

Board of Trustees

Meeting Date: August 25, 2026

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: **Approval of Educational Experience Affiliation Agreement between Amberton University and Canutillo ISD**

Justification Statement:

Amberton will provide academic courses with such courses will provide educational experience by utilizing appropriate facilities and personnel of third parties

Purpose of Agenda Item:

☐ Information ☒ Discussion ☒ Action

Item Type:

☒ Curriculum & Instruction ☐ HumanResources ☐ Business Services

Staff Responsible:

Dr. Monica Reyes

Signature of Requester(s)

Dr. Monica Reyes

Signature of Presenter(s)

Cristina Pulley

Business Services Approval (Initials)

Date

Agenda Summary:

Student Support Services is requesting approval of the attached Agreement with Amberton University where as

Amberton will:

- Furnish Practicum Site with the names of the students approved by Amberton to participate at the designated site.
- Assign only those students who have satisfactorily completed those portions of Amberton's curriculum that are prerequisite to Program participation; and
- Designate a member of the Amberton faculty ("Field Supervisor") to coordinate the educational experience of students participating in the Program with the Practicum Site Supervisor. Amberton shall give Practicum Site written notice of the name of the University Representative.
- Inform student that s/he is required to comply with the rules and regulations of Practicum Site while on premises of Practicum Site and is required to comply with the requirements of federal and state laws and regulations regarding the confidentiality of information in records maintained by Practicum Site;
- Require student(s) assigned to Practicum Site to have appropriate malpractice liability insurance coverage and require student(s) to show evidence of such coverage if requested.
- Inform student(s) that s/he must meet Practicum Site program criteria based on criminal background checks and drug screens. (Check and screening to be done through Practicum Site.)

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

Student Support Services

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S): ✓

Agreement



AMBERTON UNIVERSITY
EDUCATIONAL EXPERIENCE AFFILIATION AGREEMENT

THIS AGREEMENT, effective September 22, 2026, is between Canutillo Independent School District ("Practicum Site") with its principal office located at 7965 Artcraft Rd. El Paso, TX 79932, and Amberton University ("Amberton"), a non-profit corporation, having its principal office at 13601 LBJ Fwy, Garland, Texas 75041.

WHEREAS, Amberton operates facilities located at 13601 LBJ Freeway in the City of Garland, State of Texas, and therein provides educational services.

WHEREAS, Amberton provides academic courses with respect to and periodically desires to provide students in such courses with educational experience by utilizing appropriate facilities and personnel of third parties ("Program"); and

WHEREAS, Amberton desires to cooperate with Practicum Site to establish and implement from time to time one or more Programs involving the students and personnel of Amberton and the facilities and personnel of Practicum Site.

NOW, THEREFORE, in consideration of the mutual promises herein, Amberton and Practicum Site agree that any Program established and implemented by Amberton and Practicum Site during the term of this Agreement shall be covered by and subject to the following terms and conditions:

1. *Program Agreement:* To become effective, all agreements with respect to a Program ("Program Agreement") shall be reduced to writing, executed by authorized representatives of Amberton and Practicum Site.
2. *Conflict:* In the event of conflict between the text of Program Agreement and the text of this Agreement, this Agreement shall govern.
3. *Amendment of Program Agreement:* No amendment to a Program Agreement shall be effective unless reduced to writing, executed by the authorized representatives of Amberton and Practicum Site.
4. *Responsibility of Practicum Site:* Except for acts to be performed by Amberton pursuant to the provisions of this Agreement, Practicum Site will furnish the premises, supervision, services, and all other items necessary for the educational experience specified in the Program Agreement. In connection with such Program, Practicum Site will:

