District shall not license, transfer, assign, demonstrate, host, disclose RaaWee Materials provided to the ISD to any third party other than an authorized user; (ii) District shall not modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the Software or RaaWee Materials or access the RaaWee Software or Materials in order to build a similar or competitive product, software or service; (iii) except as expressly stated herein, no part of the RaaWee Software or Materials may be copied, reproduced, distributed, republished, downloaded, displayed, posted or transmitted in any form or by any means (including but not limited to electronic, mechanical, photocopying, recording, or other means); (iv) ISD shall not disclose any review of the RaaWee Software (including but not limited to the results of any performance tests) to any third party without RaaWee's prior written approval; (v) District agrees to make every reasonable effort to prevent unauthorized third parties from accessing the RaaWee Software; and (vi) ISD acknowledges and agrees that RaaWee or its third-party providers shall own all right, title and interest in and to all intellectual property rights (including all derivatives or improvements thereof) in the RaaWee Software and Materials and any suggestions, enhancement requests, feedback, recommendations or other information provided by District or any other party relating to the RaaWee Software or other Materials related to RaaWee Software.

Reviewed & Accepted By:**ISD Authorized Signature:** _____ **Date:** _____**Name & Title:** _____**District's Business Address:** _____**RaaWee Authorized Signature:** _____ **Date:** _____**Name:** Saleem Qazi, CEO _____

Annexure X – Features to be implemented in the Project Scope

