

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
August 10, 2026
Regular Meeting - 6:30 p.m.
District Office
4115 Ambassador Blvd.
St. Francis MN 55070
M I N U T E S

The regular meeting was called to order by Board Chair Burr at 6:30 p.m. with the following members present: Directors, Rob Schoenrock, Chad Working, Jake Humphrey, Annette West, Jessica Bakken-Kleven, and Jill Anderson. Superintendent Karsten Anderson was present.

Call to Order – Pledge of Allegiance

Motion to approve the agenda

Motion was made by Ms. Anderson, second by Mr. Working to approve the agenda.
Motion carried 7-0

Consideration of Visitors

Oak Grove Mayor Weston Rolf addressed the board.

Consent Agenda

Mr. Burr asked if any School Board member wanted to remove any items from the consent agenda.

Motion was made by Ms. Anderson, second by Mr. Working to approve the consent agenda.

Roll Call Vote:

Ms. West: aye

Ms. Anderson: aye

Mr. Humphrey: aye

Mr. Schoenrock: aye

Mr. Working: aye

Mr. Burr: aye

Ms. Bakken-Kleven: aye

Motion carried: 7-0.

- A. THAT the Special School Board Meeting Minutes of July 13, 2026 be approved as presented.
- B. THAT the Routine Personnel Items be approved as presented.

NEW EMPLOYMENT

Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs / Day	Salary Level	Wage	Effective
Bickford, Reese	Assistant Coach, Basketball 9th Grade	Riley Loukinen	SFHS	CONT	60	2.5	Sched C, Step G-3	\$4,383	6/15/26
Bickford, Reese	Teacher, Social Studies	Kyle Hooper	SFMS	CONT	186	8	BA/E 1	\$49,866	8/31/26
Blood, Kalie	Educational Assistant, SpEd	Hailey Lottie	EBES	CONT	171	6.5	Level III, Step 11	\$19.52	9/08/26
Bragelman, Paul	Teacher, SpEd	Self	SFES	CONT	186	8	MA/E2	\$60,661	8/31/26
Geiger, Molly	Teacher, SpEd	Samantha Meyer	EBES	CONT	186	8	MA/E2	\$60,661	8/31/26
Gordy, Catherine	Teacher, SpEd	New Position	SFES	CONT	186	8	MA/E2	\$60,661	8/31/26
Jagodzinski, Lydia	Counselor	Amy Joseph	SFLC	CONT	186	8	MA/E1	\$52,265	8/31/26
Mass, Samantha	Prom Advisor	Deb Paquay	SFHS	CONT	60	2.5	Sched D, Step JJ-3	\$1,686	9/08/26
Opsal, Amanda	Teacher, Grade 2	Megan Meyer	CCE S	CONT	186	8	BA/E 2	\$57,294	8/31/26
Peterson-Ehresmann, Rachael	Teacher, SpEd	Patrick Moos	CCE S	CONT	186	8	BA/E 1	\$49,866	8/31/26
Plzak, Benjamin	Educational Assistant, SpEd	Preston Johnson	SFHS	CONT	171	6.75	Level III, Step 11	\$19.52	9/08/26
Rister, Abigail	Teacher, Grade 2	Linda Scheneman	EBES	CONT	186	8	BA/E 1	\$49,866	8/31/26
Smart, Sean	Assistant Coach, Volleyball	Amanda Schoening	SFHS	CONT	60	2.5	Sched C, Step H3	\$4,046	6/15/26
Tulip, Katelyn	Teacher, SpEd	Self	ECS E	CONT	186	8	BA/E 2	\$57,294	8/31/26
INTERNAL TRANSFERS									

Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/Hrs	New Salary	Effective
Anderson, Briana	Teacher, Grade 1	186/8	\$90,990	Media Specialist/SFES	186/8	\$92,810	8/31/26
Greene, Kathi	Teacher, Kindergarten	186/8	\$90,990	Admin Intern	186/8	\$92,810	8/31/26
LEAVES OF ABSENCE							
				Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/Year	Hrs/Day	
Koering, Elizabeth	IT Database and Systems Manager	DO	7/20/2026	8/31/2026	261	8	
Hoffman, Haley	Teacher	SFMS	9/01/2026	11/6/2026	186	8	
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION							
Name	Position	Site	Reason	Effective			
Brown, Sue	Educational Assistant	SFHS	Retirement	9/01/2026			
Carey, Gavin	Seasonal Grounds	MTC	Resignation	7/27/2026			
Douglas, Myla	Educational Assistant	SFES	Resignation	6/03/2026			
Fleming, Steven	School Bus Driver	TRAN	Resignation	9/01/2026			
French, Jennifer	Kids Connection Lead Instructor	SFES	Resignation	8/13/2026			
Green, Amy	Educational Assistant	SFES	Retirement	6/03/2026			
Haas, Emily	Assistant Volleyball Coach	SFHS	Resignation	7/24/2026			
Libby, Brock	Head Boys Golf Coach	SFHS	Resignation	8/06/2026			
Markow, Bruce	Grounds/Custodian	MTC	Termination-District Decision	7/14/2026			
Miller, Allison	Educational Assistant	ECFC	Resignation	6/30/2026			
Schindele, Brock	Maintenance	MTC	Resignation	7/31/2026			
Trautman, Hunter	Assistant Football Coach	SFHS	Resignation	8/05/2026			
Witte, Madeline	JV-Assistant Dance Coach	SFHS	Resignation	8/05/2026			

C. THAT the Disbursements be approved as presented.

D. THAT the Miscellaneous Rates of Pay be approved as presented.

Information Items and Reports

Administrative Report

Superintendent Karsten Anderson provided an update on administrative matters. Mr. Anderson answered questions from school board members.

Action Items

2026 MDE IOwA Resolution

Motion was made by Ms. Anderson, second by Mr. Working

Roll Call Vote:

Ms. West: aye

Ms. Anderson: aye

Mr. Humphrey: aye

Mr. Schoenrock: aye

Mr. Working: aye

Ms. Bakken-Kleven: aye

Mr. Burr: aye

Motion carried: 7-0.

Approval of Schedule C&D for Non-Licensed Staff

Motion was made by Ms. Anderson, second by Mr. Working.

Motion carried 7-0.

Approval of 2026-27 Athletics and Activities Fee Schedule

Motion was made by Ms. Anderson, second by Mr. Working.

Motion carried 7-0.

Resolution for Employment of Board Member N. Burr

Motion was made by Ms. Anderson, second by Mr. Working.

Roll Call Vote:

Ms. West: nay

Ms. Anderson: aye

Mr. Humphrey: aye

Mr. Schoenrock: aye

Mr. Working: aye

Ms. Bakken-Kleven: aye

Mr. Burr: aye

Motion carried: 6-1

Resolution for Employment of Board Member R. Schoenrock

Motion was made by Ms. Anderson, second by Mr. Working

Roll Call Vote:

Ms. West: nay

Ms. Anderson: aye

Mr. Humphrey: aye

Mr. Schoenrock: aye

Mr. Working: aye

Ms. Bakken-Kleven: aye

Mr. Burr: aye

Motion carried: 6-1.

Upcoming Meetings and Preliminary Topics

Superintendent Anderson keeps a 12-month calendar with important issues to track throughout the year. The calendar is included in the Board packet.

School Board Member Reports

Reports were provided by Directors Schoenrock, Working, Humphrey, Anderson, West, Bakken-Kleven, and Chair Burr.

Motion to adjourn made by Mr. Working, second by Ms. Anderson.

Motion carried 7-0.

The meeting was adjourned at 7:12 PM.

Rob Schoenrock, School Board Clerk