

Jim Kemling

773 858 2898

jkemling@frankcooney.com

Anne Sullivan Social Workers Office

PROPOSAL FOR:

Anne Sullivan School
710 N. Schoenbeck Road
Prospect Heights IL 60070
Amy McPartlin

amcpartlin@d23.org

SHIP TO:

Anne Sullivan School
710 N. Schoenbeck Road
Prospect Heights IL 60070
Amy McPartlin

amcpartlin@d23.org

	Part Number	Manufacturer / Description	Qty.	Unit	Ext
1	 26188	SMITH SYSTEM Cascade Teacher Desk - 1 File/File and 1 Box/Box File Pedestal Smith System Laminate, Pewter Mesh Laminate, 1 - 1 1/4in Top w/ 3/8in Bmp TMld, Smith System T-Mold, Platinum T Mold, Smith System Paint, Platinum	1 <u>TAG:</u> Need colors confirmed <u>LOCATION:</u>	\$1,119.93	\$1,119.93
2	 EL3072	SMITH SYSTEM Elemental Rectangle Table, 30" Depth X 72" Width Smith System Laminate, Pewter Mesh Laminate, 1 1/4in Top w 3/8in Bmpr TMld, Smith System T-Mold, Platinum T Mold, Smith System Paint, Platinum, EC - Fixed Height for Caster	1 <u>TAG:</u> Need colors confirmed <u>LOCATION:</u>	\$390.00	\$390.00
3	 17576	SMITH SYSTEM 3" Dual Wheel Pack, Dual-Wheel, Set of 4 Locking	1 <u>TAG:</u> <u>LOCATION:</u>	\$37.50	\$37.50
4	 33849	SMITH SYSTEM Groove Stack Chair - A Shell-18" Height Smith System Plastic, Persian Blue, Smith System Paint, Platinum, Standard Nylon Base Glide	6 <u>TAG:</u> Need colors confirmed <u>LOCATION:</u>	\$95.07	\$570.42

	Part Number	Manufacturer / Description	Qty.	Unit	Ext
	INSTALL	INSTALL	1	\$251.39	\$251.39
5	Delivery, Installation, Trash Removal and Disposal		<u>TAG:</u>		
			<u>LOCATION:</u>		
				TOTAL:	\$2,369.24

Educational Environments Terms and Conditions of Sale

MODIFICATIONS/CHANGES/CANCELLATIONS/RETURNS: Any requested modification to an order is subject to the approval of Seller and the manufacturer or supplier of the goods ordered. Buyer will pay all additional charges resulting from order modifications, cancellations and changes. Express Ship Orders cannot be changed or canceled. Buyer may not return any product. Custom orders cannot be returned. Restocking programs are not available.

INVOICE TIMING: Product purchased under these Terms and Conditions and any related installation or other services will be invoiced upon delivery to the site specified in the Proposal. If there is to be more than one delivery, the invoice will be issued upon the first delivery. Direct shipments from manufacturer(s) will be invoiced upon shipment from the manufacturer. Any product being held (i) at Buyer's request or (ii) because the installation site is not yet ready for installation, will be invoiced in full upon Seller's receipt of same.

PAYMENT TERMS: All invoices are due in full within 30 days from date of invoice. A monthly service charge of 1.5% (18% A.P.R.) will be assessed on all unpaid balances after such date. A convenience fee of 3% of the invoice amount will be added to all invoices paid by credit card.

DELAYS: If Buyer is unable or unwilling to receive product at the designated shipping site on the mutually agreed upon delivery date, product will be deemed delivered and will be invoiced as if delivered and will be subject to additional double handling and storage charges. Storage charges will be added to any order that is stored for more than 5 business days at a rate of \$1.00 per square foot of storage space used per month. Storage charges will be pro-rated for any partial months.

DELIVERY AND INSTALLATION: If included in the scope of services and specifically itemized on the proposal, delivery and installation will be made using non-union labor during Seller's normal business hours of 7:00 a.m. to 4:00 p.m., Monday through Friday. Overtime delivery or installation performed at Buyer's request will be subject to labor rates reflecting time and a half for weekdays and double time for weekends and holidays. Union or prevailing wage installation rates available upon request. Unless explicitly noted on quote or scope review, all delivery and installations are based on one installation window. Changes to phased delivery and installation will require a revised installation quote.

BUYER'S ACCEPTANCE: Buyer agrees to have a representative on the premises at the agreed upon delivery time to accept product deliveries and completed work. All merchandise shall be considered accepted when Buyer or its agent has signed the delivery document. All claims or exceptions must be made in writing on the delivery ticket or bill of lading on the date of work completion. If buyers' premise is not available at the agreed upon delivery date and time, additional trip charges will apply.

DROP SHIPMENTS: In case of drop shipments where product is delivered without installation, Buyer will receive, inspect and install ordered goods. Buyer is also responsible for filing necessary freight claims with Seller within 3 business days in the event of damage or shortages. After 3 business days, dealer is not financially responsible for unreported damage to product and it becomes buyer's responsibility. Buyer shall have no claims against Seller due to freight damage nor withhold payment on account thereof.

CONDITION OF JOB SITE: All quotes are based upon Buyer's job site being "Furniture Ready" prior to furniture delivery. Furniture Ready is defined as: clean, clear of all obstructions, free of debris, and all painting, carpet, data cabling and ceilings are fully complete. Charges will be assessed to Buyer for excessive handling, storage and transportation incurred because of site conditions, activity of other trades, or other reasons not specifically identified in the quotation, at standard hourly rates. Rates are based on elevator access. In the event a stair carry is required, an up charge for additional labor will be applied.

JOB SITE SERVICES: Buyer will furnish electrical current, heating, lighting, elevator services, and suitable staging areas at the job site without charge to Seller. If Seller is required to remove or handle existing furniture, the additional cost of moving, handling and transporting shall be billed to Buyer on an hourly basis. Once the installation has begun, Buyer agrees to assume any expense incurred by Seller due to such changes made at Buyer's request or for any reason beyond Seller's control.

ELECTRICAL INSTALLATION: If an electrician is required, Buyer will be responsible for contracting and paying all costs of the electrician and the electrical installation.

PROTECTION OF DELIVERED GOODS: Buyer is responsible for security and safekeeping of product after delivery to Buyer's site, or into storage negotiated by Buyer if job site is not ready on mutually agreed upon delivery date, and shall assume any risk of damage or loss thereof.

WARRANTIES: Seller will identify all manufacturers' warranties and will provide to Buyer reasonable assistance to permit Buyer to assert claims based upon such warranties directly to the manufacturer at Buyer's expense.

ACTS BEYOND REASONABLE CONTROL: Seller shall not be liable for any delay or failure to deliver any or all of the product caused by labor disputes, strikes, act of God, or other delay beyond the reasonable control of Seller. In such instances, any deadlines for delivery shall be adjusted.

INSTALLATION SCOPE REVIEW: May be required based on size and or complexity of project. In the event installation scope review is required, it must be filled out along with acceptance of quote.

Project Anne Sullivan Social Workers Office PO #: _____

Signature: _____ Date: _____ Total: \$2,369.24