

Virtual/Hybrid Program Attendance

Note: For complete information on attendance accounting requirements, see the [Student Attendance Accounting Handbook](#) (SAAH). For more information on absences for compulsory attendance, see FEA.

Midway ISD Virtual and Hybrid Program

Note: This guide implements FEB(LOCAL) attendance accounting requirements for students enrolled in the Midway Virtual School, fully online and hybrid programs. Full guidance is published in the Virtual School Supplemental Handbook. For general campus attendance documentation, see FEB(EXHIBIT).

Notice: Login and engagement records will be retained on file for auditing purposes, consistent with FEB(LOCAL) and the Student Attendance Accounting Handbook (SAAH).

Participation and Attendance Definition

For virtual and hybrid students, attendance is not based on physical presence but on documented, daily academic engagement. A student is considered to be participating in school when the student is actively working in all assigned courses by:

- Logging in to the virtual learning platform every school day on the Midway ISD calendar,
- Reviewing and engaging with assigned course content; and
- Completing gradable assignments.

Attendance is defined as demonstrated progress in coursework and is recorded accordingly rather than through a seat-time or bell-schedule check.

Attendance Requirement	Administrative Guidance / Documentation
Daily login expectation.	Students are expected to log in to the virtual learning platform (Pearson Connexus) every school day on the Midway ISD calendar to work on coursework or attend teacher-designated live sessions. There is no minimum required time logged in; the expectation is tied to engagement and progress, not duration.

Attendance Requirement	Administrative Guidance / Documentation
No fixed daily login window.	Students should reference their course assignment calendar and complete assignments on time rather than logging in at a specific time of day. A student has until midnight to engage in the platform for daily attendance purposes.
Demonstrated progress on assignments and assessments.	Students are responsible for submitting all assignments, projects, and assessments (online quizzes, essays, problem sets, group projects, etc.) by the deadlines set in each course.

Administrative Withdrawal for Non-Participation

If a student is no longer actively participating in the program — meaning the student is not logging in or submitting coursework — in all courses for more than 10 consecutive school days, the student may be administratively withdrawn from the Virtual/Hybrid Program.

Before initiating an administrative withdrawal, campus and program staff should document outreach attempts to the student and family and confirm the non-participation dates against platform login and gradebook activity records.

Related References

- FEB(LOCAL) — Attendance Accounting
- FEB(EXHIBIT) — Acceptable Documentation for Certain Student Absences
- FEA(LOCAL)/(LEGAL) — Compulsory Attendance
- Midway ISD Virtual School Supplemental Handbook
- TEA Student Attendance Accounting Handbook (SAAH)