

NEW HOPE- SOLEBURY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

218.1-AR-0. WEAPONS NOTIFICATIONS TO APPROPRIATE POPULATION OF SCHOOL COMMUNITY

The Superintendent or designee will be responsible for informing parents/guardians and district employees of incidents involving a weapon on school property, at school-sponsored activities, or on a public conveyance providing transportation to or from a school or school-sponsored activity, in accordance with applicable law and regulations, as follows:

1. Incident occurring at a school building - Notification to parents/guardians of students enrolled in or attending that school building and school employees assigned to that building.
2. Incident occurring at a school building that shares a campus with other school buildings - Notification to parents/guardians of students enrolled or attending and school employees assigned to any building on the shared campus.
3. Incident occurring at a school-sponsored activity or on a public conveyance providing transportation to or from a school or school-sponsored activity - Notification to the appropriate population of parents/guardians and school employees. Notification is not required if the incident is not directly related to the school-sponsored activity or the students or staff involved in the activity.

Methods of Notification

Notification of incidents involving possession of a weapon must be made within twenty-four (24) hours of the incident occurring, unless the circumstances of the incident necessitate otherwise. Notification will be made via a method of communication that ensures it is likely to reach parents/guardians and district employees.

Methods of communication may include, but not be limited to,

1. Posting on the district website.
2. Posting on a district-owned social media account.
3. Mass email notification.
4. Mass text notification.
5. Announcement in parent/student online portal.

To enhance reach and confirm delivery reliability, the district will utilize at least two (2) methods of communication to deliver required notifications to parents/guardians and district employees.

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Documentation of Notification

The Superintendent or designee will be responsible for documenting the recipients, time, and delivery method(s) of communication used to notify the appropriate population of parents/guardians and district employees when an incident involving possession of a weapon occurs.

Documentation will be maintained in accordance with the district's records management plan.