



OFFICE OF THE CITY ADMINISTRATOR

To: Mayor and City Council
From: Lisa M. Ailport, City Administrator
Date: 9/4/26
Re: Administrative Report and Update

Ramsey / Honeysuckle Intersection Improvement-Installation of Roundabout

Design: Completed

ROW: Completed

Funding: Secured- City major capital fund (Fund 130- used to save for major road construction projects).

Construction: Contractor estimates the intersection will be re-opened in early October. The contractor is working on detour routes with the school district due to the extended closure.

Hayden/Atlas Intersection Improvement-Temp Span-wire Signal and Widening

Design: Completed

ROW: Nearing Completion

Funding: Secured. Reviewing options for full construction of Roundabout over the winter months.

Construction: Estimated to begin in early 2027.

McIntire Park Plan Design Update

Architects West is currently working on the engineering design of Phase 1 of the project. Test holes were dug and soils taken for the design work to progress. Anticipated next steps would be to review draft plans for the park design and make comments before final plans are prepared. Ultimately, the design plans are expected to be submitted by the end of this calendar year so that the city could bid the project in early calendar year of 2027.

Spatial Needs Analysis for City Hall:

Bernardo Wills is nearing completion of the needs analysis and is currently working through draft edits. Once done, staff will bring forward to council for adoption.

Civic Center Master Planning Effort

The steering committee met to discuss the potential option for the civic center. The next meeting is currently being scheduled with an anticipated deliverable being submitted to the city by end of December.

Law Enforcement Strategic Plan

The Consultant has been working through the remainder of the strategic plan. It was anticipated that a final draft would have been submitted the last week of August but now isn't anticipated until sometime around September 11, 2026. ***Because of this, the September 8, 2026 Public Safety Commission meeting is now cancelled.***

Upcoming Planned Council and Commission meetings:

Tuesday, September 8 1:00- Public Safety Commission [CANCELLED]

Wednesday, September 9, 2026- Arts Commission regular meeting 11:00

Thursday, September 10, 2026- Historic Commission meeting 11:00

Saturday, September 12, 2026, Hayden Art Showcase

Wednesday, September 16, 2026, Parks and Recreation Committee meeting 4:00

Tuesday, September 22, 2026, Regular Council meeting 5:00 pm

Potential Dates for Special Council Meetings:

Tuesday, September 8- Special Council meeting to finish review of city fees @4:00pm

Tuesday, September 29, 2026, to hear updates to Title 12 and conduct a public hearing for fee increases.