MASON BOARD OF EDUCATION
SPECIAL MEETING
June 29, 2026

Minutes

The meeting was called to order at 7:02p.m. by Liz Evans, Board of Education President.

Present: Amy Lark, Liz Evans and Steve Duane, Bryan Droscha, Christopher Mumby, Matt Bennett

Unavailable: Lacy Harding

Also Present: Dr. Gary Kinzer, Superintendent; Randy Barton, Asst. Superintendent of Academic Services; Rick Brooks, Director of HR; Tracey Wooden, Chief Financial Officer

APPROVAL OF AGENDA
Steve Duane made and Matt Bennett supported a motion to approve the agenda, as presented. All yes. Motion carried. 6-0

PUBLIC REQUESTS/COMMENTS
None.

SPECIAL REPORTS/RECOGNITION
None.

CURRICULUM AND INSTRUCTION
None.

COMMUNICATIONS
None.

OLD BUSINESS
None.

APPROVAL OF CONSENT AGENDA
Amy Lark made and Matt Bennett supported a motion to approve the consent agenda, including approval of the minutes of the May 14 regular meeting; Personnel Report No. 23 Financial Report No. 24; including payment of General Fund bills in the amount of $2,534,516.83, Food Service Fund bills in the amount of $156,760.29, Student Activities Fund bills in the amount of $101,422.04, Sinking Fund Bills in the amount of $12,134.41 Section 125 bills in the amount of $99.36 and Capital Project Fund bills in the amount of $0.00, as presented. All yes. Motion carried. 6-0

COMMITTEE AND SUPERINTENDENT REPORTS
FINANCE AND PROPERTY
The Finance and Property Committee met on June 4, 2026. There was no public comment. There were no surprises in the monthly budget report. Kevin Donnelly provided a bond update. The committee discussed the purchase of an athletic field robot, proposed bus purchases and flooring for the high school library, all of which will be brought to the board for approval. Tracey Wooden shared June budget revisions and the proposed 2026-27 budget. They discussed the summer tax levy. The meeting adjourned at 5:15pm. The next meeting is August 6, 2026.

ATHLETIC FIELD ROBOT PURCHASE

Christopher Mumby made and Steve Duane supported a motion to approve the purchase of the field lining system from Tiny Mobile Robots, as presented. All yes. Motion carried. 6-0

BUS PURCHASE PROPOSAL FROM 2025 BOND FUNDS

Christopher Mumby made and Matt Bennett supported a motion to approve the purchase of two 77-passenger international school buses, in the amount of $159,342.00 each, from Midwest transit Equipment, as presented. All yes. Motion carried. 6-0

HIGH SCHOOL LIBRARY FLOORING PURCHASE

Christopher Mumby made and Liz Evans supported a motion to approve the high school library flooring purchase from Lansing Tile & Mosaic, in the amount of $64,914.00, as presented. All yes. Motion carried. 6-0

2025-2026 JUNE BUDGET REVISIONS

Christopher Mumby made and Matt Bennett supported a motion to approve the 2025-2026 June budget revisions, as presented. All yes. Motion carried. 6-0

OPEN BUDGET HEARING

Liz Evans made and Bryan Droscha supported a motion to open the budget hearing.

Roll Call Vote: Bennett-Yes Mumby-Yes Droscha-Yes Evans-Yes Duane-Yes Lark-Yes Harding-Absent

The board entered into a budget hearing at 6:46pm

2026-2027 PROPOSED BUDGET

Tracey Wooden presented the 2026-27 proposed budget.

Christopher Mumby made and Steve Duane supported a motion to approve the 2026-2027 proposed budget, as presented. All yes. Motion carried. 6-0

CLOSE BUDGET HEARING

Liz Evans made and Christopher Mumby supported a motion to close the budget hearing. All yes. Motion carried. 6-0

The budget hearing closed at 6:52pm.

