

Guidelines for Listening Sessions

Welcome to a listening session hosted by members of the Burnsville-Eagan-Savage School District 191 Board of Education. We appreciate you taking the time to be here tonight.

The purpose of the listening sessions is to gather ideas, concerns, feedback and questions from our One91 community (see Policy 206 for public comment participant definition). Board members and the Superintendent value public input in the deliberations and decisions of school district matters.

At listening sessions, Board members or the Superintendent may ask clarifying questions or seek additional information but they will not make decisions.

How this works:

1. All listening session participants must have **pre-registered by noon one day** prior to the scheduled listening session in which they are requesting to speak. Registration for the listening session can be done by emailing or calling the board administrative assistant at solsendickhausen@isd191.org or at 952-707-2005, or by completing the form available on the District website.
2. Two Board members and the Superintendent or designee will be present at the listening session location from 5:45 pm - 6:15 pm. **If no speakers, are pre-registered by noon the day prior to the meeting, the listening session will be cancelled.**
3. **Registered speakers are asked to arrive by 5:40p.m. Speakers forfeit their right to speak if they do not check in by 5:55 p.m.** Board members will call on speakers in the order that people signed up.
4. One person at a time will speak so everyone can hear.
5. Time is limited, so if you are coming as a group, please designate one spokesperson to speak on behalf of the group.
6. The facilitating Board member shall promptly rule out of order any discussion by any person, including School Board members, that would violate the provisions of state or federal law, Policy 206 or the statutory rights of privacy of an individual.
7. Personal attacks by anyone addressing the Board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the School Board.
8. The Board can impose limitations and restrictions as necessary to provide an orderly, efficient and fair opportunity for those present to be heard.
9. The school board reserves the right to conclude the listening session in the event that audio or video recordings are being made and when such recordings may present a barrier to participation. Please know that the Listening Session Protocols and Guidelines are slated to change effective November 1, 2025. Starting November 1st, signing up to speak at listening sessions will occur until noon, one day prior to the scheduled listening session.
10. If an interpreter is needed, please contact the board administrative assistant 1-week prior to the meeting

Please be aware that listening sessions must end at 6:15 p.m. so Board members and the Superintendent can be in place for the start of Board meetings. Thank you for your participation.

~~Updated: 08/28/25~~ PRC 8/18/26