

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 25, 2026



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 08/19/26

To: Rebecca Rappold
 Superintendent of Schools

From: Beverly Sinclair
Title: HR Director

Subject: Hiring: Home School Coordinator-BMS

Description: John Salois is recommending the following hire:

- Serena Cachucha, BMS Home School Coordinator

Financial Impact: L3/S1; \$22.75

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position Home School Coordinator		Applicant Recommended Serena Cachucha	
Department/Location BMS		Supervisor John Salois	
Type of Position Classified	Starting Date 9/1/26 (or upon pre-hire successful completion)	Term 2026-2027 SY	

Recruiting.	Date Posted: 07/15/26	Re-advertised:	Closing Date:
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Cachucha, Serena	08/03/26	YES	08/04/26

Interview Committee	Title	Name	Title
John Salois	Principal		
Jessica Racine	Principal		
Sandi Campbell	Principal		

Recommendation: Serena scored high in her interview. She has a background in law enforcement and public safety and is excited to begin a new job and work with students.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	Scheduled	NO	PENDING
State & Federal Criminal background check	Scheduled	NO	PENDING
Tribal Background check	Scheduled	NO	PENDING

Salary: \$22.75	Placement: L3/S1	Contract Days: 187days
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Prepared by: Bev Sinclair Date 08/19/26 Approved by: _____ Date: _____