



EXECUTIVE SUMMARY

Meeting Date:	September 3, 2026
Agenda Item:	Annual Designations Reassignment for 2026-27 School Year
Item Type:	Consent Agenda
Administrator:	Jeanne Grazioli
Objective:	Temporarily reassign certain authorities following the resignation of the Deputy Clerk

Background: The Board approved the annual designations for the 2026-27 school year with the consent agenda at the June 18 Special Board meeting. One of those designations was the appointment of Brad Earl as Deputy Clerk, along with additional authorities and responsibilities listed below. Following that appointment, the District received Mr. Earl's resignation, effective September 2, 2026.

At this meeting, the Board will need to temporarily reassign certain authorities and responsibilities to another district administrator until the position is filled and decisions are made about roles and responsibilities. The District recommends appointing Superintendent Jeanne Grazioli as the Budget Officer and Custodian of Funds and is authorized to sign district checks, make payments, accept quotes and award bids, execute interfund loans and/or cash advances in accordance with ORS 294.660, invest funds, and sign contracts.

Additional Materials: None

Recommendation: Approve the temporary assignment of Jeanne Grazioli as the district administrator with the authorities and responsibilities outlined in this Executive Summary.

Suggested Motion: A formal motion is not required if approved with the consent agenda.