

REQUEST FOR COUNCIL ACTION

Meeting

Date: 8/25/26

AGENDA SECTION: Motions and General Business	ORIGINATING DEPT Administration	ITEM NO.
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ITEM DESCRIPTION: Schumann Business Park - 2 nd Avenue NW Extension Project - C.O. #1 & Release	PREPARED BY: Bill S., Jr., City Administrator
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Enclosed are two items for review and approval from the Schumann Business Park - 2nd Avenue NW Extension Project.

The first item is a change order in the amount of \$3,997.96 to Elcor Construction for time-and-materials work completed as part of the 2nd Avenue NW Extension project. This work was necessary to adjust a hydrant following a staking error identified on June 10, 2026. The corrective work was completed on June 12, 2026.

The second item is a release related to this issue, which will allow SEH to make payment in the amount of \$3,997.96 to the City of Stewartville for the staking error. Because Short Elliott Hendrickson, Inc. (SEH) does not have a contract with Elcor Construction, payment will be made to the City of Stewartville. The City will then pass the payment through to Elcor Construction by including the change order in the next project payment request.

COUNCIL ACTION REQUESTED:

To Approve/Deny the Change Order #1 & Subsequent Release.



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CHANGE ORDER

City of Stewartville

OWNER

NA

OWNER'S PROJECT NO.

2nd Ave NW Extension

PROJECT DESCRIPTION

7/7/2026

DATE

1

CHANGE ORDER NO.

STEWV 183466 71.50

SEH FILE NO.

The following changes shall be made to the contract documents:

Description:

Adjust hydrant height due to staking error. Hydrant was salvaged and installed at an elevation 3.1' too high. Survey equipment height was entered incorrectly during set-up. Hydrant was needed to be salvaged again and re-installed per plan elevation.

Purpose of Change Order:

Contrator re-work due to construction staking error.

Includes:

Aggregate Foundation, 3 TON @ \$14.80/ton = \$44.40

6" PVC Watermain, 9.1 LF @ \$10.36/lf = \$94.28

Pipe laying crew (1 foreman, 1 operator, 3 laborers & 1 excavator), 3.5 hours @ \$1,100/hr = \$3,850.00

Basis of Cost: ☒ Actual ☐ Estimated

Attachments (list supporting documents)

Emailed change order from Elcor Construction with supporting costs

Contract Status	Time		Cost
	Substantial	Final	
Original Contract	na	na	\$246,326.81
Net Change Prior C.O.'s <u>na</u> to <u>na</u>	na	na	\$0.00
Change this C.O.	na	na	\$3,997.96
Revised Contract	na	na	\$250,324.77

Recommended for Approval: Short Elliott Hendrickson Inc. by

Jenna R. Obernolte
I am approving this document
2026-08-11 16:10:40-0500'

Jenna R. Obernolte, Project Manager

Agreed to by Contractor:

BY Elcor Construction

Approved for Owner:

BY City of Stewartville

V.P.

TITLE

TITLE

Distribution

Contractor

Owner

Project Representative

SEH Office

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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3428 Lakeridge Place NW, Suite 100, Rochester, MN 55901-6573

507.288.6464 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

ELCOR CONSTRUCTION, INC.
123 CARLTON ST SW
ROCHESTER
MN 55902

Change Order

(507) 281-3333

Bill To:

ATTN: JENNA OBERNOLTE
CITY OF STEWARTVILLE
105 1ST ST E
STEWARTVILLE, MN 55976

Change Order: #1 - HYDRANT ADJUSTMENT

Date: 7/27/2026

Job: 26-8010

2ND AVE NW EXTENSION

Quantity	Description	Rate	Amount
3.5 HRS	UTILITY CREW	\$1,100.00	\$3,850.00
9.1 LF	6" C900 DR14	\$10.36	\$94.28
3 TON	AGGREGATE BASE CLASS 5 W/ TRUCKING	\$14.80	\$44.40
Subtotal:			\$3,988.68
Sales Tax			\$9.28
Total:			\$3,997.96

Thank You!

RELEASE

The undersigned, the City of Stewartville (the "Releasor"), in consideration of payment by Short Elliott Hendrickson Inc. ("SEH") of three thousand nine hundred ninety-seven and 96/100 Dollars (\$3,997.96), hereby releases and forever discharges SEH and its agents, officers, servants, employees, directors, related entities, successors, assigns, and insurers (collectively, the "Released Parties") from any and all known claims, causes of action, judgments, executions, debts and demands of every kind or nature relating in any way to the 2nd Avenue Northwest Extension plans that were created as part of the TH63 & Schumann Dr Temporary Signal Design & Safety Improvements (the "Project") or Supplemental Letter Agreement effective January 1, 2025 (the "Released Claims"). Notwithstanding the foregoing, the Released Claims do not include claims related to The Traffic Control Signal System and ADA Improvements for Trunk Highway 63 at Schumann Drive Northwest. Nothing in this Release is intended to release claims other than the Released Claims.

The Releasor declares and represents, that it is understood and agreed that this settlement is a compromise of a disputed claim and that the consideration referred to herein is not to be construed as an admission of liability on the part of any Released Party, and said liability is expressly denied.

The Releasor declares and represents that it is also understood and agreed that this Release shall be binding upon the Releasor and its successors and assigns.

The Releasor affirms that this Release has been carefully reviewed and its contents are known and understood and that the Release is executed freely and without duress.

City of Stewartville, Minnesota

By: _____

Its: _____

DATED: _____

SHORT ELLIOTT HENDRICKSON INC.

By: _____

Its: _____

DATED: _____