

Minutes of Regular Meeting

The Board of Trustees Millsap ISD

A Regular Meeting of the Board of Trustees of Millsap ISD was held Monday, July 27, 2026, beginning at 6:00 PM in the Millsap Administration Board Room / Media Center, 301 East Brazos Street, Millsap, Texas 76066.

I. Meeting was called to order at 6:03pm.

II. Roll Call: Certification by President that the Provisions of Section 551.041 Sub Chapter C Government Code has been complied with in connection with Public Notice of this meeting and a Quorum is present.

Board members present were Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Daniele Clark and Dr. Heidi Ritthaler were absent.

III. Introduction

IV. Meeting Opening

A. Invocation was given by Jon Hartman

B. Pledges

V. Recognition

- MHS Counselor, Johna Ford
- MMS Counselor, Yvette Tumbeiro

VI. Public Comment: Persons in attendance at the meeting may request a card to be completed and submitted to the Board President no later than five (5) minutes prior to the meeting. This provides the individual with an opportunity to address the Board during Public Comment. The audience may not enter into discussion or debate with the Board on matters being considered by the Board. No presentations are to exceed five (5) minutes.

The Board may not discuss or act upon any issues that are not posted on the agenda. In addition, the Board has adopted policies to provide prompt and equitable resolution of complaints and concerns for employees, students or their parents, and the general public. Copies of our District policies and procedures on public comment and filing complaints are available at www.millsapisd.net.

None

VII. School District Strategies Presentation by Brent Alexander

VIII. New Business

A. Discuss and Consider 2026-2027 Texas Teachers Evaluation and Support System Appraisers

Motion made by Dr. Heather Hester to approve the 2026-2027 Millsap ISD Texas Teachers Evaluation and Support System Appraisers, as presented. Second by Shelby Humphrey. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

B. Discuss and Consider MISD Student Code of Conduct

Motion made by Ryan Shands to approve the 2026-2027 Millsap ISD Student Code of Conduct, as presented. Second by Dr. Heather Hester. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

C. Discuss and Consider Innovative Course: Leadworthy for 2026-2027 School Year

Motion made by Shelby Humphrey to approve the Innovative Leadworthy course as a local credit course for Millsap Middle School, as presented. Second by Ryan Shands. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

D. Discuss and Consider a Banking Resolution for Account Authorization

Motion made by Jon Hartman that the Board of Trustees authorize James (Jimmy) Steen to serve as an authorized Signer and to act on behalf of Millsap Independent School District in matters relating to the District's U.S. Bank bond accounts and online access through the Pivot system. The authorization shall apply to the following accounts: Millsap ISD UTRB 2016, Millsap ISD UTRB Series 2014-A, Millsap ISD UTRB Series 2015. Second by Shelby Humphrey. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

E. Discuss and Consider Policy Update DEC(LOCAL)

Motion made by Dr. Heather Hester to approve of the policy revision for DEC(LOCAL), as presented. Second by Jon Hartman. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

F. Discuss and Consider Approval of Retroactive Salary Correction for Employee Experience Credit

Motion made by Ryan Shands to approve the retroactive correction of the employee's salary placement and authorize payment of the calculated salary deficiency. Second by Dr. Heather Hester. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

G. Discuss and Consider Approval of Proposed Date and Time for Notice of Public Meeting to Discuss Budget and Tax Rate

Motion made by Shelby Humphrey to approve that on August 24, 2026 at 6:00pm a public meeting be held to set the proposed tax rate and to adopt the 2026-2027 budget. Second by Jon Hartman. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

H. Discuss and Approve Posting of Proposed Tax Rate for 2026-2027

Motion made by Jon Hartman to approve the publication of the proposed tax rate for 2026-2027, as recommended. Second by Shelby Humphrey. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

I. Discuss and Consider a Resolution for Texas House Bill 3: Armed Security Required at Each Campus

Motion made by Dr. Heather Hester to adopt a resolution to declare a good cause exception to House Bill 3 and adopt an alternative standard to which the district is able to comply. Second by Ryan Shands. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

J. Discuss and Consider Resolution for 4-H Activities

Motion made by Shelby Humphrey to adopt the resolutions for Parker County and Palo Pinto County 4-H extracurricular status and the adjunct faculty appointment, as presented. Second by Dr. Heather Hester. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

IX. Superintendent's Report

- A. 2026-2027 Elementary Student Handbook
- B. 2026-2027 Secondary Student Handbook
- C. 2026-2027 Athletic Handbook
- D. 2026-2027 Employee Handbook
- E. New Teacher Orientation and Beginning of Year Professional Development
- F. Student Transfer Report
- G. 2026–2027 Planning Amounts for ESSA Consolidated Federal Grant Application Information Items

X. Read and Approve the Minutes of the Special Board Meeting June 22, 2026 and Regular Board Meeting June 22, 2026

Motion made by Shelby Humphrey to approve the Special Board Meeting June 22, 2026 and Regular Board Meeting June 22, 2026, as presented. Second by Ryan Shands. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

XI. Review Bill Payment List for July Information Item

XII. Consent Items

- A. Tax Report
- B. Comparison of Revenues and Expenditures to Budget
- C. Cash Position of Bank Accounts
- D. Monthly Investment Report

Motion made by Jon Hartman to approve the Consent Items, as presented. Second by Shelby Humphrey. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

XIII. Executive Session: Executive Session will be held for purposes permitted by Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. including 551.074 Personnel Matters, 551.076 Security Audits, 551.073 Prospective Gifts and 551.071 Attorney Consultation.

Board adjourned to Executive Session at 7:25pm.

- A. Consider Approval of Personnel Items (Tex. Govt. Code Sec. 551.074: Deliberating the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of an elected officer or employee)
- B. Guardian Program Approval
- C. Report of 2025-2026 Safety Audit

XIV. Reconvene from Executive Session for Action Relative to Items Considered During Executive Session

Board returned to Open Session at 7:59pm and took action on the following:

Motion made by Jon Hartman to approve the 2026-2027 Guardian Program, as presented. Second by Shelby Humphrey. Voting yes: Ryan Shands, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Voting no: none. Motion carried 5-0.

XV. Meeting was adjourned at 8:00pm.

Lori Beth Adkins, President

Dr. Heather Hester, Secretary