2026 SUMMER TAX LEVY

Alaiedon Township -S- L-4029

Christopher Mumby made and Bryan Droscha supported a motion to approve the Agreement for Collection of Summer School Property Taxes for Alaiedon Township, as presented. All yes. Motion carried. 6-0 All yes. Motion carried. 6-0

Aurelius Township -S- L-4029

Christopher Mumby made and Matt Bennett supported a motion to approve the Agreement for Collection of Summer School Property Taxes for Aurelius Township, as presented. All yes. Motion carried. 6-0

City of Mason -S- L-4029

Christopher Mumby made and Bryan Droscha supported a motion to approve the Agreement for Collection of Summer School Property Taxes for the City of Mason, as presented. All yes. Motion carried. 6-0

Vevay Township -S- L-4029

Christopher Mumby made and Bryan Droscha supported a motion to approve the Agreement for Collection of Summer School Property Taxes for Vevay Township, as presented. All yes. Motion carried. 6-0

CURRICULUM AND STAFF

The Curriculum and Staff Committee met on May 28, 2026. There was no public comment. Rick Brooks provided a staffing update. Melissa Netzel provided curriculum updates including an update from the Sex Education Advisory Board Committee. She updated the committee on items such as Signs of Suicide (SOS), Connect 4 Learning (C4L) and dual enrollment. They discussed the 2026-27 MHSAA Membership and will bring it to the full board for approval. Nice Job Notes were discussed. They received a brief update on the 2026 Board of Education Insightex results. An official presentation will come in August. The meeting adjourned at 5:34pm. The next Curriculum and Staff Committee meeting is August 27, 2026.

SEX EDUCATION CONSENT LESSONS

Seventh Grade Consent Lesson

Amy Lark made and Matt Bennett supported a motion to approve the seventh-grade consent lesson, as presented. All yes. Motion carried. 6-0

Eighth Grade Consent Lesson

Amy Lark made and Matt Bennett supported a motion to approve the eighth-grade consent lesson, as presented. All yes. Motion carried. 6-0

2026-27 MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION MEMBERSHIP (MHSAA)

Amy Lark made and Matt Bennett supported a motion to approve the 2026-27 Michigan High School Athletic Association membership, as presented. All yes. Motion carried. 6-0

POLICY AND COMMUNITY

The Policy and Community Committee met on May 21, 2026. There was no public comment. The committee discussed several field trips that will be brought to the full board for approval. They discussed two donations that will be brought to the full board for approval. They also looked at superintendent-approved donations. Dr. Kinzer provided a communication report. There was discussion on the high school handbook. Next steps for the memorial policy were discussed. They discussed the definitions policy and the technical corrections that were made to it. The committee received a Diversity, Equity, Inclusion and Belonging Committee update. The meeting adjourned at 5:47pm. The next meeting is August 20, 2026.

OVERNIGHT/OUT-OF-STATE/OUT-OF-COUNTRY FIELD TRIPS

Mason High School Science Students to Costa Rica June 2028

Amy Lark made and Matt Bennett supported a motion to approve the Mason High School Science field trip to Costa Rica in June of 2028, as presented.

Discussion followed. All yes. Motion carried. 6-0

Mason High School Band to Washington DC April 22-26, 2027

Amy Lark made and Christopher Mumby supported a motion to approve Mason High School Band field trip to Washington DC April 22-26, 2027, as presented. All yes. Motion carried. 6-0

Mason High School Junior Varsity Cheerleading to Alma College July 24-26, 2026

Amy Lark made and Bryan Droscha supported a motion to approve Junior Varsity Cheerleading Team field trip Alma College July 24-26, 2026, as presented. All yes. Motion carried. 6-0

Mason High School Varsity Cheerleading to Alma College August 6-8, 2026

Amy Lark made and Steve Duane supported a motion to approve the Varsity Cheerleading Team field trip to Alma College August 6-8, 2026, as presented. All yes. Motion carried. 6-0

Mason Middle School Cheerleading to Max Athletics Camp June 18-19, 2026

Amy Lark made and Christopher supported a motion to approve the Mason Middle School Cheerleading Team field trip to Max Athletics Camp June 18-19, 2026, as presented. All yes. Motion carried. 6-0

GIFTS AND BEQUESTS

Gifts and Bequests

Superintendent-Approved Donations

Superintendent approved donations were reviewed.

