

The Conestoga Valley School Board met in a School Board Meeting at 7:00 p.m. on Monday, August 10, 2026, in the District Administration Board Room, 502 Mount Sidney Road, Lancaster, PA 17602.

School Board Members Present: Idette Groff, Dianna Capka, Phil Eby, Julie Fisher, Mark Gensel, Philip Benigno, Laura Givler and Dr. Diane Martin

School Board Members Absent: Kathy Trowbridge

Administrators Present: Adele Huntzinger, Dr. Daniel Hartman, Dr. Don Mann, Dr. Jill Koser, Matthew Furlong

Administrator Absent: Sarah Schaefer

Others Present: Marilyn Martin, Katie O'Dell, Diane Tyson, Taylor Alouisa, Todd Lassa, Liza Kuhn, Emma Williams, Jessica Smith, Jillian Smith, Milagros Richardson, Diane Thomas, Alexis Kepley, Adam McGraw, Janice Boyer, Beth Hartranft, Shawn Beamenderfer, Nick Wagner

Opening/Welcome

Mr. Gensel, School Board President, called the meeting to order at 6:59 p.m. and welcomed everyone. He then led the Pledge to the Flag. Mrs. Marilyn Martin noted there were eight school board members present with Ms. Trowbridge absent.

Mr. Gensel reported he had a request to withdraw Item 5D Approval of Compensation for Superintendent for 2026-2027 of \$202,042 from the agenda. Mrs. Martin reported there were no changes to the posted agenda.

Mr. Gensel then requested a motion to approve the agenda with the removal of Item 5D. Mr. Benigno motioned and Dr. Martin seconded. A voice vote was conducted and the motion passed unanimously (8/0).

Commentary on District Activity

Superintendent Comments

Dr. Hartman reported New Teacher Induction was held last week with a great group of new staff for the 2026-2027 school year. He congratulated Mrs. Upton for her 'behind the scenes' work in facilitating Induction Week along with the collaborative team approach.

Dr. Hartman introduced 6 new staff members.

- Jillian Smith – LTS Learning Support teacher at High School
- Jessica Smith – Autistic Support teacher at Brownstown Elementary
- Emma Williams – 2nd grade teacher at Fritz Elementary
- Alexis Kepley – LTS ELA teacher at Gerald Huesken Middle School
- Milagros Richardson – LTS ELA teacher at Gerald Huesken Middle School
- Diane Thomas – Music teacher at Gerald Huesken Middle School

Board Comments

Mr. Philip Eby reported he attended the Induction Lunch and enjoyed meeting many of the new staff hires.

Presentations

Schoolwide Plans for 2026-2027 School Year

Dr. Koser, Assistant to the Superintendent for Elementary Education, Dr. Mann, Assistant to the Superintendent for Secondary Education, and Dr. Fox, High School Principal, presented the schoolwide plans for the 2026-2027 school year. Approval of the high school plan will be part of the consent agenda on August 17, 2026.

Vector Solutions

Dr. Koser reviewed the proposal with Vector Solutions for professional learning supports within the district. She reported utilizing this system will allow the cancellation of other supports that will result in several thousand dollar savings. After review, this item will be added to the consent agenda on August 17, 2026.

Public/Professional/Staff Input

Public Comments

None

Action/Discussion Agenda

Item A - Approval of the Superintendent's Report

Mr. Gensel asked for a motion to approve the Superintendent's Report. Mr. Eby motioned and Dr. Martin seconded. A voice vote was taken and the motion passed unanimously (8/0).

1. RECOMMEND the Board approve the following appointments:
 - a. Emma Boekenkamp – Department Chairperson Technology Education 9-12 (Zellers) for High School, effective 2026-2027 school year, Step 1
 - b. Kariann Breed – Varsity Girls Soccer Assistant Coach, effective 2026-2027 season, (pending receipt of all required documentation, clearances, and disclosures), Step 3
 - c. Jillian Smith – LTS Learning Support teacher (Bomberger) at high school, effective 2026-2027 school year, (pending receipt of all required documentation, clearances, and disclosures), BS/Step 1
 - d. Maureen Everwine – Health Room Assistant (Schnapf) at Smoketown Elementary and Fritz Elementary, effective August 19, 2026 (pending receipt of all required documentation, clearances and disclosures), \$27.50/hour
 - e. Ryan Smith – JH Football Assistant Coach, effective 2026-2027 season, Step 5
 - f. Kameron Shott – Model UN Advisor 50% (split with E Johnson) at High School, effective 2026-2027 school year, Step 1 (prorated)
 - g. Charles Godfrey – Varsity Football Assistant Coach (Manion), effective 2026-2027 season, Step 10
 - h. Jessica Smith – Autistic Support teacher (McGough) at Brownstown Elementary, effective on or about August 17, 2026 (pending receipt of all required documentation, clearances and disclosures), BS/Step 1
2. RECOMMEND the Board approve the following changes:

