

**BAGLEY PUBLIC SCHOOLS
SPECIAL SCHOOL BOARD MEETING
AUGUST 17, 2026
MINUTES**

A special meeting of the School Board, Independent School District #162 was held on August 17, 2026, at 5:30 p.m. in the BES Conference Room. Members present: Michael Mathison, Wendy Fultz, Amanda Koop, Dany Ekre, John Gerbracht, Darin Klostermeier, and Superintendent Dr. Heise. Members absent: Andrew Bennett.

1. Chairperson Mathison called the meeting to order and opened with the Pledge of Allegiance to the Flag.
2. The school board toured the elementary school.
3. A motion was made by Darin Klostermeier, seconded by Dany Ekre to approve the agenda. Motion passed 6-0.
4. Lyle Mathison, Bagley City Clerk, and Duane Lewis, Bagley Mayor, provided a Rural Child Care Innovation Program update and requested permission to have a table at the open house so families can complete surveys. A Clearwater County Town Hall event is scheduled on October 28th. There are funds available for Safe Routes to School and HRDC would be willing to complete the application on behalf the city and school. Mayor Lewis asked if we would consider selling the City our property in the Industrial Park.
5. A motion was made by Amanda Koop, seconded by John Gerbracht to approve the following consent agenda items:
 - A. Minutes – July 20th
 - B. August 2026 Check Register – \$125,842.39
 - C. July 2026 Hand Payables – \$341,495.61
 - D. July 2026 Treasurer's Report – Bank Balance – \$4,451,039.53
 - E. Budget Items
 - F. July 2026 Wire Payments – \$329,866.83
 - G. Hire – Alibi Risland, food service cook, contingent upon receipt of a satisfactory background check and must obtained a food manager's license within a year from hire.
 - H. Hire – Kelsey Meartz as a SPED paraeducator contingent upon receipt of a satisfactory background check and meeting MDE paraprofessional requirements.
 - I. Kristina Geer, SPED teacher, contingent upon receipt of a satisfactory background check and proper licensure through PSELB.
 - J. Retirement/Resignation – Candace Syverson, para educator, effective August 28, 2026
 - K. Policy 214 – Out-of-State Travel by School Board Members – revised
 - L. District Policy 312 – Relations with Building Principals – Review
 - M. Policy 421 – Gifts to Employees and School Board Members – Review
 - N. District Policy 440 – Employment for Substitute Teachers – Review
 - O. District Policy 446 – Policy for Hiring Staff – Review
 - P. District Policy 452 – Supervision of School Activities and/or Students Outside the School Day – Review
 - Q. District Policy 453 – Absences – Review
 - R. District Policy 456 – Evaluation/Supervision Policy – Review
 - S. District Policy 457 – Student Assault Policy for ISD 162 – Review
 - T. District Policy 462 – Keyless Entry Access Card Fee – Review
 - U. District Policy 466 – Conduct of School on Certain Holidays – Delete
 - V. Policy 504 – Student Dress & Appearance – Review
 - W. Policy 506F2 – Discipline Complaint Procedure and Form – Review
 - X. Policy 620 – Credit for Learning – included weighted grades information that board approved in the BHS Handbook for the 2025-2026 SY
 - Y. MOU – White Earth Head Start and Bagley Public Schools for the 2026-2027 SY
 - Z. Federal Impact Aid Notification to Parents and Survey – please note dates may need to be adjusted pending when the form is sent to families.

Motion passed 6-0.

6. A motion was made by Wendy Fultz, seconded by Darin Klostermeier to approve the Student Council homecoming spirit sales and parade route. Motion passed 6-0.
7. BES Principal Moritz apprised the Board that staff will attend a data day tomorrow. The elementary is very short paras after recent retirements. This makes it difficult cover lunches, recess and special needs of students. Ms. Moritz has a couple interviews scheduled next week and requested the September 8th meeting be moved to August 31st to potentially hire and train the new paras before school begins.
8. BHS Principal Bensen apprised the Board that there was a community outreach meeting last week and fall sports started today.
9. Superintendent Dr. Heise apprised the Board that ICS will be getting feedback from employees soon. Staff will be doing online Modules for Alice training. The Cardiac Emergency Response Plan is on the agenda for your approval and we are still working on creating an AI policy.

10. ACTION ITEMS:

- A. A motion was made by Dany Ekre, seconded by Darin Klostermeier to adopt resolution accepting gifts/donations to Bagley Public Schools:

WHEREAS the following; therefore, **BE IT RESOLVED** by the School Board of Independent School District #162 – Bagley School Board does hereby accepts the following donations:

*\$500 from TEAM Industries for BES Robotics
 *\$45 from Ricky Marsh for Senior Banners
 *\$7,500 from Sanford Health Bagley for Comm. Ed. – Youth Rec
 Motion passed 6-0.

- B. A motion was made by Amanda Koop, seconded by Wend Fultz to adopt Policy 423 – Employee-Student Relationships. Motion passed 6-0.
- C. A motion was made by Amanda Koop, seconded by Dany Ekre to adopt the Staff Handbook 2026-2027. Motion passed 6-0.
- D. A motion was made Wendy Fultz, seconded by Darin Klostermeier to rescind TechCheck’s firewall quote in the amount of \$21,557.62 and accept TechCheck’s firewall quote in the amount of \$19,071. Motion passed 6-0.
- E. A motion was made by Darin Klostermeier, seconded by Michael Mathison to revised Policy 806 – Crisis Management Policy and Policy 806F – Crisis Management Plan Form. Motion passed 6-0.
- F. A motion was made by Wendy Fultz, seconded by Darin Klostermeier to approve Emergency Operations Manual with the additions of the BES & BHS Cardiac Emergency Response Plans. Motion passed 6-0.
- G. A motion was made by Amanda Koop, seconded by Dany Ekre to accept the United Bus Sales Inc. bus quote in the amount of \$84,624.50 Motion passed 6-0.
- H. A motion was made by John Gerbracht, seconded by Darin Klostermeier to accept Midway Ford Commercial Fleet & Government Sales truck quote in the amount of \$51,563.10. Motion passed 6-0.
- I. A motion was made by John Gerbracht, seconded by Dany Ekre to accept North Central boss plow quote in the amount of \$11,267.99. Motion passed 6-0.

11. Future Meetings:

- A. School Board Meeting – August 31, 2026, at 6:00 p.m. in BHS Room 101.

12. Wendy Fultz moved to adjourn the meeting at 6:43 p.m.

Michael Mathison, Chairperson
School Board
Ind. School District #162

Wendy Fultz, Clerk
School Board
Ind. School District #162