

BCB-E

EXHIBIT

**BOARD MEMBER CONFLICT
OF INTEREST**

~~1.~~ Each governing board member must file a Conflict-of-Interest Disclosure within five (5) calendar days after becoming a member of the governing board and at least annually thereafter, either identifying any **substantial interest** ~~conflict~~ the board member or the board member's relative has or stating that **neither** the board member ~~nor~~ the board member's relative has **any substantial interest requiring disclosure.** ~~no conflict.~~

~~2.~~ All Conflict-of-Interest Disclosures **Forms** shall be filed with the Catalina Foothills ~~kept on file in the District's Human Resources Office~~ **and maintained in the District's official records in accordance with law.**

~~3.~~ If a new conflict arises after signing the Conflict of Interest Disclosure form, ~~it~~ **it** is the board member's responsibility to update and submit a **revised** new Disclosure ~~Form~~ to the Human Resources Department within fifteen (15) calendar days **after any new substantial interest arises following the date of the most recent disclosure.**

I, _____, do hereby indicate **that**:

~~1.~~ That I am presently a **District** ~~g~~**Governing** ~~b~~**Board** ~~m~~**Member** of the Catalina Foothills Unified School District, **and that**;

~~2.~~ That I (or my close relative[s]: _____) have a substantial interest in the contract, sale, purchase, service, decision, investigation, or other matter by the Catalina Foothills Unified School District No. 16 Governing Board as described below.

Description of Conflict:

A. I understand my responsibility for disclosing conflicts of interest as required by Arizona law and policy BCB;

B. I understand the statutory consequences for noncompliance with conflict of interest in A.R.S 38-510 and any additional consequences imposed in accordance with Policy BCB;

C. I agree to comply with all conditions and restrictions the District imposes regarding my involvement for which I or my relative may have a conflict of interest;

D. I agree to submit an updated Disclosure Form for any changes to circumstances within fifteen (15) days.

Date

Signature

STATEMENT OF NO CONFLICT

***To be completed only if you do not or your relative does not
have a conflict of interest.***

I, _____, do hereby indicate that I do not have, and none of my relatives has, a substantial interest in any contract, sale, purchase, service, decision, investigation, or other matter of the Catalina Foothills Unified School District.

Date

Signature

STATEMENT OF CONFLICT

***To be completed only if or your relative
has a conflict of interest.***

I, (or my relative [s]) _____, have a substantial interest in the contract, sale, purchase, decision, investigation, or other matter by the Catalina Foothills School District Governing Board as described below.

Identify the contract, sale, purchase, service, decision, investigation, or other matter in which you or your relative may have a “substantial interest” under A.R.S 38-501 to 511.

Describe the “substantial Interest referred to above.

**STATEMENT OF DISQUALIFICATION FROM PARTICIPATING
IN A GOVERNING BOARD MATTER**

**To be completed if you have a conflict as identified above with
an item on a Governing Board Meeting Agenda.**

To avoid any possible conflict of interest under A.R.S. §§ [38-501](#) to [511](#), I will refrain from participating in any manner ~~in the matter identified above.~~ on Item _____ on the _____ (date) Governing Board Agenda because I or my relative has a conflict of interest in the matter. If I have not previously disclosed this conflict of interest, I will prepare and submit an updated Board Member Conflict-of-Interest Disclosure Form that provides the necessary information regarding any conflict.

I understand that I should also orally indicate my conflict with the Agenda Item at the meeting and then refrain from participating in any matter.

This Statement of Disqualification will be maintained with the minutes of the Governing Board meeting at which I have declared my conflict.

Date

Signature