

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the 447th regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:09 p.m. on Tuesday, June 23, 2026, in person.

Board Members present were:

Alice Melton-Barr
Millie Hawley
Alice Adams
Marie Greene
Jeanne Gerhardt-Cyrus
Lawrence Jones
Erica Nelson
Margaret Hansen

Board Members absent and excused were Shannon Melton, Tillie Ticket, & Carol Schaeffer.

A quorum was present.

Observed.

Those present participated in the Pledge of Allegiance.

Staff and guests present: Terri Walker-Superintendent, Jeff Alexander, Assistant Superintendent; Joy Cogburn-Smith-Director of State/Federal Programs; James Stewart, Human Resources Director; Joseph Groves, Director of ATC; Deborah Landcaster, Director of Curriculum; Amy Eakin & Savio Dias, Director of Technology; Natalie Dickey, Director of Administrative Services; Dena Straight, Capital Projects Manager; Kristen Walker, Executive Assistant.

None at this time

Millie Hawley motioned to approve the agenda. Marie Greene seconded the motion. Unanimously approved.

Superintendent Walker presented recognition awards.

Superintendent Walker presented her report.

Marie Greene motioned to adopt the consent agenda pulling Memorandum 26-203. Alice Adams seconded the motion. Motion passed by roll call vote.

Minutes adopted by the Board.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

INTRODUCTION OF STAFF/GUESTS

PUBLIC COMMENTS

APPROVAL OF AGENDA

RECOGNITION AND AWARDS

SUPERINTENDENT'S REPORT

ADOPTION OF CONSENT AGENDA

FEBRUARY 24, 2026 REGULAR
MEETING MINUTES

MARCH 3, 2026 SPECIAL MEETING
MINUTES

MARCH 23, 2026 SPECIAL MEETING
MINUTES

APRIL 28, 2026 REGULAR MEETING
MINUTES

MAY 1, 2026 SPECIAL MEETING
MINUTES

MAY 29, 2026 SPECIAL MEETING
MINUTES

Each month various Human Resources actions occur, which require Board action or cognizance. At issue is the approval of awareness of Human Resources actions for the District Office, Maintenance Department, Alaska Technical Center and school sites. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications and the revision of job descriptions. In addition, the administration informs the Board of resignations and terminations throughout the district.

MEMORANDUM 26-159 HUMAN
RESOURCES

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4021 Drug and Alcohol Testing for School Bus Drivers within the Personnel series. This policy update clarifies that school bus driver testing may be accomplished through contracting with the transportation services provider. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-160 BP 4021 DRUG
AND ALCOHOL TESTING FOR
SCHOOL BUS DRIVERS – SECOND
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4111/4211/4311 All Personnel - Recruitment and Selection within the Personnel series. This update merges BP 4111 and BP 4211. This update clarifies language regarding inquiries into protected information when hiring. It also authorizes the board to delegate the authority to make classified hires to the superintendent. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-161 BP 4111/ 4211/
4311 ALL PERSONNEL –
RECRUITMENT AND SELECTION –
SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4211 Classified Personnel – Recruitment Selection and Appointment within the Personnel series. This update removes this BP since it is merging with BP 4111/4211/4311. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-162 BP 4211
CLASSIFIED PERSONEL –
RECRUITMENT SELECTION AND
APPOINTMENT – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4112.5/4212.5/4312.5 All Personnel – Security Check within the Personnel series. This update clarifies that school district volunteers must be subject to a background check, and that an omission on an application can be grounds for denial of hire (or dismissal). The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-163 BP 4112.5/
4212.5/ 4312.5 ALL PERSONNEL –
SECURITY CHECK – SECOND
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4112.6/4212.6/4312.6 All Personnel - Personnel Records within the Personnel series. This update clarifies when and how board members may review employee records and information. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-164 BP 4112.6/
4212.5/ 4312.5 ALL PERSONNEL -
PERSONNEL RECORDS – SECOND
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4113 Certificated Personnel - Assignment within the Personnel series. This update provides additional guidance regarding the assignment of certificated personnel. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-165 BP 4113
CERTIFICATED PERSONNEL –
ASSIGNMENT – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4115 Certificated Personnel – Evaluation Supervision within the Personnel series. This update adds language clarifying that employees

