



REGIONAL OFFICE OF EDUCATION KANE COUNTY

John K. Jonak, Regional Superintendent

Over the years, the Kane County Regional Office of Education (Kane ROE) has served as a source of information and professional learning for schools and districts across the state. These efforts draw on years of expertise from a dedicated professional learning team committed to school improvement, coaching/mentoring, leadership development, curriculum and instruction, culture and climate, and systematic support for low-performing schools. Kane ROE is well-positioned to provide an **ongoing partnership** for professional learning focused on building the capacity of school leaders to implement effective school improvement practices and improve student achievement and outcomes.

Education is a collaborative endeavor that requires the active involvement of various stakeholders, including parents, community members, and local organizations. As we are located in Kane County, we have the ability to build the relationships needed to see transformational change by becoming a partner in the school improvement process and providing ongoing, consistent support. With this in mind, we would like to extend our support to the following schools as a learning partner: Waldo Middle School, Allen Elementary, Cowherd Middle School, and Rollins Elementary.

We look at our partnership as a relationship, working together with one common goal. After reviewing the provided school documentation, I am confident our visions align, and we can work collaboratively to further enhance the educational experience for all stakeholders at D131, thus allowing partnering schools to exit improvement status.

Below you will find a draft of the contractual agreement, an idea of the scopes of work we would be able to provide to partnering schools, as well as the budget for our services.

Please let me know if I can be of assistance or answer any questions you might have.

Jordan L. Eggleson
Professional Learning Supervisor
Kane County ROE
jeggleson@kaneroe.org
630-762-2056



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Contractual Agreement

1. Description of Services to be Rendered

- 1.1 This contractual agreement ("Agreement") is entered into by and between Waldo Middle School, Allen Elementary, Cowherd Middle School, and Rollins Elementary within East Aurora School District 131 (Local Education Agency) and The Kane County Regional Office of Education (Learning Partner) to define comprehensive services and supports to be delivered to schools by Learning Partner and to specify the costs, scope and administration of those supports and services under the statewide system of support.
- 1.2 Services provided by Learning Partner shall be based on the unique needs of the students, staff, and community within Waldo Middle School, Allen Elementary, Cowherd Middle School, and Rollins Elementary. Further, every service provided by Learning Partner shall be centered on the principle of equity so that each activity has the effect of providing additional support to the students who need the most support. Services to be rendered under this Agreement are set forth in **Exhibit A - Scopes of Work**, which is attached hereto and incorporated herein by reference.

2. Pricing

- 2.1 Local Education Agency shall remit payment for services once the project funds are available. One invoice will be sent monthly for all expenses incurred each month. Invoices will be sent by the 15th of the following month and will be remitted to ROE within 60 days.
- 2.2 *Budget.* The Budget is set forth in **Exhibit A - Scopes of Work**, which is attached hereto and incorporated herein by reference.

3. Operation

- 3.1 Building administrator(s), School Improvement Team, and building staff shall collaborate and cooperate with ROE in providing the services.

4. Operation

- 4.1 The term of this Agreement shall be the fiscal year 2027, commencing on July 1, 2026, and terminating on June 30, 2027. The Agreement may be reviewed annually. Any renewal is subject to the same terms and conditions as the original contract. Any changes in the activities, services, terms, and conditions of this agreement shall be made in writing and signed by both parties.
- 4.2 The parties may extend this Agreement for additional periods, contingent on sufficient funding, upon mutual written consent and notwithstanding any contrary provision in this Agreement. Either party may terminate the Agreement for cause thirty (30) days after written notice to cure is given and provided no cure has been made within the said thirty (30) days; furthermore, either party may terminate this Agreement without cause upon ninety (90) days' written notice.



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All notices hereunder shall be by certified mail with return receipt and shall be deemed effective as of the date received.

- 4.3 The ROE will abide by all federal, state, and ISBE regulations as well as the terms and conditions of this agreement between the Local Education Agency and ISBE for the Statewide System of Support.
- 4.4 To the extent permitted by law, both parties shall defend, indemnify and hold harmless the other party against any and all liability, claims, and expenses of whatever kind and nature for injury to or death of any person or persons and for loss of or damage to any property occurring in connection with or in any way incidental to or arising out of either party's occupancy, use, operation, or performance of work hereunder, resulting in whole or in part from the acts or omissions of the indemnifying party or its personnel. Both parties specifically represent that this agreement for indemnification does not waive any statutory immunity to which they, or either of them, may be entitled by law, nor does it create any rights of action in any third party. The indemnified party shall promptly notify, in writing, the indemnifying party of any such claim or suit and shall cooperate fully with the indemnifying party in the defense and/or settlement thereof.
- 4.5 This Statewide System of Support Agreement ("Agreement") is effective July 1, 2026, by and between Waldo Middle School, Allen Elementary, Cowherd Middle School, and Rollins Elementary within East Aurora School District 131 (Local Education Agency) and The Kane County Regional Office of Education (Learning Partner).

IN WITNESS WHEREOF, the Parties have executed this Contract as of the day and year set forth below.

DISTRICT

By: _____

Name _____

Title: _____

Date: _____

LEARNING PARTNER

By: _____

Name _____

Title: _____

Date: _____