- a. Carrie McGough – change from Autistic Support teacher at Brownstown Elementary to Autistic Support Program Coach (new position / elimination of BCBA Elementary position- Putt) at Brownstown Elementary School, effective 2026-2027 school year
 - b. Bridgett Mead – change from Foundations teacher at High School to Learning Support teacher (Zell) at High School, effective 2026-2027 school year
 - c. Katherine Zell – change from Learning Support teacher at High School to Foundations teacher (Mead) at High School, effective 2026-2027 school year
 - d. Eugene Johnson – change from Model UN Advisor 100% at High School to Model UN Advisor 50% (split with Shott) at High School, effective 2026-2027 school year, Step 4 (prorated)
3. RECOMMEND the Board approve the following resignation:
 - a. Jennifer Moats – Nurse Aide floater for district, effective August 3, 2026
 - b. Brody Bonadio – Business Education teacher, effective October 2, 2026
 - c. Brody Bonadio – Varsity Baseball Assistant Coach, effective August 6, 2026 for 2026-2027 season
 4. RECOMMEND the Board approve the following volunteer fall coaches (pending receipt of all required documentation, clearances, and disclosures).
 - Boys' soccer
 - Nick Denlinger
 - Trent Zook
 - Cheerleading
 - Katelyn Davis
 - JH Cross Country
 - Carl Christiansen
 - Cross Country
 - Mike Craighead
 - Football
 - Brian Feed
 - Larry Minney
 - Girls Soccer
 - Audrey Hurst
 - Dana Wentz
 - Golf
 - Ralph Hutchinson
 - Richard Robinson
 5. RECOMMEND the Board approves the list of 2026-2027 positions as attached.
 - a. Advisors
 - b. Coaching Staff
 - c. Department Chairpersons / Team Leaders
 - d. Positions Not on Extra Duty Pay
 6. RECOMMEND the Board approve the list of confidential leaves as attached.
 7. RECOMMEND the Board approves the following prospective educator permits as part of Act 86 substitute teaching through STS:
 - a. Charlotte Whitesell – Millersville University – expected graduation Spring 2027

Item B – Local Independent Audit for 2024-2025

Adele Huntzinger, CFOO, reviewed the draft annual audit of the 2024-2025 school year. The Board must approve our local audit each year. The 2024-2025 audit will be placed on the consent agenda on August 17, 2026, for approval.

Item C – Approval of Amendment to Superintendent's Employment Agreement

Mr. Gensel requested a motion to approve the Superintendent's Employment Agreement as attached. It includes his goals for the 2026-2027 school year. Mr. Benigno motioned and Mrs. Groff seconded. A roll call vote was conducted and passed unanimously (8/0).

Item D – Approval of Compensation for Superintendent for 2026-2027 of \$202,042

This item was removed from the agenda for additional consideration as noted in the vote approving the agenda at the start of the meeting.

Item E – Review and Approval of CFOO Search Proposal

Following discussion, the board requested the proposal from Templeton Advantage, LLC for the CFOO search be added to the August 17th agenda for approval.

Item F – Discussion of 100 Policies Review

Dr. Hartman reported the policy committee reviewed the active 100 Programs policies and determined that no changes were necessary. The Last Reviewed date of each 100 policy will be updated to reflect August 10, 2026.

Item G – Admin Review of Policies

Dr. Hartman reviewed a Policy 716 Integrated Pest Management that included a recommended update from PSBA. The Board also reviewed a new policy 123.3 Sports Sex Eligibility. These policies are scheduled for a First Reading at the September 22, 2026 meeting with a second and final reading scheduled for October 19, 2026.

Review Board Agenda

Mr. Gensel noted the agenda for the August 17, 2026 school board meeting was attached for review.

Public Comments

None

Board Matters

Board Initiatives/Announcements

Upcoming Events:

Wednesday, August 19 – First Student Day

Thursday, September 17 – HS Back to School Night @ 6:30-8 pm

Thursday, September 24 – MS Back to School Night @ 6-7:30 pm

Board Retreat Dates for 26-27

1. Monday, September 29, 2025
2. Monday, January 26, 2026
3. Monday, April 27, 2026
4. Monday, June 22, 2026

5. Monday, September 28, 2026

Adjournment

Mr. Gensel called for a motion to adjourn the meeting to Executive session to discuss a confidential student matter and Item 5D – Compensation of Superintendent for 2026-2027 school year. Mr. Benigno motioned and Dr. Martin seconded. A voice vote was conducted and the motion passed unanimously (8/0). The meeting adjourned at 7:57p.m.

Respectfully Submitted,

Marilyn S. Martin
School Board Secretary