MEMORANDUM 26-166 BP 4115
CERTIFICATED PERSONNEL –
EVALUATION SUPERVISION –
SECOND READING

who evaluate certificated personnel in the District must hold a Type B administrator certificate. The Board Policy Committee reviewed the proposed changes and recommends approval.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4117.2/4217.2/4317.2 All Personnel - Resignation within the Personnel series. This update merges the classified and certified resignation policies BP 4117.2 and BP 4217.2. This update simplifies the process for an employee to resign. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-167 BP 4117.2/
4217.2/ 4317.2 ALL PERSONNEL –
RESIGNATION – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4217.2 Resignation within the Personnel series. This update removes this BP since it is merging with BP 4117.2/4217.2/4317.2. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-168 BP 4217.2
RESIGNATION – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4117.4 Certificated Personnel – Dismissal within the Personnel series. This update codifies the requirement established by the Alaska Supreme Court that certified employees may call witnesses at a pre-termination hearing. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-169 BP 4117.4
CERTIFICATED PERSONNEL –
DISMISSAL – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4118 Certificated Personnel – Suspension-Disciplinary Action within the Personnel series. This update clarifies what constitutes progressive discipline, and that reassignment is not necessarily disciplinary. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-170 BP 4118
CERTIFICATED PERSONNEL –
SUSPENSION-DISCIPLINARY ACTION
– SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4119.3/4219.3/4319.3 All Personnel – Duties of Personnel within the Personnel series. This update requires that, as a best practice, job descriptions should be reviewed annually as part of the evaluation process. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-171 BP 4119.3/
4219.3/ 4319.3 ALL PERSONNEL-
DUTIES OF PERSONNEL – SECOND
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4119.12/4219.12/4319.12 All Personnel – Harassment within the Personnel series. This update updates harassment language to fit best practices, including that it relates to all school district activities and facilities. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-172 BP 4119.12/
4219.12/ 4319.12 ALL PERSONNEL-
HARASSMENT – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4119.22/4219.22/4319.22 All Personnel – Dress and Grooming within the Personnel series. This update simplifies the model dress code policy, and applies it to all personnel. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-173 BP 4119.00-
4219.22-4319.22 ALL PERSONNEL
DRESS AND GROOMING – SECOND
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings

MEMORANDUM 26-174 BP 4119.23-
4219.2-4319.23 ALL PERSONNEL

prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4119.23/4219.23/4319.23 All Personnel – Unauthorized Release of Confidential Information within the Personnel series. This update clarifies best practices regarding the release of unauthorized District information. The Board Policy Committee reviewed the proposed changes and recommends approval.

UNAUTHORIZED RELEASE OF
CONFIDENTIAL INFORMATION-
SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4119.25/4219.25/4319.25 All Personnel - Political Activities of Employees within the Personnel series. This update clarifies that the District may regulate political activity on school property at any time (not just during the instructional day) in accordance with law. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-175 BP
4119.25/4219.25-4319.25 ALL
PERSONNEL – POLITICAL ACTIVITIES
OF EMPLOYEES – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4122 Certificated Personnel – Student Teachers within the Personnel series. This update requires that the superintendent establish criteria for a student teacher program. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-176 BP 4122
CERTIFIED PERSONNEL – STUDENT
TEACHERS – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4141.6/4241.6 Certificated and Classified Personnel - Concerted Activity-Work Stoppage within the Personnel series. This update aligns to model policy language and updates the title. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-177 BP 4141.6-
4241.6 CERTIFIED AND CLASSIFIED
PERSONNEL – CONCERTED
ACTIVITY – WORK STOPPAGE –
SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4158/4258/4358 All Personnel - Employee Security within the Personnel series. This update requires that the superintendent or designee is made aware of all police reports made by personnel in the course of their duties. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-178 BP 4158-4258-
4358 ALL PERSONNEL – EMPLOYEE
SECURITY – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4159/4259/4359 All Personnel – Employee Assistance Programs within the Personnel series. This update includes best practice language regarding employee mental health support. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-179 BP 4159-4259-
4359 ALL PERSONNEL – EMPLOYEE
ASSISTANCE PROGRAMS – SECOND
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4161/4261/4361 All Personnel – Leaves within the Personnel series. This update aligns with the model policy and removes language that is duplicated in employee negotiated agreements. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-180 BP 4161-4261-
4361 ALL PERSONNEL – LEAVES –
SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 4180/4280/4380 All Personnel - Residency and Remote Work within the Personnel series. This policy is new and recommended by AASB to formally establish that employees may be permitted to work remotely, if permitted by the District. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-181 BP 4180-4280-
4380 ALL PERSONNEL – RESIDENCY
AND REMOTE WORK – SECOND
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BB 9320 Meetings within the Board Bylaw series. This update includes additional language to clarify virtual/remote meetings. This update also includes "virtual" by all references to "teleconference" for clarity and the addition of language to notify the Board President/Superintendent when attending an in-person meeting virtually. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-182 BB 9320
MEETINGS – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10020 Charter School Application within the Charter School series. This is a new policy that outlines the application process for establishing a charter school with an update to require the Superintendent to consult legal prior to Board review. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-183 BP 10020
CHARTER SCHOOL APPLICATION –
SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4133/4233/4333 All Personnel – Travel Expenses within the Personnel series. This update provides clearer guidelines on employee use of travel expenses. This update has been open for public comments. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-184 BP 4133-4233-
4333 ALL PERSONNEL – TRAVEL
EXPENSES – FIRST READING –
WAIVE SECOND

