

**Finance Department**

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MEMORANDUM

To: Members of the Board of Trustees**From:** Myrna Lopez, Director of Administrative Services**Subject:** Approval to Submit a Maximum Class Size Exception Waiver to the Texas Education Agency**Date:** August 15, 2026

History:

Texas school districts must request a class size exception for any prekindergarten through fourth-grade classroom that exceeds the 22-student limit to TEA (Texas Education Code §25.112).

Under the Tornillo District of Innovation Plan (DOI), a waiver on Class Sizes can be granted however, our district's DOI plan only allows a class size to go up to 23 students.

During the 2025–2026 school year, our district submitted a waiver because two classrooms exceeded the limit on the first day of school:

- Bilingual Kindergarten Classroom: 24 students
- Monolingual First Grade: 23 students

Rationale:

As of August 15, 2026, Tornillo Elementary had two classrooms that had exceeded the class size.

As required, once the exception is granted, our district would provide written notice to the parents/guardians of each student affected by the waiver.

- Bilingual Kindergarten Classroom: 24 students
- Monolingual First Grade: 23 students

Budget Impact:

- No budget impact.

ADMINISTRATIVE RECOMMENDATION:

The Administration recommends that the Board of Trustees approve the submission of a “Maximum Class Size Exception Waiver Application” to the Texas Education Agency.

Vision: *Believe we can succeed, with pride we will achieve.*

Mission: *The mission of the District is to educate and inspire students in a safe and supportive environment which will result in closing the achievement gap by preparing all students for college readiness and success in a global society.*