



BOARD POLICY

704 Maintenance

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PURPOSE

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

AUTHORITY

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.[\[2\]](#)[\[3\]](#)

~~A planned program of preventive maintenance shall be developed by the Director of Operations which will produce maximum performance and longevity of equipment and keep buildings and grounds in good condition.~~

~~The principals and Director of Operations shall carry on frequent inspections of all buildings, equipment, playgrounds and playground apparatus to discover conditions which might be dangerous to health, safety and comfort of the students or personnel, and return a written report to the Superintendent or the Superintendent's designee as to the findings of that inspection.~~

~~Teachers shall be responsible for the safe use of buildings, grounds and equipment in the classes which they teach or in the activities for which they are responsible.~~

Guidelines

~~Employees and students shall be encouraged to report promptly to the principal of the school or department head any defects in building, furniture, playground apparatus or other equipment that might prove injurious to the comfort, health or safety of teachers, students or other persons.~~

~~The Superintendent or the Superintendent's designee shall report periodically to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analyses.~~

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

1. Regular program of maintenance, repair and improvement of buildings and facilities.

2. Testing lead levels in drinking water.[\[3\]](#)

3. Critical spare parts inventory.

4. Equipment replacement program.

5. Long-range plans for building modernization and conditioning.

6. The Superintendent or designee shall develop a maintenance check list applicable to all district buildings.

7. Each building principal, in conjunction with the Director of Operations and/or building maintenance employee, shall conduct a physical inspection of the building on a periodic basis and return a written report to the Superintendent or designee as to the findings of that inspection.

The Superintendent or designee shall report periodically to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

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Legal Footnotes

[2] 24 P.S. 701
LEGAL REFERENCE

[3] 24 P.S. 742.1
LEGAL REFERENCE

Legal References

No additional references listed.