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4161.1 Certificated Personnel - Sick Leaves within the Personnel series. NWABSD does not currently have this policy. This AASB update revises BP 4161.1 to clarify and better align it with state law. This update has been open for public comments. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-185 4161.1
CERTIFIED PERSONNEL = SICK
LEAVE – FIRST READING – WAIVE
SECOND

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4212 Classified Personnel – Appointment and Conditions of Employment within the Personnel series. This is a policy that is new to the NWABSD. Related to BP 4111/4211/4311, this update clarifies that the Board may delegate the hire of classified employees to the superintendent. This update has been open for public comments. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-186 BP 4212
CLASSIFIED PERSONNEL –
APPOINTMENT AND CONDITIONS OF
EMPLOYMENT – FIRST READING –
WAIVE SECOND

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4314 Management and Supervisory Personnel – Transfer-Reassignment within the Personnel series. This update simplifies language regarding the assignment of management and supervisory staff, while removing the recommendation that management personnel routinely apply for transfers (or be involuntarily rotated). This update has been open for public comments. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-187 BP 4314
MANAGEMENT AND SUPERVISORY
PERSONNEL TRANSFER –
REASSIGNMENT – FIRST READING –
WAIVE SECOND

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 6181 Charter Schools within the Personnel series. This update removes this policy since a full updated charter school policy series, Chapter 10000 has been created replacing BP/AR 6181. This update has been open for public comments. The Board Policy Committee reviewed the proposed changes and recommends approval.

MEMORANDUM 26-188 BP 6181
CHARTER SCHOOLS – FIRST
READING – WAIVE SECOND

Board approval is required for contracts that exceed \$50,000. An RFP was announced in the fall of 2025 to seek assistance in the refinement of the Inupiaq place-based science curriculum project. Two individuals applied, and the RFP was awarded to Redgrave Education LLC for the duration of the project. Redgrave Education LLC will support coordination and oversee project activities related to refining the Inupiaq place-based science curriculum. Total MOA cost of \$128,000 with a not-to-exceed cost of \$140,800 (10% buffer to account for travel overages) Funded by grant fund 360, Indian Education and Johnson O'Malley

MEMORANDUM 26-189 MOA
REDGRAVE EDUCATION
LLC/CRYSTAL REDGRAVE

Board approval is required to expend \$50,000.00 and higher. Alaska law requires public schools to have all fire protection equipment inspected and certified annually by a licensed and bonded company. For the past 23 years, Frontier Fire Protection has provided inspection, testing, maintenance, and repair services for the district's fire alarm systems, sprinkler systems, portable fire extinguishers, and kitchen range hood suppression systems. These inspections are conducted during the summer months when schools are not in session. During the inspection process, mechanical deficiencies are identified and documented. Upon completion of the inspections, a list of deficiencies is provided to the Director of Property Services and the State Fire Marshal. The State Fire Marshal then issues directives requiring the district to correct identified deficiencies within a specified timeframe. To ensure compliance with state requirements and maintain the safety of students, staff, and facilities, the administration requests School Board authorization to contract with Frontier Fire Protection for an amount not to exceed \$150,000 for FY27. This authorization will cover all required inspections, testing, certification services, and necessary repairs to fire protection equipment at district facilities requiring service. FUNDING SOURCE: Property Services Budget.

