

NEW HOPE- SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

204-AR-5. CUMULATIVE ABSENCE NOTICE (10 Cumulative Absences)

Date:

Name of person in parental relation

Address

City, PA ZIP Code

Dear (Name):

This letter is to officially notify you that **(Child's Name)** has been absent from school on the following ten (10) dates: **(Date 1, Date 2, Date 3, etc.)**.

Consistent with **Board of Education Policy #204**, you are hereby notified that **all future absences this school year will require a medical note**. This notice is issued at the cumulative ten-day threshold, regardless of whether individual absences were previously excused or unexcused.

Your child has reached this threshold, and we strongly encourage you to ensure that no further absences occur during this school year. Please be advised that, should an additional absence occur beyond this point that is not medically excused, the district will convene a school-family conference. The Principal, School Social Worker, and/or School Counselor will contact you to schedule the meeting, and your participation will be required.

Regular school attendance is essential to your child's academic success and is required by both the Commonwealth of Pennsylvania and New Hope-Solebury School District policy.

For your reference, copies of the penalties for violation of Pennsylvania's compulsory attendance requirements and **NHSD Attendance Policy #204** are enclosed. To connect with your school guidance counselor and access additional resources, please visit the NHSD Guidance page at www.nhsd.org and select your school site.

If you have any questions, please contact our office so that we can work together to ensure your child's educational success.

Sincerely,

Director of Student Services

Enclosures: Penalties for Violations of Compulsory School Attendance; NHSD Attendance Policy #204

cc: Superintendent
Building Principal
Assistant Principal (as applicable)
Guidance Counselor
School Social Worker
Student Assistance Team
Attendance Officer/ Home and School Visitor
Student File