



Governing Board Agenda Item

Meeting Date: September 3, 2026

From: Caitlyn Kauffman, Marana High School Principal

Subject: Student Club

Priority: To ensure that students are safe, known, and valued

Consent ☒ Action ☐ Discussion ☐

Background:

Marana High School is requesting approval of the following student club. Below is a description of the club, as written by members and Geok Ann Julien, sponsor.

Business Professionals of America (BPA) Student Club: The purpose of the BPA Student Club is to connect the gap between classroom learning and real world careers, preparing students for professional success in business-related careers. Our objective is not only to provide practice with real world scenarios, but to encourage students to compete and network early in their careers.

Recommended Motion:

I move that the Governing Board approve the formation of the Business Professionals of America Student Club at Marana High School.

Approved for transmittal to the Governing Board: 
Dr. Daniel Streeter, Superintendent

Questions should be directed to: Caitlyn Kauffman, Marana High School Principal
Phone: (520) 616-6400

MARANA UNIFIED SCHOOL DISTRICT NO. 6
APPLICATION FOR CHARTERING/RE-CHARTERING A STUDENT
ACTIVITIES CLUB

Check one: ☒ This is an initial request to seek approval for a new club.
☐ This is a renewal charter of a previously approved club.

YEAR OF CHARTER/RE-CHARTER 2026-2027

NOTE: All fundraisers are subject to approval by the Principal/Designee according to Governing Board policies.

NAME OF CLUB Business Professionals of America (BPA)

ACCOUNT CODE _____

PURPOSE/GOALS OF CLUB The Purpose of BPA is to connect the gap between classroom learning and real world careers, preparing students for professional success in business-related fields. Our objective is not only to provide practice with real world scenarios but to encourage students to compete and network early in their careers.

STAFF ADVISOR(S) Geek Ann Julien

APPROXIMATE NUMBER OF CLUB MEMBERS 20

MEETING DATE AND PLACE Tiger Time 9:30 (Wednesdays)

OFFICERS:

*****MUST BE ORIGINAL SIGNATURES*****

PRESIDENT Marcos Morales Signature [Signature]

VICE PRESIDENT Gerald Breyes Navarrete Signature [Signature]

SECRETARY Lelani Alvarado Signature [Signature]

TREASURER _____ Signature _____

APPROVAL:

[Signature]
Principal or District Administrator's Signature

7/28/20
Date

This form must be completely filled out and submitted to the Student Council, Site Designee (secretary or bookstore manager), Principal/Designee and the Procurement Department.

MARANA UNIFIED SCHOOL DISTRICT NO. 6
MODEL FOR CREATION OF A STUDENT CLUB CONSTITUTION

A. **CLUB NAME:** Business Professionals of America (BPA)

B. **PURPOSE**
The purpose of the club is: Prepare Students For business-related Fields

C. **MEMBERSHIP**
Any registered student at MHS may join by attending meetings and signing a membership list.

(Your particular club may have additional requirements for membership.)

D. **OFFICERS AND ELECTIONS**

1. The president shall preside over all meetings and prepare agendas for the meetings.
2. The vice president shall preside over meetings in the absence of the president and shall be the chairperson of the fund-raising committee.
3. The secretary will keep accurate minutes at all meetings and be in charge of all correspondence and paper work.
4. The treasurer will keep accurate records of all financial transactions and balance the club account with the staff advisor on a regular basis.

Elections will be held at the first convened meeting of the school year.

E. **MEETINGS**

The president or staff advisor, as needed, will call meetings.

F. **REMOVAL OF OFFICERS**

Officers may be removed by a 3/4 vote of the membership at an official meeting.

G. **AMENDMENTS**

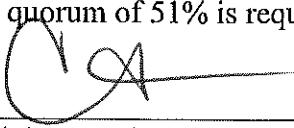
This constitution can be amended by a 2/3 vote of the membership at a regular meeting.

H. **POWER OF THE PRINCIPAL**

All provisions of this constitution and decisions made by the club are subject to veto by the Principal or the designee.

I. **QUORUM**

A quorum of 51% is required in order to transact business.


Principal Approval Signature

7/28/2020
Date

Adopted Date: _____

This form must be submitted to the school Principal for Governing Board approval.

MARANA UNIFIED SCHOOL DISTRICT NO. 6

Student Activities Policies and Procedures Club Agreement

By signing this agreement, I have read the Student Activities Handbook and agree to comply with the policies and procedures as outlined in the handbook.

I understand I am not authorized to order or receive any materials and/or services without first obtaining an approved, pre-numbered purchase order through the Procurement Department; otherwise I may be liable for payment.

Failure to comply with the policies and procedures can result in the dissolution of the Staff Advisor's involvement with a student activities club.

This form must be filled out for each club.

School:

Marana High School

Club Name:

Business Professionals of America (BPA)

Staff Advisor Name (Please Print):

GEOR ANN JULIEN

Staff Advisor's Signature:

Geor Ann Julien

Date:

7/28/26

Principal's Signature:

Ca

Date:

7/28/26

Return to the Procurement Department