MEMORANDUM 26-190 MOA
FRONTIER FIRE PROTECTION

Board approval is required for expenditures that exceed \$50,000.00. In 2021, 2023, & 2025, the district had fuel spills in Kivalina on the old teacher housing campus, in Noorvik behind the teacher housing 6-plex on the hill (which are not closed out) and in Kotzebue the fuel tank used for the bus barn developed a leak in April 2025 which is still in the mitigation process. RESCON was and still is being used to mitigate the spill issues in Kivalina, Kotzebue and the Noorvik spill from 2023 and now the new Noorvik fuel oil from January 6, 2026. They have been working directly with the ADEC on the four spills. We also need to retain their services in the event of any spills we would need immediate need support on. The original quote for the spring mitigation for the Noorvik January 6, 2026 spill was \$98,409.00 increasing the original MOA# 226-046 from \$95,000.00 to \$175,681.05 but the final cost because of extra cleanup time needed for the initial mitigation, cost \$102,601.00, a difference of \$6,380.95, adjusting MOA # 226-046 to \$182,062.00. FUNDING SOURCES: General Fund: budgeted for FY 26.

MEMORANDUM 26-103 RESCON
ADDENDUM 2

Board approval is required to expend \$50,000.00 and higher. The NWABSD Property Services department uses Refrigerated Solutions to service, repair and monitor our commercial refrigeration equipment. The property services department is requesting authorization to pay Refrigerated Solutions an amount not to exceed \$165,000 to service, repair and monitor our refrigeration equipment in FY27. FUNDING SOURCE: Maintenance Budget.

MEMORANDUM 26-191 MOA
REFRIDGERATION SOLUTIONS

Board approval is required for expenditures that exceed \$50,000.00. Purchase of 2025 Chevrolet Silverado 3500 (one ton) flatbed from Chevrolet of South Anchorage Property Services in Kotzebue currently operates with two half-ton flatbed pickups, model years 2015 and 2016. Both vehicles are aging, experience frequent mechanical issues, and require increasing amounts of maintenance, resulting in reduced reliability and operational efficiency. Due to the volume and weight of freight regularly received and transported for the district, a one-ton flatbed truck is needed to adequately support Property Services operations. The acquisition of a one-ton flatbed truck was identified as a priority need and was considered during the development of the FY27 budget. It has been several years since a replacement flatbed pickup truck has been purchased for the Kotzebue Property Service Department. The two remaining flatbeds are often in need of repair, it is indispensable that the department has third newer and hopefully more reliable flatbed truck. Property Services has put an offer on a 2025 one-ton flatbed pickup truck and it is being held for a Board decision by Chevrolet of South Anchorage. Price includes barge shipping to Kotzebue from Anchorage. Property Services FY27 Budget which included the purchase of a flatbed truck. The equipment budget was set at \$130,000, which allows room for other equipment needing to be purchased.

MEMORANDUM 26-192 APPROVAL OF
PURCHASE OF FLATBED PICKUP
FOR PROPERTY SERVICES

Board approval is required for purchases that exceed \$50,000. In early 2024 DD Strait Consulting, LLC was selected as the replacement capital projects manager following a competitive Request For Proposal process. That contract may be renewed up to four additional years, and the position must be advertised every five years. Scope of Work for the position includes grant applications to various entities, management of any funded projects, and additional duties as requested. The District currently has roughly \$102M in design and construction projects being managed by DD Strait Consulting. The contract includes both direct labor costs and reimbursable costs, such as travel, printing or postage, etc. as they arise. As a contractor instead of a district employee, DDSC does not receive District benefits. Various grants and District funds.

MEMORANDUM 26-193 APPROVAL OF
FY27 MOA DD STRAIGHT
CONSULTING

Board approval is required for purchases that exceed \$50,000. The administration requests School Board approval to enter into a contract with NANA Management Services, LLC, in the amount of \$153,088.32 to provide twelve-hour nighttime security at the STAR dormitory. This Memorandum of Agreement (MOA) will allocate STAR of the Northwest Magnet School funds to provide a 12-hour overnight security guard, 7 days a week, for 38 weeks while the magnet school dormitory is open. This will ensure consistent, professional nighttime security for STAR and Readistar students. Funding: Grant STAR.

MEMORANDUM 26-194 APPROVAL OF MOA WITH NANA MANAGEMENT SERVICES, LLC TO PROVIDE STAR SECURITY SERVICES

Board approval is required for purchases that exceed \$50,000. The administration requests School Board approval to enter into a contract with Northern Industrial Training (NIT) in the amount of \$692,545 with, not to exceed \$761,799 to provide training in Heavy Equipment Operator (CET) training, Commercial Driver's License (CDL) training, Heavy Equipment Mechanic training, Light Duty Mechanic training, Simulator-to-Equipment Certification, and Microsoft Office 365 training. This Memorandum of Agreement (MOA) will utilize Technical Vocational Education Program (TVEP) funds. ATC is partnering with Northern Industrial Training of Palmer to provide CDL, Heavy Equipment Operator, Heavy Equipment Mechanic, Light Duty Mechanic, Simulator-to-Equipment Certification, and Microsoft Office 365 training services in Kotzebue and at the NIT facility in Palmer. This model offers the most economical delivery of this type of certification and training, encompassing both classroom and hands-on instruction, as well as testing and certification.

