2026-2027 Board Planning Document DRAFT

	July	August	September	October	November	December	January	February	March	April	May	June			
Board Development: Goal setting and self-eval		1) MSBA Summer Seminar (Twin Cities). 2) Placeholder: Retreat: board development. (e.g. CPSS, Strategic Plan review, ice breaking exercises, Teamworks, etc.) MSBA Phase I & II Training	In odd years: Contract with and schedule a date in Nov/December with MSBA to complete full BOE self-eval. In even years: contact MSBA to schedule completion of MSBA's simple online survey.		1) Review Board Goals 2) In odd years, complete full BOE self eval with MSBA. In even years, complete MSBA simple online survey and receive report back for review.	Odd years: retreat with MSBA to review BOE self eval. Even years: BOE retreat to review BOE self eval report generated by MSBA's simple online survey. MSBA Phase I & II Training (virtual)	MSBA Leadership Conference and Phase Trainings. Minneapolis.	1) MSBA Officer Training (Chair, Vice Chair, Clerk)	COSSBA Conference held in March for 2026~~7~~		Work Session: set 3-4 goals for the coming year (prior to sup eval closed session). Goals aligned to Strategic Plan.	Board meeting: review and establish board goals.			
Sup evaluation		Retreat: Vice chair leads review sup eval tool and final sup goals in preparation for the upcoming eval cycle		Work Session:Update sup eval tool.		Placeholder: Superintendent Mid-Year Evaluation Closed Session	Superintendent Mid-Year Evaluation Closed Session (if not held in December)	Executive Assistant creates two documents: one for the superintendent self evaluation and one for the board evaluation. At the end of February, the self evaluation is sent to the superintendent to complete.	The superintendent's self-evaluation is sent to the vice chair by March 31.	BOE compiles individual assessments. Facilitated by vice chair. BOE submits sup eval to vice chair for compilation. Individual board members compile short list of proposed goals for the coming year. Goals aligned to Strategic Plan.	Closed session: review eval together w sup and set sup goals for the coming year (might be two separate meetings). Sup goals set after board sets its own goals.	Board meeting: BOE presents public statement, and posts public statement in BoardBook. Proof of sup eval and topline results (signed by sup and Chair) are placed in sup's HR file. Then, board and sup create and share sup goals for next year.			
Budget	Annual audit work begins Monitor Enrollment	Weekly enrollment management ~~Adopt "Board Priorities"~~	Certify Local Levy		Fall Enrollment Report to board. Receive and approve audit FY25~~6~~	Work Session Placeholder: Initial discussion around enrollment projections (December or January) 1) Truth in Taxation hearing. 2) Report on FY27 Preliminary Current Reality a) Present timeline, process, and overview publicly (including dates for site, staff, student, and community input.) b) Open online input form with clear end-date for submission and c) clear end-date identified for final BOE budget discussion.	~~1) Board Approval of Revised FY26 Budget (second mtg)~~ ~~Budget input form open to public~~ Approve Fiscal Agencies Present budget assumption at Board meeting, share budget timeline & tease opportunity for feedback Provide direction on budget targets	~~: Present Current Reality and Parameters, Initial Feedback, Budget Scenarios and Timeline~~ ~~Second Meeting Placeholder: 1) Report on FY27 Budget Preliminary Investments 2) Achievement and Integration Budget and 3) Worksession to discuss FY27 Budget Preliminary Investments (Online input form is closed.)~~ Present proposed budget at Board meeting, share with families and staff, post revised budget online and open feedback opportunity. Schedule public budget presentation. Placeholder: First Meeting of the month - Work Session to review FY27 Budget	~~Placeholder: 2nd Meeting of Board: Board meeting to present final adjustments by department based on input. or/have a report on the FY27 Preliminary Budget Recommendations~~ ~~e.g. (Mgmt): final planning sessions among leadership, dept heads, and principals based on staff, community, BOE feedback.~~ Approve A & I Budget BOE Report about results and learnings of engagement; present updated/final budget adjustments Placeholder: Work Session - Review FY27 Preliminary Budget. Placeholder: ProPay Closed Session	~~Placeholder: First Meeting: Final Budget Adjustments Work Session Placeholder: First Meeting: Work Session for FY27 Budget Discussion and Resolutions for Staff Adjustments and Second Meeting FY27 Budget Feedback Report~~ ~~During this month School and Community Feedback meetings held for staff and families.~~ Report Internal: HR notifications of staffing adjustments Approve Self-funded rates. Placeholder: ProPay Closed Session	Work Session Placeholder (e.g. Legislative Impacts on budget)	~~First Meeting Placeholder: Report on FY27 Adopted Budget and Work Session to hold final discussion on FY27 Budget. Second Meeting: Deadline to Approve FY27 Budget and if needed, Establish FY26 Committed Fund Balance~~ Approve committed funds and budget. Last window to release staff. Approve liability insurance. Prepare final adopted budget for presentation and approval.			
Board Priorities		Board meeting: Approve Board Programming Priorities and Staffing Retention Protections for the coming year.									Placeholder: Work Session: Review HR research into board priorities. Discuss initial list of proposed board programming priorities and staffing retention protections.	Work Session: review final list of board programming priorities and staffing retention protections.			
Onboarding New Board Members (as needed)		MSBA Summer Seminar.	Superintendent meets with school board candidates, with option to add a panel of three board members who are not up for reelection.		Assign mentor to new board members.	Mentor and sup begin onboarding process, once oath of office is signed. Monthly 1:1 meetings through the following December. Mentor and sup review Board Planning Document with new board members.	MSBA Leadership Conference. Phase I & II Trainings								
Policy		Monthly committee meetings to edit and review existing policy, as well as to add new policy. Monthly review meetings between policy committee chair and superintendent.													