- a. Comply with all applicable federal, state, and municipal laws, ordinances, rules, and regulations; comply with all applicable requirements of any accreditation authority; and certify such compliance upon request by Amberton.
 - b. Permit the authority responsible for accreditation of Amberton's curriculum to inspect the facilities, services, and other items provided by Practicum Site for purposes of the educational experience; and
 - c. Appoint a person to serve for Practicum Site as supervisor ("Site Supervisor") will enforce the following procedure:
 - i. Practicum Site shall submit to Amberton the name of the Site Supervisor prior to the date the appointment is to become effective.
 - ii. Practicum Site shall assure that the Site Supervisor meets all requirements as outlined in the attached document, "Site Supervisor Requirements".
 - iii. No person shall act as Site Supervisor without the approval of Amberton.
 - iv. In the event the Site Supervisor approved by Amberton later becomes unacceptable and Amberton so notifies Practicum Site in writing, Practicum Site will appoint another Site Supervisor.
5. Responsibilities of Amberton: Amberton will:
- a. Furnish Practicum Site with the names of the students approved by Amberton to participate at the designated site.
 - b. Assign only those students who have satisfactorily completed those portions of Amberton's curriculum that are prerequisite to Program participation; and
 - c. Designate a member of the Amberton faculty ("Field Supervisor") to coordinate the educational experience of students participating in the Program with the Practicum Site Supervisor. Amberton shall give Practicum Site written notice of the name of the University Representative.
 - d. Inform student that s/he is required to comply with the rules and regulations of Practicum Site while on premises of Practicum Site and is required to comply with the requirements of federal and state laws and regulations regarding the confidentiality of information in records maintained by Practicum Site;
 - e. Require student(s) assigned to Practicum Site to have appropriate malpractice liability insurance coverage and require student(s) to show evidence of such coverage if requested.
 - f. Inform student(s) that s/he must meet Practicum Site program criteria based on criminal background checks and drug screens. (Checks and screening to be done through Practicum Site.)

- g. Amberton shall notify Practicum Site of Amberton's approval or disapproval of the Practicum Site Supervisor within ten (10) days after receipt of notice of selection from Practicum Site.
6. Notices: All notices under this Agreement or a Program Agreement shall be in writing and delivered either by personal delivery or by United States certified mail, return receipt requested. Such notices shall be deemed given when received by such party's designated representative.
 7. Oral Representations: No oral representations of any officer, agent, or employee of Amberton or Practicum Site shall affect or modify any obligations of either party under this Agreement or any Program Agreement.
 8. Amendment to Agreement: No amendment to this Agreement shall be valid unless reduced to writing, signed by an authorized representative of each party.
 9. Assignment: Neither this Agreement nor a Program Agreement may be assigned by either party without prior written approval of the other party.
 10. Performance: A delay in or failure of performance of either party that is caused by occurrences beyond the control of either party shall not constitute default hereunder or give rise to any claim for damages.
 11. Term and Effective Date: This Agreement shall become binding at the time Practicum Site accepts an Amberton applicant for training and Amberton University submits an applicant and approves a Practicum Site Supervisor. This Agreement is effective as long as there is mutual involvement between Amberton University students and Practicum Site and terminates at the conclusion of involvement or by agreement approved, in writing, by both parties. Either party may terminate this Agreement by giving the other written notice of intention to terminate.
 12. Applicable Law: The validity, interpretation, performance, and enforcement of this Agreement and any Program Agreement shall be governed by the laws of the State of Texas.
 13. Indemnification: To the extent authorized under the Constitution and laws of the State of Texas, Amberton shall hold Practicum Site harmless from liability resulting from Amberton's acts or omissions within the terms of this Agreement provided, however, Amberton shall not hold Practicum Site harmless from any claims, demands, or causes of action arising in favor of any person or entity resulting directly or indirectly from negligence (whether sole, joint, concurring or otherwise) of Practicum Site.
 14. Waiver of Liability: The Practicum Student shall adhere to Practicum Site risk management policies. The Practicum Student is advised of the potential risks while providing services to student at the Practicum Site as well as other designated school settings where services may be rendered such as offices and other school facilities. Practicum site risks may include assault, sexual harassment, civil or criminal lawsuits, students who become threatening or violent, and exposure to environmental hazards.

AMBERTON UNIVERSITY and PRACTICUM SITE ACCEPTANCE

Amberton University’s placement of a student applicant at Practicum Site and Practicum Site’s acceptance of the student applicant constitutes an agreement.

AMBERTON UNIVERSITY

CANUTILLO ISD

Signature

Signature

Name

Name

Title

Title

Date

Date