MEMORANDUM 26-195 APPROVAL OF MOA WITH NORTHERN INDUSTRIAL TRAINING FOR FY27 COURSES

Heavy Equipment Operator	Sept 21 – Oct 23 2026
CDL Training	Oct 26 – Nov 20 2026
Heavy Equipment Mechanic	Nov 30 – Jan 22 2027
Light Duty Mechanic	Feb 22 – Feb 26 2027
CDL Training	Mar 8 – Apr 2 2027
Microsoft Office 365 (Day and Evening Classes)	Apr 12 – Apr 16 2027
Heavy Equipment Operator	Apr 19 – May 21 2027
Simulator-to-Equipment Certification	3-day TBD
Funding: Grants & Student Tuition	

Board approval is required for purchases that exceed \$50,000. The administration requests the School Board's approval to contract NW Electric to install the Verkada security camera system for the STAR Dormitory, ATC Dormitory, and ATC building for the amount of with a note not to exceed \$157,410 (10% Buffer). The Verkada security system purchased for the ATC, adult, and STAR dorms needs to be installed at the respective locations. Grant funds are available to contract for installation. Property Services is understaffed and unable to provide installation before FY27. The camera system has been purchased and is in Kotzebue. NW Electric could install the system in the FY26 time frame. Funding: Grants: TVEP and STAR.

MEMORANDUM 26-196 APPROVAL OF CONTRACT WITH NW ELECTRIC

Board approval is required for purchases that exceed \$50,000. Mrs. Colvin has managed all aspects of the NWABSD Food Service Department successfully for the past 2.5 years, including the following programs: Fresh Fruits and Vegetables Program (FFVP), National School Breakfast Program (NSBP), National School Lunch Program (NSLP), and any other program the school district Food Service Department chooses to participate in. As the Food Service Department manager, Mrs. Colvin will fly to school sites quarterly to conduct in-person reviews and ensures all claims will be entered in a timely fashion to ensure maximum reimbursement. Program training will be provided to relevant employees as needed. Any Child Nutrition Program (CNP) audit needs will also be handled by Mrs. Colvin, should they arise. FUNDING SOURCE: NANA donation.

MEMORANDUM 26-197 APPROVAL OF FY27 MOA AMBER COLVIN, SAVORY SOLUTIONS

Board approval is required for all purchases over \$50,000. The School District went out to Request for Proposals for Custodial Service Management for FY22 with the option to renew the contract for up to four (4) years through FY26. Nana Management Services, LLC was the single proposer that the district had, and is offering competitive prices for their services despite the increase noted below. FY23 amount \$2,325,210. Requested FY24 amount \$2,511,227. This is a \$186,017 (8%) increase on the FY23 contract amount. NMS Custodial Services had requested a 12% increase from FY23 to FY24 (see attached request), however with the District's revenue outlook, NMS agreed to 8% with other service decreases.

MEMORANDUM 26-198 APPROVAL OF CUSTODIAL SERVICES CONTRACT FOR FISCAL YEAR 2026-2027; NANA MANAGEMENT SERVICES, LLC

Board approval is required for purchases that exceed \$50,000. At issue is the approval of the Food Service Contract between NWABSD and NANA Management LLC (NMS) for Fiscal Year 2026-2027. The School District went out to Request for Proposals for Food Service Management for FY27 with the option to renew the contract for up to four (4) years through FY31. NANA Management Services, LLC was the single proposer that the district had and is offering competitive prices for their services. Additionally, NANA Management recognizes the uncertain funding situation that the District is currently in and is willing to waive the suggested 3% increase in the proposal (see below). Meal Current Pricing Pricing for FY27 Increase
Breakfast \$5.53 \$5.53 0%
Lunch \$10.22 \$10.22 0%

MEMORANDUM 26-199 APPROVAL OF FOOD SERVICES CONTRACT FOR ALL K-12 SITES FOR FISCAL YEAR 2026-2027; NANA MANAGEMENT SERVICES, LLC

Seconds \$3.50 \$3.50 0%
FUNDING SOURCE: NANA donation.

