

# Minutes of Regular Meeting

## The Board of Education New Buffalo Area Schools

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A Regular Meeting of the Board of Education of New Buffalo Area Schools was held Monday, September 23, 2019, beginning at 7:00 PM in the Middle/High School Cafeteria.

1. Call to Order by President Charles Heit - Pledge of Allegiance to the Flag.
2. Roll Call: Heather Black, John Haskins, Charles Heit, Roger Lijewski, Frank Magro, Patricia Newton, Lisa Werner

Absent: Black (arrived at 7:25)  
Lijewski  
Werner

Also in Attendance: Dr. Jeffrey M. Leslie, Superintendent of Schools  
Yvonne Homolka, Adm Asst to Superintendent

*(Appointed Mr. Haskins as Acting Secretary.)*

3. Expressions from the Public:

Ms. Denise Churchill informed the Board of an upcoming meeting at New Buffalo Township Hall on October 1 at 6:30 p.m. regarding a proposed modular home development on Kluver Road. She stated an increase in student population would not equate to a substantial increase in revenue due to the tax structure on mobile homes and that the development park would strain the ratio of teachers/students. She encouraged Boardmembers to attend the October 1 meeting.

4. Items too Late for Printed Agenda: None

5. Adoption of the Agenda  
Motion: Magro  
Second: Newton  
All ayes, motion carried.

6. Adoption of the Consent Agenda: Items on the Consent Agenda are to be voted on as a single item by the Board. Board Members may remove items from the Consent Agenda prior to vote. Discussion of the items that have been removed can take place at the appropriate time listed on the Agenda.

A. Minutes of Regular Meeting 8 26 19

B. Minutes of Regular Meeting 9 09 19

C. August General/Associated Funds - Bills Payable

1. General Fund: \$265,856.21

2. Payroll: \$919,485.53

3. Food Service: \$13,266.96

4. Public Improvement: \$221,052.19

5. Scholarship Fund: \$135,671.96

D. Financials

Motion: Magro

Second: Newton

All ayes, motion carried.

7. Presentation: 2018-2019 Audited Budget  
Presenter: Alex Schaeffer, Kruggel Lawton

(See attached report.)

8. Presentation: Athletics, 2018-2019  
Presenter: Matthew Johnson, Athletic Director

(See attached report.)

*(Ms. Black arrived at 7:25 p.m.)*

9. Communication(s):

President Heit read a thank you note from Patty Iazzetto, Food Service Director, for the generators installed at each building. She also invited the Board to attend a Dudes & Donuts event at the elementary on October 11, 7:45 – 8:15 a.m.

10. Committee Report(s):

A Finance meeting was held on September 16 to review the budget prior to presentation.

11. The Superintendent recommends the Board pay Roger's Wrecker Service in the amount of \$500.00 per the attached invoice (two towings). Abstention: Roger Lijewski, owner of business  
Motion: Black  
Second: Newton  
All ayes, motion carried.

12. Remarks from the Superintendent:

- Thanks to Dan Coffman, retiring Business Manager, for his contribution to the district by doing an excellent job in the position.
- A special acknowledgement to Brett Witkowski, Berrien County Treasurer, for helping NBAS to receive property tax dollars from non-exempt homeowners claiming exempt status.
- Special arrangements will be made, if necessary, in the athletic schedule due to the Eastern Equine Encephalitis notification from the Berrien County Health Department. Any activities at dusk will be monitored and, possibly, moved to a different time. The operations' staff has sprayed outside facilities and a message was sent to all families of the precautions taken. A permission slip to use a mosquito repellent with DEET, has been given to athletes.
- President Heit and I attended a New Buffalo City Council meeting and two parcels were returned to NBAS for the STEAM building.

13. Remarks from the Board President and Members:

President Heit offered thanks to the City of New Buffalo for the parcels and also reminded the Board of the upcoming Legislative Breakfast on October 7 (RSVP to Yvonne by October 1). He also reminded the Board of the business discussion protocol when attending social events (Dues & Donuts).

Mr. Magro offered kudos to Patty Iazzetto, Food Service Director, for all of her hard work in providing healthy and tasty food to the students/staff of NBAS.

Ms. Newton offered special recognition for Trevor LaBerge, a 2018 graduate, and Matt Johnson, Athletic Director, agreed that Trevor is always a valuable volunteer for any sport. Trevor offers his time and services to the athletic department and is very dependable in running the clock at basketball games according to Mr. Johnson.

14. Discussion Item(s): None

15. Expressions from the Public - Second Opportunity: None

16. Other Business:

A) The Superintendent and Business Manager recommend the Board accept the 2019 audit as presented by Kruggel, Lawton & Company, LLC.

Motion: Magro

Second: Haskins

All ayes, motion carried.

17. Adjournment:

Motion: Magro

Second: Haskins

All ayes, motion carried.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

John Haskins, Acting Secretary  
BOARD OF EDUCATION  
NEW BUFFALO AREA SCHOOLS

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