Donations requiring Board of Education Approval

American Online Giving Foundation Donation

Amy Lark made and Steve Duane supported a motion to approve the American Online Giving Foundation Donation in the amount of $4,000, as presented. All yes. Motion carried. 6-0

Jean Howlett Byron Memorial Scholarship Fund Donation

Amy Lark made and Steve Duane supported a motion to approve the Jean Howlett Byron Memorial Scholarship Fund Donation in the amount of $10,000, as presented. All yes. Motion carried. 6-0

SUPERINTENDENT

MIDDLE SCHOOL ASSISTANT PRINCIPAL RECOMMENDATION

Dr. Kinzer shared his recommendation for Erica Francis as the next Mason Middle School Assistant Principal.

Liz Evans made and Steve Duane supported a motion to approve Erica Francis, as the next Mason Middle School Assistant Principal. All yes. Motion carried. 6-0

PUBLIC REQUESTS/COMMENTS

There was no public comment.

OTHER MATTERS BROUGHT BY THE BOARD

SUPERINTENDENT MERRIT PAY

Liz Evans made and Steve Duane supported a motion to award Dr. Kinzer $5,000 for merit pay for the 2025-2026 school year. All yes. Motion carried. 6-0

CLOSED SESSION: FOR FOOD SERVICE CONTRACT NEGOTIATIONS

Liz Evans made and Amy Lark supported a motion to enter into closed session for the purpose of contract and merit pay negotiations.

Roll Call Vote: Harding-Absent Mumby-Yes Droscha-Yes Evans-Yes Lark-Yes Duane-Yes Bennett-Yes

The Board entered closed session at 7:15p.m.

The minutes of the closed session are on file in the Superintendent's office as provided by P.A. 167 of the Public Acts of 1976.

The Board returned to open session at 7:20p.m.

OPEN SESSION

Steve Duane made and Bryan Droscha supported a motion to approve the minutes from the closed session, as presented. All yes. Motion carried. 6-0

FOOD SERVICE CONTRACT

Christopher Mumby made and Matt Bennett supported a motion to approve the food service contract, as presented. All yes. Motion carried. 6-0

CLOSED SESSION: TO DISCUSS THE PURCHASE OF PROPERTY

Liz Evans made and Matt Bennett supported a motion to enter into closed session for the purpose of discussing the purchase of property. All yes. Motion carried. 6-0

Roll Call Vote: Harding-Absent Mumby-Yes Droscha-Yes Evans-Yes Lark-Yes Duane-Yes Bennett-Yes

The Board entered closed session at 7:22p.m.

The minutes of the closed session are on file in the Superintendent's office as provided by P.A. 167 of the Public Acts of 1976.

The Board returned to open session at 7:27p.m.

OPEN SESSION
Christopher Mumby made and Seve Duane supported a motion to approve the minutes from the closed session, as presented. All yes. Motion carried. 6-0

PROPERTY PURCHASE RESOLUTION
Liz Evans made and Steve Duane supported a motion to approve the resolution for the purchase of property, as presented. All yes. Motion carried. 6-0

CLOSED SESSION: FOR CENTRAL OFFICE ADMINISTRATOR CONTRACT
Liz Evans made and Matt Bennett supported a motion to enter into closed session for the purpose of contract and merit pay negotiations. All yes. Motion carried. 6-0

Roll Call Vote: Harding-Absent Mumby-Yes Droscha-Yes Evans-Yes Lark-Yes Duane-Yes Bennett-Yes

The Board entered closed session at 7:30p.m.

The minutes of the closed session are on file in the Superintendent's office as provided by P.A. 167 of the Public Acts of 1976.

The Board returned to open session at 7:35p.m.

OPEN SESSION
Christopher Mumby made and Matt Bennett supported a motion to approve the minutes from the closed session, as presented. All yes. Motion carried. 6-0

CENTRAL OFFICE ADMINISTRATOR CONTRACT RESOLUTION
Christopher Mumby made and Amy Lark supported a motion to approve the Central Office Administrator Contracts, as presented. All yes. Motion carried. 6-0

ADJOURNMENT
The meeting adjourned at 7:36p.m.

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Amy Lark, Secretary of the Board of Education