2026-2027 Board Planning Document DRAFT

	July	August	September	October	November	December	January	February	March	April	May	June			
Legislative		Self Nominate for the MSBA Delegate Assembly (odd years) Review SCALE Legislative Priorities and provide feedback.			Legislative Committee develops BOE legislative platform and calendar of events based on State Bonding vs State Funding cycles. Identifies Federal advocacy goals. MSBA Pre-Delegate Assembly Release of local educational advocacy legislative priorities.	Legislative Committee presents BOE legislative platform in retreat setting to full BOE for input. At regular meeting, the final legislative platform is presented as a report. Legislative Forum MSBA Delegate Assembly Placeholder: Invitation to legislatures (as needed).	Advocacy calendar of events begins. Placeholder: Invitation to legislatures (as needed).		MSBA and AMSD Advocacy Days at the Capitol.		Advocacy efforts end.				
Election	Post Candidate Filing on website (even years) Candidate Filing period begins (even years)	Placeholder: Candidate Filing continues (even years)	Information Session for Board candidates (even years)		General Election (even years Board meeting to canvass election (even years) Issue certificates of election. (even years)	Adopt a resolution combining precincts (only needed when making a change)	Elected Board members start on the First Monday in January (odd years). Ceremonial Oath of Office in January (odd years) Transition Planning & Notifications to collaborative organizations (Chamber, 917, Foundation 191 etc)					Odd years or when needed: Adopt a resolution calling the election			
Student Performance and Achievement Committee			Strategic Roadmap Overview Report & Northstar Report Information	Kindergarten Literacy, READ Act Update and Achievement & Integration Report			Literacy Updates		Addressing Disparities: Academic, Multilingual, Discipline/Exclusion	College and Career Readiness Graduation Rates	Annual Innovation Report	Read Well / READ Act Update-~~Implementation~~ Voices: Staff, Parent, Student			
Annual Events		Night to Unite State of the District All Staff Welcome Back Review the Board Planning Document in a Work Session	Burnsville Festival and Fire Muster Gate Greeters and Parade	Read for the Record Burnsville High School Hall of Fame			Reorganize the Board Board committee assignments Board Transition Details - emails,contact info, web updates etc	Committees commence Activities during "I Love to Read" month		Community of Excellence Awards	Employment Retirement Celebration Native American Feather Ceremony and SOTR Powwow Foundation 191 Scholarships AVID	Graduation Celebrations: BEST BAHS BHS ABE Dan Patch Days Parade			
~~READ Act Updates~~		~~Preliminary report to the board~~										~~Summary report to the board~~			
Negotiations State CBU Statutes, Guiding Values/Directions/Principles and sample proposal from most recent negotiations, District Negotiations Site Link	Bargaining Units begin to contact the district to begin negotiations process.						Placeholder for odd years: Board Receives Report on FY2~~7~~8 Budget Assumptions and parameter options	Placeholder on Meetings for Odd Years: Negotiations Strategy		Antipated notification from Collective Bargaining Units to begin negotiations					
Joint Meetings/Sessions w/ Local Authorities	Security meetings held with the local police and fire departments held every 3-4 years or as needed.	Joint Meetings with the City of Burnsville are held every 1-2 years.													
Reports/Updates	MN Student Survey Results (different than our yearly district survey) shared every three years. Next report due January 2029.	MDE North Star Data Link and Communication Summary due to BOE in September													
	Notes:														
	1. Placeholder term means that the related item may have some flexibity in when they are addressed by the board.														