Board approval is required for purchases that exceed \$50,000. At issue is the approval of a Memorandum of Agreement (MOA) between NWABSD and Altman, Rogers & Co. for Fiscal Year 2025-2026, not to exceed \$85,000 for auditing and financial statement services. NWABSD is required to go through an annual audit and Altman, Rogers & Co. was selected to provide the auditing services for NWABSD starting in FY20. Auditing services will include: Work associated with the FY26 audit, out-of-pocket expenses associated with annual audit, preparation of the FY26 financial statements, and presentation of the audit to the Board in FY27. Funding source: general operating fund.

The School Board shall establish and maintain a balanced budget. At issue is the approval of the FY26 General Fund Operating Budget Revision #1. The FY27 General Fund Operating Budget was approved and adopted at the May 1, 2026 special meeting, which includes:

- Revenue Plan of \$73,049,040
 - Expenditure Plan of \$72,046,090
 - Transfer In from Investment Account in the amount of \$3,000,000
 - Transfers Out to Other Funds in the amount of \$1,753,000
- Presented to you is Budget Revision #1 for the FY27 Operating Fund Budget:

- Revenues: \$73,302,780
 - Expenditures: \$72,046,090
 - Transfer In from Investment Account in the amount of \$3,000,000
 - Transfers Out to Other Funds in the amount of \$1,753,000
- Changes to the approved FY27 budget reflect the approved Borough Appropriation for FY27 and anticipated additional K-12 funding approved by Alaska legislation.

Superintendent's out-of-district travel requires Board approval. The Inuit Circumpolar Council (ICC) has requested that Superintendent Walker deliver the keynote address at an upcoming ICC General Assembly in Iqaluit, Nunavut, July 22-25. The presentation will highlight the Northwest Arctic Borough School District's efforts in Cultural Language, Immersion, and Curriculum. The General Assembly will be held July 21-26 in Canada. ICC will cover all travel expenses. FUNDING SOURCE: ICC Circumpolar Council (ICC).

Board approval is required for all purchases over \$50,000. At issue is the Board's approval for the payment of unpaid debt to the United States Department of Treasury, Bureau of Fiscal Service for the oil spill recovery costs of the Shungnak fuel spill as determined by the Department of Environmental Conservation. According to the United States Department of Homeland Security, United States Coast Guard, the Environmental Protection Agency responded to an incident on or about June 20, 2020 near the Shungnak/Kobuk River and incurred charges for removal and damages. It has also deemed that the district as owner/operator of the facility as is, therefore, responsible for the payment of such costs in the amount of \$471,884.55. FUNDING SOURCE: Wells Fargo Investment Funds.

Negotiated agreements require Board approval. At issue is the ratification of the Tentative Negotiated Agreement with the Northwest Arctic Principal Association; July 01, 2023 – June 30, 2026. Northwest Arctic Principal Association (NAPA) has ratified the Tentative Agreement reached by the District and NAPA bargaining teams on May 14, 2024. A copy of the Tentative Agreement document is attached. The District's legal counsel, Saul R. Friedman, has reviewed the document.

Closing remarks and expressions of thanks offered by each Board member in attendance.

The next regular meeting of the NWABSD Board of Education will be held in person August 28, 2026.

Alice Adams moved to adjourn the meeting, seconded by Millie Hawley.

Motion passed with unanimous consent. The meeting adjourned at 4:48 pm.

Tillie Ticket, Secretary

Kristen Walker, Recording Secretary

MEMORANDUM 26-200 APPROVAL OF
MEMORANDUM OF AGREEMENT,
FY26 EXTERNAL AUDIT SERVICES

MEMORANDUM 26-201 APPROVAL OF
FY27 GENERAL BUDGET, REVISION
#1

MEMORANDUM 26-202 APPROVAL OF
SUPERINTENDENTS TRAVEL

MEMORANDUM 26-203 APPROVAL OF
THE FY27 TENTATIVE AGREEMENT
BETWEEN THE DISTRICT AND THE
NORTHWEST ARCTIC PRINCIPALS
ASSOCIATION

MEMORANDUM 26-204 APPROVAL OF
PURCHASE BATTERY STORAGE
TRAINING SYSTEM FROM KRONUS
ENGINEERING

COMMUNICATION AND ITEMS
PRESENTED BY BOARD MEMBERS

DATE/TIME OF NEXT BOARD
MEETINGS

ADJOURNMENT