

July 15, 2026

Central Bucks School District
320 West Swamp Road
Doylestown, PA 18901

Attn: Mr. Matthew Rhode
District Facilities Manager

Re: Central Bucks West High School – Chilled Water Study

Mr. Rhode,

Snyder Hoffman Associates, Inc. appreciates the opportunity to present you with this proposal to perform Mechanical and Electrical Engineering in support of the study of the chilled water system at Central Bucks West High School. Thank you very much for considering our firm for your professional design and engineering service needs.

Our proposal has been broken down into the following components for your review:

- I. Scope of Work
- II. Description of Services & Deliverables
- III. Basis of Fee
- IV. 2026 Hourly Rate Schedule

Thank you once again for the opportunity and your consideration.

Snyder Hoffman Associates, Inc.



Nicholas D. Kaintz, P.E.
Vice President

I. SCOPE OF WORK

Snyder Hoffman's **SCOPE OF WORK** shall include the following:

1. The split air-cooled chiller serving the east classroom wing adjacent to West Court Street was recently replaced. Central Bucks School District is experiencing operational issues with the chiller. It is believed the chiller maybe oversized or perhaps some operating parameters are in need of adjustment.
2. Perform a site visit to field verify existing MEP systems and constraints.
3. Meet with facilities personnel to discuss known operational issues.
4. Review all available documentation including drawings, specifications, trending data, and submittals related to the operation of the chillers.

II. DESCRIPTION OF SERVICES & DELIVERABLES

Snyder Hoffman's **SERVICES & DELIVERABLES** shall include the following:

1. Prepare a narrative describing conditions observed and information gathered from review of the existing documents. The narrative will also contain recommendations for modifications to the chilled water loop. Recommendations may include setpoint adjustments, connecting to the proposed woodshop replacement HVAC unit, and tie in with the west chilled water loop (adjacent to MacFarlane Lane).
2. Attendance at meetings to discuss existing conditions and the report recommendations.
3. The narrative will include a high-level cost estimate and construction schedule.

III. **BASIS OF FEE**

*Snyder Hoffman Associates, Inc. shall perform the services noted within this proposal for an hourly not to exceed fee of **\$2,880** (two thousand eight hundred eighty dollars).*

Our firm shall submit monthly invoices for this project. Payment is due within 60 days. All invoices outstanding longer than 60 days shall be assessed 3/4% interest per month.

If these terms are acceptable, please approve this proposal and return it to our office.

Sincerely,

Snyder Hoffman Associates, Inc.



Nicholas D. Kaintz, P.E.
Vice President

I agree to the above terms stated on this _____ day of _____.

Central Bucks School District

IV. **2026 HOURLY RATE SCHEDULE**

<u>Principal</u>	<u>\$240</u>
<u>Senior Engineer</u>	<u>\$180</u>
<u>Construction Administrator</u>	<u>\$160</u>
<u>Chief Designer</u>	<u>\$155</u>
<u>Engineer</u>	<u>\$140</u>
<u>Senior Designer</u>	<u>\$125</u>
<u>Designer</u>	<u>\$110</u>
<u>CAD/Revit Operator</u>	<u>\$100</u>
<u>Administrative Assistant</u>	<u>\$90</u>